MINUTES

Approved

Present: A. Azad, R. Beatty (BUS), J. Casper (Student/EET), S. Conklin (HHS), L. Derscheid (HHS), K. Eckmann (Student/EDU), J. Fischer (Student/BUS), J. Gau (EET), W. Goldenberg (VPA), D. Gorman (LAS), C. T. Lin (LAS), M. Mehrer (LAS), S. Ouellette (HHS), D. Shernoff (EDU), M. Van Wienen (LAS)

Absent: P. Brown (BUS), J. Corwin (LAS), B. Hart (VPA), E. Seaver (Vice Provost), C. Snow (LIB), J. Stephen (LAS), E. Wilkins (EDU)

Students: A. Novotney (SA)

Guest: D. Smith, Catalog Editor/Curriculum Coordinator

I. Adoption of Agenda

A motion to approve the agenda was made and seconded. The motion carried.

II. Announcements

A. Electronic Approval of Minutes

The minutes of the October 5, 2006, UCC meeting were electronically approved.

B. Student Information Systems Update

There was no update.

III. Reports/Minutes from Standing Committees

A. Admissions Policies and Academic Standards Committee – W. Goldenberg

W. Goldenberg gave a brief overview of the APASC minutes of October 4, 2006. In answer to questions from UCC members, he reported that the issue of the repeat policy relative to the new student information system was discussed at this meeting but will be addressed further at the next APASC meeting.
W. Goldenberg made a motion to receive the October 4, 2006, minutes of the Admissions Policies and Academic Standards Committee meeting. The motion carried.

B. General Education Committee – S. Ouellette

S. Ouellette reported on the October 19, 2006, meeting of the General Education Committee.

S. Ouellette made a motion to receive the October 19, 2006, minutes of the General Education Committee. The motion carried.

C. Honors Committee – W. Goldenberg

W. Goldenberg reported on the October 6, 2006, University Honors Committee meeting.

W. Goldenberg made a motion receive the October 6, 2006, minutes of the University Honors Committee meeting. The motion carried.

D. Committee on the Improvement of Undergraduate Education – M. Van Wienen

Although there were no minutes to receive, M. Van Wienen reported that the committee was in the process of revising the nomination packet materials for the Excellence in Undergraduate Teaching and Instructor Awards, and the call for nominations would be distributed to departments soon.

E. Committee on the Undergraduate Academic Environment – C. T. Lin

C. T. Lin reported on the September 12, 2006, meeting of the Committee on the Undergraduate Academic Environment.

C. T. Lin made a motion to receive the September 12, 2006, minutes of the Committee on the Undergraduate Academic Environment. The motion carried.

F. Committee on the Undergraduate Curriculum – R. Beatty

R. Beatty reported on the October 12, 2006, meeting of the Committee on the Undergraduate Curriculum.

R. Beatty made a motion to receive the minutes of the October 12, 2006, meeting of the Committee on the Undergraduate Curriculum. The motion carried.
IV. **Other Reports**

A. **University Assessment Panel**

W. Goldenberg gave a brief report on the most recent meeting of the University Assessment Panel. He reported that the committee received notebooks and reviewed the assessment matrix. They also reviewed funding for capstone grants as well as an assessment plan which has been submitted from the Department of Communication.

V. **Old Business**

A. **UCC Retreat**

L. Derscheid asked committee members for agenda topic suggestions that could be forwarded to Provost Alden for discussion at the UCC Retreat. She also suggested the committee consider holding the retreat on a Saturday morning in February. Possible dates mentioned were February 3, 10 or 17, 2007. This will be discussed again at the next UCC meeting.

VI. **New Business**

A. **Faculty Representation on the University Honors Committee**

L. Derscheid reported that, due to scheduling conflicts, J. Corwin will no longer be able to serve as UCC representative on the University Honors Committee and asked for a replacement. R. Beatty indicated his interest, and he will let the group know at the next meeting if he will be able to fill this role.

VII. **Adjournment**

The meeting was adjourned at 2:03 p.m. The next UCC meeting is scheduled for Thursday, December 7, 2006, beginning at 1:00 p.m. in Altgeld Hall 203.

Respectfully submitted,
Mollie Montgomery