I. Adoption of Agenda

A motion was made by Snow, seconded by Schlabach, to approve the agenda. The motion carried.

II. Announcements

A. Approval of Minutes

Minutes of the March 3, 2011, Undergraduate Coordinating Council meeting were electronically approved. Changnon noted that an attachment citing faculty comments related to the academic integrity catalog language revision will be submitted to University Council along with the March 3, 2011, minutes.

III. Reports/Minutes from Standing Committees

A. Admissions Policies and Academic Standards Committee

There was no report.

B. Committee on the Improvement of Undergraduate Education

Changnon asked committee members to review the CIUE minutes of February 7 and February 21, 2011. He pointed out that since there was no quorum of members in attendance at the February 7th meeting, no official business transpired. However, those
members who were present were provided an overview of the process to be used to evaluate the submissions for CIUE summer grants.

Azad made a motion, seconded by Schlabach, to receive the February 7, 2011, minutes of the Committee on the Improvement of Undergraduate Education meeting. The motion carried.

Changnon provided an overview of the February 21, 2011, CIUE meeting, stating that the committee approved Karen Brandt as chair for the spring semester and discussed and made decisions on funding support for the CIUE grant submissions.

Schlabach made a motion, seconded by Jones, to receive the February 21, 2011, minutes of the Committee on the Improvement of Undergraduate Education meeting. The motion carried.

C. Committee on the Undergraduate Academic Environment

There was no report.

D. Committee on the Undergraduate Curriculum

Changnon reported that at the March 10, 2011, CUC meeting, the committee discussed and approved the B.A./B.S. in Women’s Studies. He pointed out that the committee, after approving the program, held a lengthy discussion after discovering inaccuracies with certain courses which lead to confusion between the new program and the Minor in Women’s Studies. He also explained that there were issues with regard to how the elective courses were lined up and whether the courses would be counted towards the minor and/or the major. The committee then decided to return this item to the college for further examination. Changnon added that the college is making revisions, and this will come back to a future meeting of CUC for review of the proposed program.

The committee discussed at length the changes being made in the naming of departments in the College of Education. Changnon pointed out that significant discussion has taken place between the College of Education and the College of Health and Human Sciences with regard to the naming of one of the departments, with no resolution being made. This item was tabled by CUC until further conversations are held between the two colleges, and course requirements are clarified.

Changnon also said that the Minor in Global Studies, previously approved by CUC, was reported for inclusion in the 2011-2012 Undergraduate Catalog. Najjar questioned whether the requirement of four courses of foreign language was enough for this minor, as some other majors, such as Communication students, are required to take four
courses of foreign language anyway. She commented that, after taking only the four
courses of foreign language, students usually are not able to speak the language, and, as
this is a specialized minor, she questioned whether four courses was adequate for this
minor. Changnon pointed out that, since this minor was previously approved through
the curricular process as shown in these minutes, CUC felt that this requirement was
sufficient. He suggested that, if Najjar has further concerns about the requirement, she
might want to direct those concerns to the College of Liberal Arts and Sciences
Curriculum Committee to initiate a discussion on the issue.

In other business, the committee approved catalog language to incorporate the new
baccalaureate goals and discussed the possibility of once again having printed catalogs.

Mantzke made a motion, seconded by Snow, to receive the March 10, 2011,
minutes of the Committee on the Undergraduate Curriculum meeting. The
motion carried.

E. General Education Committee

Changnon provided an overview of the February 17, 2011, General Education Committee
meeting, noting that the committee received an introduction to and overview of the
Student Advisory Committee on Learning Outcomes (SACLO), a newly formed student
group on campus. He thanked UCC student member, Nora Lindvall, for her interest and
involvement in organizing this new group.

The committee also heard a report from Greg Long, Acting Coordinator of General
Education, who provided an update on the development of the general education
website.

Azad made a motion, seconded by Schlabach, to receive the February 17,
2011, minutes of the General Education Committee meeting. The motion
carried.

Changnon also reviewed the February 24, 2011, minutes of the General Education
Committee meeting, noting that there were not enough members in attendance at this
meeting to form a quorum, thus, the meeting was informational only. Greg Long
discussed with the committee the aligning of the newly received baccalaureate goals and
student learning outcomes into the general education program.

Snow made a motion, seconded by Mantzke, to receive the February 24,
2011, minutes of the General Education Committee meeting. The motion
carried.
F. Honors Committee

Changnon provided an overview of the February 4, 2011, University Honors Committee meeting. The committee heard reports from the director and program coordinator and were provided details about the Honors Program 40th Anniversary Celebration on April 8th.

In other business, the committee approved revised proposal forms for the Enhance Your Education (EYE) grants and the Honors Program Improvement Summer Grants. Also discussed was a new proposal, CHANCE Bridging Scholars Proposal, that is intended to develop a link between CHANCE students and Honors and to help them become members of the Honors Program.

Jones shared information and invited members of the committee to attend a farewell reception for Daniel Kempton, Director of the Honors Program, who will be leaving NIU at the end of June. The reception is planned for Friday, May 6, from 11:00-1:00, in the Campus Life Building and will be jointly hosted by the Honors Program and the Department of Political Science. Changnon added that the search for a replacement for Daniel Kempton is currently in progress.

Jones also shared that the current Honors Program Coordinator has accepted another position on campus. A search for a new coordinator will be underway soon.

Lindvall made a motion, seconded by Jones, to receive the February 4, 2011, minutes of the University Honors Committee meeting. The motion carried.

IV. Other Reports

A. University Assessment Panel

There was no report.

V. Old Business

There was no old business.

VI. New Business

A. UCC Representative to the University Assessment Panel for 2011-2013
Postponed until May meeting.

VII. **Adjournment**

The meeting was adjourned at 1:40 p.m.

The next UCC meeting is scheduled for Thursday, May 5, 2011, beginning at 1:00 p.m. in Altgeld Hall 203.

*Respectfully submitted,*  
*Mollie Montgomery*