I. Adoption of Agenda

A motion to approve the agenda was made and seconded. The motion carried.

II. Announcements

A. Electronic Approval of Minutes

The minutes of the May 4, 2006, meeting were electronically approved.

B. Introductions

Committee members introduced themselves and stated which department they were representing.

C. Student Information Systems Update

E. Seaver gave an update on the implementation of the new student information system. He reported that last week communication began to the academic community regarding the campus-wide issues where gaps exist between what the new system will do and policies and procedures currently in place in the catalog at NIU. The issues are being brought to the colleges for discussion. As more is learned about the new system, it will be possible to make some changes, e.g., doing things in a slightly different way so that the current policies can be accommodated. Under the guidelines set by the President, major modifications resulting in cost increases are not to be made in the software. The Advising and Curricular Deans are being asked to address the following three issues:
1) Awarding of “Advanced credit” for transfer students
2) University calendar – standardized terms
3) Repeat Policy - 13-month rule and awarding of grades

E. Seaver noted that the goal is to automate everything that possibly can be automated. Things that can’t be automated will have to be looked at to see if procedures can be modified with the same intent; or if it is desirable to keep a particular policy, then a process will have to be developed to do these exceptions electronically at the appropriate level within the department, college or office of the Vice Provost. Meetings with a Faculty Senate committee and a University Council committee are planned, and this information will be presented to the Operations Advisory Committee and the Administrative Advisory Committee. As the issues are brought forward from the Advising Deans to APASC, the consultant and content expert will be brought in to address questions.

The timeline is to have the new student information system fully operational for those students who will be admitted for Fall 2008. Catalog changes will need to be approved through the curricular process so that the catalog will be ready to go by March 1, 2008.

III. Reports/Minutes from Standing Committees

A. Admissions Policies and Academic Standards Committee – E. Seaver

E. Seaver gave a brief overview of the APASC minutes of April 26, 2006.

E. Seaver made a motion, seconded by J. Corwin, to receive the April 26, 2006, minutes of the Admissions Policies and Academic Standards Committee meeting. The motion carried.

B. General Education Committee – E. Wilkins

There was no report.

C. Honors Committee – E. Seaver

E. Seaver pointed out that at the April 28, 2006, University Honors Committee meeting, the Honors Committee approved the creation of a subcommittee, to be chaired by Michael Martin, Director of the Honors Program, and facilitated by E. Seaver, to develop a long-range plan for the Honors Program. This subcommittee will be looking at the Honors Program relative to where it is now, where it would like to be, and as it relates to trying to seek additional funding.

E. Seaver said that the new Provost and the Provost’s Office are very interested in looking for additional funding in a number of
different opportunities, and he had asked the Honors Program to submit a plan to him describing how the additional funding would be used. He said the goal is to first make a determination of what kind of program the Honors Program should be and how a plan could be put together in order to explore multiple avenues of funding.

C. T. Lin made a motion, seconded by J. Corwin, to receive the April 28, 2006, minutes of the University Honors Committee meeting. The motion carried.

D. Committee on the Improvement of Undergraduate Education – M. Van Wienen

There was no report.

E. Committee on the Undergraduate Academic Environment – C. T. Lin

C. T. Lin reported that at the April 18, 2006, meeting of the Committee on the Undergraduate Academic Environment the committee held follow-up discussions on three speaker presentations from the March meeting, set goals for 2006-2007, and selected a faculty chair for 2006-2007.

C. T. Lin made a motion, seconded by J. Corwin, to receive the April 18, 2006, minutes of the Committee on the Undergraduate Academic Environment Committee meeting. The motion carried.

F. Committee on the Undergraduate Curriculum – E. Seaver

There was no report.

IV. Other Reports

A. University Assessment Panel

There was no report.

V. Old Business

There was no old business.

VI. New Business

A. Representatives for Standing Committees for 2006-2007

E. Seaver asked for representatives to serve on the UCC standing committees for 2006-2007. The following committee members will serve as indicated:
B. Selection of UCC Faculty Representative and Student Representative to the University Assessment Panel

Cason Snow will serve as UCC Faculty Representative to the University Assessment Panel. As no student committee members were in attendance, a student selection will be made at the next meeting.

C. Date/Agenda for Annual UCC Retreat

E. Seaver indicated that he will talk with Provost Ray Alden about the possibility of his attending a UCC retreat this year. A date and agenda will be discussed at a future meeting.

VII. Adjournment

The meeting was adjourned at 1:55 p.m. The next UCC meeting is scheduled for Thursday, October 5, 2006, beginning at 1:00 p.m. in Altgeld Hall 203.

Respectfully submitted,
Mollie Montgomery