The University Assessment Panel (UAP) meeting was held on Friday, 3 December 2010, at 10:00 am in Lowden 304.

**Announcement**

Douglass reminded the UAP that the Assessment Expo will be on 18 February 2011 from 8:30 – 12:00 pm in the Sky Room in the Holmes Student Center. Nine out of 10 departments and units invited will be participating.

Douglass announced on 25 March 2011 Joan Hawthorne will be holding assessment workshops at the SkyRoom in the Holmes Student Center. Further details will be available soon.

Douglass announced that the 2010-2011 University Writing Project is in the recruitment stage. Several people have agreed to participate and we hope to get 500 papers for the project.

**Status Reports for the Department of Foreign Languages and Literatures**

The status reports for the B.A. programs in German, Spanish and French, all three with funding requests, and the M.A. in Foreign Languages, were discussed. The chair of the department, Katharina Barbe, and discussed the progress of assessment in the department. The UAP approved funding of up to $3000 for the development for the pre/post test for the assessment of the undergraduate programs in Spanish, French, and German.

**Status Report for the College of Law**

The status report for the J.D. degree program was discussed. Feedback will be sent to the program.

**Assessment Funding Reports**

There was a motion to receive the report from the Department of Anthropology and the motion was approved. There was a motion to receive the report the Office of Community Standards and Student Conduct and the motion was approved.

**Update on Voluntary System Accountability/College Portrait**

An update was given on Voluntary System Accountability (VSA) and College Portrait by Cassidy and Douglass. Cassidy reviewed the historical background of the Voluntary System of Accountability (VSA) and the development of the College Portrait. She spoke to the core reasons NIU joined the VSA in 2009 and began posting our own College Portrait.

Douglass described the three core components of the College Portrait (1) Student and Institutional Characteristics, (2) Student Experiences, and (3) Student Learning Outcomes. She also discussed NIU’s progress in and timeline for posting all College Portrait components.
OAS Student Advisory Committee

Douglass and Lindvall announced that they will be starting a Student Advisory Committee for the Office of Assessment Services. They would like to involve students in the committee to assist faculty and staff in communicating and involving students in issues of student learning outcomes. Niemi said he would be available to help with this too. More information will be sent to the UAP on this topic.

Adjournment

The meeting was adjourned at 12:00 pm. The next UAP meeting is scheduled for 21 January 2011.