MINUTES
Approved

Present: T. Chinn (Student/LAS), M. Chowdhury (Student/SA), N. Churyk (BUS – Representative for K. Mantzke), A. Doederlein (LAS), W. Goldenberg, (VPA), D. Gorman (LAS), Isabel (HHS), R. Kilaparti (EET), C. T. Lin (LAS), C. Malecki (LAS), B. Montgomery (HHS), S. Morris (HHS), D. Shernoff (EDU), C. Snow (LIB), J. Stephen (LAS), E. Wilkins (EDU)

Absent: J. Hansen (BUS), B. Hart (VPA), C. Jones (LAS), M. Kim (EET), S. Lally (Student/EDU), K. Mantzke (BUS), E. Seaver (Vice Provost)

Guest: D. Smith, Catalog Editor/Curriculum Coordinator

I. Adoption of Agenda

Serving as chair for this meeting, A. Doederlein called the meeting to order.

A motion was made by D. Gorman, seconded by E. Wilkins, to approve the agenda. The motion carried.

II. Announcements

A. Approval of Minutes

Minutes of the October 2, 2008, UCC meeting were electronically approved.

III. Reports/Minutes from Standing Committees

A. Admissions Policies and Academic Standards Committee

W. Goldenberg reported on the September 3, 2008, meeting of the Admissions Policies and Academic Standards Committee. He pointed out that several items related to limited admissions programs were tabled pending receipt of additional information.
W. Goldenberg made a motion, seconded by C. Snow, to receive the September 3, 2008, minutes of the Admissions Policies and Academic Standards Committee meeting. The motion carried.

B. General Education Committee

There was no report.

C. Honors Committee

Committee members independently reviewed the minutes of the September 5, 2008, University Honors Committee meeting. A. Doederlein pointed out that the search for a new director of the honors program will be underway soon, and Nancy Castle has been appointed interim director until a new director is in place.

C. Snow made a motion, seconded by E. Wilkins, to receive the September 5, 2008, minutes of the University Honors Committee meeting. The motion carried.

D. Committee on the Improvement of Undergraduate Education

N. Churyk reported on the September 8, 2008, meeting of the Committee on the Improvement of Undergraduate Education.

N. Churyk made a motion, seconded by C. Snow, to receive the September 8, 2008, minutes of the Committee on the Improvement of Undergraduate Education Committee meeting. The motion carried.

E. Committee on the Undergraduate Academic Environment

J. Isabel reported on the September 9, 2008, meeting of the Committee on the Undergraduate Academic Environment Committee noting that this meeting was basically an organizational meeting. She added that the minutes of the next meeting of this committee will include statistics about the USOAR program as well as overviews presented by guest speakers from the Counseling and Student Development Center and newly formed Office of Support and Advocacy.

J. Isabel made a motion, seconded by M. Chowdhury, to receive the September 9, 2008, minutes of the Committee on the Undergraduate Academic Environment Committee meeting. The motion carried.

F. Committee on the Undergraduate Curriculum
A. Doederlein asked committee members to independently review the minutes of the October 16, 2008, meeting of the Committee on the Undergraduate Curriculum Committee.

D. Gorman made a motion, seconded by D. Shernoff, to receive the October 16, 2008, minutes of the Committee on the Undergraduate Curriculum Committee meeting. The motion carried.

IV. Other Reports

A. University Assessment Panel

S. Morris reported on the September 19, 2008, meeting of the University Assessment Panel. She pointed out that a call for participation in the University Writing Project is being made. Faculty are being asked to participate in the writing project using existing course embedded writing assignments. She pointed out that the statistics results and information gathered from this project can be placed into departmental assessment plans.

S. Morris made a motion, seconded by C. Malecki, to receive the September 19, 2008, minutes of the University Assessment Panel meeting. The motion carried.

V. Old Business

A. Clarification of Five or Six Year Catalog Date.

A. Doederlein shared with UCC members that the APASC committee did discuss the catalog length issue at its October 15th meeting, and the minutes of that meeting will be submitted at the December 4th UCC meeting. After some discussion, it was suggested that this item be tabled for further discussion once the October 15, 2008, APASC minutes have been submitted to UCC.

A motion was made by E. Wilkins, seconded by B. Montgomery, to table further discussion on the catalog date length until the October 15, 2008, minutes of the Admissions Policies and Academic Standards Committee meeting are submitted to UCC. The motion carried.

VI. New Business

A. Selection of Student Representative to the University Assessment Panel

A. Doederlein suggested that this item be tabled until student members had the opportunity to review the University Assessment Panel bylaws and meeting schedule.
C. Snow made a motion, seconded by J. Stephen, to table selection of a student representative to serve on the University Assessment Panel until a future meeting. The motion carried.

VII. Adjournment

The meeting was adjourned at 1:39 p.m. The next UCC meeting is scheduled for Thursday, December 4, 2008, beginning at 1:00 p.m. in Altgeld Hall 203.

Respectfully submitted,
Mollie Montgomery