MINUTES

Approved

Present: M. Chowdhury (Student/SA), A. Doederlein (LAS), W. Goldenberg, (VPA), D. Gorman (LAS), J. Hansen (BUS), B. Hart (VPA), J. Isabel (HHS), S. Lally (Student/EDU), C. Malecki (LAS), K. Mantzke (BUS), B. Montgomery (HHS), S. Morris (HHS), E. Seaver (Vice Provost), D. Shernoff (EDU), C. Snow (LIB), E. Wilkins (EDU)

Absent: C. Jones (LAS), R. Kilaparti (EET), M. Kim (EET), C. T. Lin (LAS), J. Stephen (LAS)

Guests: Raymond W. Alden, Executive Vice President and Provost
Harold Kafer, Deputy Provost
D. Smith, Catalog Editor/Curriculum Coordinator

I. Adoption of Agenda

E. Seaver requested to revise the agenda to move New Business, Item A, Strategic Plan Update, before hearing reports and minutes from standing committees.

A motion was made by D. Gorman, seconded by K. Mantzke, to approve the agenda with the revision. The motion carried.

II. Announcements

A. Approval of Minutes

Minutes of the September 4, 2008, UCC meeting were electronically approved.

B. Introduction of Student Members

E. Seaver introduced Shannon Lally, new student member, representing the College of Education.

III. Reports/Minutes from Standing Committees
A. Admissions Policies and Academic Standards Committee

W. Goldenberg reported on the May 7, 2008, meeting of the Admissions Policies and Academic Standards Committee. He reported that the committee tabled for further discussion the limited admissions requests that have been submitted from the College of Health and Human Sciences and the topic of Double Major/Double Degree. In addition, the committee approved catalog language changes for Credit by Examination.

W. Goldenberg made a motion, seconded by J. Hansen, to receive the May 7, 2008, minutes of the Admissions Policies and Academic Standards Committee meeting. The motion carried.

B. General Education Committee

D. Gorman reported that during this academic year the General Education Committee will be devoting time to reviewing the general education goals in conjunction with the reports of the Strategic Planning Task Force on Curricular Innovation and the review of baccalaureate goals. He pointed out that the committee determined that the baccalaureate goals should be the umbrella under which all other goals should fit, so this year time will be spent reviewing both the baccalaureate and general education goals.

D. Gorman made a motion, seconded by E. Wilkins, to receive the September 18, 2008, minutes of the General Education Committee meeting. The motion carried.

C. Honors Committee

There was no report. E. Seaver reported, however, that a search will be underway soon for an Honors Director, and Nancy Castle, Professor, School of Allied Health and Communicative Disorders, has been appointed to serve as Interim Director until a new director is identified.

D. Committee on the Improvement of Undergraduate Education

There was no report.

E. Committee on the Undergraduate Academic Environment

J. Isabel reported on the April 8, 2008, meeting of the Committee on the Undergraduate Academic Environment Committee.

J. Isabel made a motion, seconded by J. Hansen, to receive the April 8, 2008, minutes of the Committee on the Undergraduate Academic Environment meeting. The motion carried.

F. Committee on the Undergraduate Curriculum
D. Shernoff reported on the September 11, 2008, meeting of the Committee on the Undergraduate Curriculum Committee. He noted that two curricular items were approved pending approval by APASC. Also, committee members concurred that an old business item, a duplication issue, should remain tabled, and the two departments involved should be encouraged to continue their discussions to resolve the issue.

D. Smith noted that Gerry Aase, COB representative to CUC, asked that his comments, which are recorded on the bottom of page ii, of the September 11, 2008, CUC minutes, regarding the College of Health and Human Sciences’ introduction of new GPA requirements for the B.S. in Health Sciences, be pointed out and brought to the attention of UCC.

**D. Shernoff made a motion, seconded by J. Hansen, to receive the September 11, 2008, minutes of the Committee on the Undergraduate Curriculum meeting. The motion carried.**

**IV. Other Reports**

**A. University Assessment Panel**

There was no report.

**V. Old Business**

**A. Date/Agenda for Annual UCC Retreat**

E. Seaver suggested that committee members consider scheduling a retreat for the spring 2009 semester. This item was tabled until the November or December meeting.

**B. Clarification of Five or Six Year Catalog Date**

A. Doederlein asked for further clarification on the rationale for the change from the five year rule to six year rule in catalog year deadline. He pointed out that CUC approved the recommendation for the change which came from APASC in spring 2008 and was approved by UCC in September 2008. He noted that the Office of Registration and Records has changed the interpretation. He explained that, previously, five years were added to the second year of the catalog date (2004-2005 + 5 – catalog would expire in August 2010) and, as of this summer, the interpretation by the Office of Registration and Records has been that the five years are now added to the first year of the catalog date (2004-2005 + 5 – catalog would expire in August 2009). E. Seaver responded that six years are being added to the first year date as of this year’s catalog. A. Doederlein said that the motion appears to be doing no more than making the present the same as the past was a year ago. E. Seaver said that
whether five is added to the second year or six to the first year, the result is still the same year.

A. Doederlein said that he thought the rationale put forth in the APASC minutes indicated that students were taking longer time to graduate, so the committee felt they would give students a larger catalog window. He said that APASC was using that rationale to extend to six years, but Registration and Records changed the way the counting had been taking place in the past, such as adopting the 2004-2005 catalog at the end of 2005. E. Seaver said that he was informed by Registration and Records that they had always actually counted starting with the fall, but they just gave the students the extra year, never counting from the spring. A. Doederlein said that he was told that the catalog expired five years after the second year date in August. He noted that this has created difficulty and delay for clearing students for this December. E. Seaver said that what really is creating the difficulty is not the counting issue, but the fact that the 2004-2005 catalog was not programmed into PeopleSoft. E. Seaver said that, no matter which way the years are being counted, the student will have six years of enrollment under a catalog, regardless of whether the old way of counting five or the current counting of six is being used. A. Doederlein said he would like to recommend that this issue be sent back to APASC to revisit as it appears that the rationale of APASC was to give the students additional time by one year.

A. Doederlein made a motion, seconded by D. Shernoff, to request APASC to revisit and reconsider the issue of changing the catalog year from five to six years, in light of the Office of Registration and Records’ interpretation of the catalog year, and to clarify APASC’s rationale for changing the catalog year from five to six years. The motion carried.

VI. New Business

A. Strategic Plan Update

E. Seaver introduced Executive Vice President Raymond Alden and Deputy Provost Harold Kafer. Provost Alden gave an overview of the work which has been done and progress made over the past year in the strategic planning efforts. He explained how the process began and that two task forces were formed to concentrate on student success and curricular innovation. Input was sought from the university community, and Dr. Kafer spent the summer months working with the college deans to begin to develop a university plan. Provost Alden explained that the strategic plan consists of three phases and that imperatives have been identified. It was noted that a strategic planning webpage has been added to the NIU website to keep the university community informed of progress as the strategic planning process moves forward.

B. Selection of Student Representative to the University Assessment Panel
As this was the first meeting for two student members, selection of a student representative was tabled until later meeting.

VII. **Adjournment**

The meeting was adjourned at 2:45 p.m. The next UCC meeting is scheduled for Thursday, November 6, 2008, beginning at 1:00 p.m. in Altgeld Hall 203.

_Please find the rest of the text below._

Respectfully submitted,
Mollie Montgomery