UNIVERSITY HONORS COMMITTEE
319th Meeting
1 February 2013

(APPROVED)

Present: David Ballantine (LAS), Greg Conderman (EDUC), William Goldenberg (VPA/UCC), Beth McGowan (LIB/for Michael Duffy who arrived later), Nick Pohlman (CEET), Tim Ryan (LAS), Scot Schraufnagel (LAS), Bart Sharp (BUSE), and Honors student Ben Donovan.

Absent: Nailya Almagambetova (HHS), and Honors students Ben Clark, Juliana Leprich, John Price, and Collin Thompson.

Ex-officio present: Christopher Jones (Honros) and Anne Birberick (Vice Provost).

Ex-officio absent: None.

Other: Honors Staff Jes Cisneros, Joanne Ganshirt (Recording Clerk), Jason Goode, and Vanessa Segundo

I. Approval of Agenda
Conderman/Ballantine moved to approve the agenda. The motion passed.

II. Approval of Minutes from November 2012
Ballantine/Conderman moved to approve the minutes as presented. The motion passed.

III. Meeting Schedule for Semester and Related Issues
Jones told the committee members he has a scheduling conflict for April 5 meeting. He also suggested the May 3 meeting be moved to last Friday of April since May 3 is reading day. Committee members decided to hold the April 5 meeting without Jones and to move the May 3 meeting to April 26.

IV. Status of the Committee’s Working Groups
Jones reported on the work of the various working groups:
   ● Ganshirt Award – This group has not met.
   ● Assessment – This group did great work. Three assessment forms were developed and will be shared with the Office of Assessment.
   ● Honors Scholarship -- This group will be important when scholarships are awarded later this semester.
   ● Honors Faculty Status – A proposal has been developed and will be discussed.
V. Reports

A. Associate Vice Provost for University Honors Report

Jones made the following report:

- Jones has devoted considerable time to working closely with colleges, schools, and departments to arrange the details of the 2013-2014 University Honors stand-alone course offerings. Generally, the structure and number of offerings – two-thirds General Education courses and one-third Honors Seminars – will be the same as this year. The specific offerings will be shared at a later date.

- With the support of the Vice Provost, Jones is limiting on a trial basis the number of Honors mini-sections seats from the College of Liberal Arts and Sciences in effort to get more University Honors students into stand-alone section. The shift in the University Honors student culture continues to take place with the most success resting with the freshmen and sophomores, who entered the program after Jones started his appointment.

- As reported last semester, enrollment in stand-alone Honors courses was strong in fall 2012. There were 199 students enrolled at the Upper Division across 12 sections with an average course enrollment per section of 17.5 students. At the Lower Division, there were 21 courses with at total enrollment of 454 students or an average of 21.6 students per section. Overall, there were 653 students enrolled in Honors stand-alone courses in fall 2012 with an average enrollment of 19.78 per section.

In spring 2013, there are 149 students enrolled at the Upper Division across 13 sections with an average course enrollment of 11.4 students. At the Lower Division, there are 17 courses with a total enrollment of 306 students or an average of 18 students per section. Overall, there are 455 students enrolled in Honors stand-alone courses in spring 2013 with an average enrollment of 15.16 per section.

For the 2012-2013 academic year, overall enrollment in 63 stand-alone Honors courses stands at 1,108 students with an average section enrollment of 17.5 students. The enrollment minimum set by the Provost’s Office is 15 students. Ideally, the Provost’s Office and University Honors like to see 18 students in a section.

University Honors did cancel a handful of courses in spring 2013 and two courses in fall 2012. Also, Birberick and Jones allowed a handful of under-enrolled courses in spring 2013 go forward.
In terms of its course funding, University Honors did come in significantly under budget for the academic year, which freed up money for course enrichment funding.

- Final arrangements are being made for the University Honors Program’s new short-term study abroad program, Discover Montreal, Canada, for freshmen and sophomores. The program will be delivered in partnership with the University of Montreal in late May and early June. The program director will be Dr. Anne Birberick. The program will be officially advertised next week at NIU’s Study Abroad Fair on February 7. Participants, who must be University Honors students, are eligible to apply for a $1,000 study abroad travel grants made possible through Vision 2020 funding allocated for this initiative. This initiative with its emphasis on first-year students and short-term study abroad follows an emerging national best practice. Sharp asked how many students were needed for the Montreal trip to proceed. Birberick said a minimum of eight students is needed. She emphasized this is an English-language program so students do not need to speak French.

The University Honors Study Abroad Travel Grant Program, which started last year and is administered by the Study Abroad Office has continued this year. There were Honors student recipients in fall 2012 and spring 2013. There are five $2,000 grants available for summer 2013. Honors students who apply but do not receive a $2,000 Honors grant are automatically considered for a $500 to $1,000 travel grant award, which is an opportunity open to all NIU students.

In late November-early December, Jones participated in a site visit with Deborah Pierce (International Programs) and J.D. Bowers (History, Teacher Certification) in three locations: (1) Amsterdam, The Netherlands, (2) The Hague, Netherlands and (3) Brussels, Belgium. The visit was very fruitful. University Honors will serve as the lead sponsor of a short-term study abroad program – Peace, Justice, and the International Community: The International Criminal Courts – led by Bowers in June 2013. The program will be delivered in partnership with The Hague University. The Hague University is also interested in other avenues of collaboration. Bowers and Jones are currently in early discussions about involving University Honors students in cross-national research projects with students at The Hague University and elsewhere. Lastly, there is a good possibility that University Honors may be able to launch a short-term study abroad in Brussels, Belgium and Berlin, Germany focused on European institutions and relations. Alumnus Michael Maibach, former president of the European-American Business Council, would assist in advancing this initiative, which would be led by Jones.
These study abroad initiatives have entailed many meetings related to planning and implementation.

- Michael Maibach visited campus in November 2012 to receive the inaugural University Honors Outstanding Alumni Award. A luncheon and awards ceremony, co-sponsored by the NIU Alumni Association was held with approximately 80 attendees. Maibach delivered a lecture at the luncheon and also spoke to two other groups of students: College of Business students during a roundtable session arranged by Dean Denise Schoenbachler and University Honors students in Jones’s Introduction to International relations course. There were many meetings related to planning this successful event. Our committee chair, Bart Sharp, has confirmed that Colleen McLaughlin has accepted our invitation to receive the 2013 University Honors Outstanding Alumni Award. Maibach has generously made a three-year gift to the University Honors Program to create the new NIU University Honors Lecture Series. There is a section on the University Honors Program website devoted to this new initiative.

- The University Honors Program is collaborating with the College of Business and other campus partners to plan and launch a Women’s Leadership Conference. The hope is the conference will be delivered this semester at the McDonald’s Corporation campus in Oak Brook, Illinois. Jones accompanied Dean Denise Schoenbachler of the College Business on a site visit in late December.

- Jones had held multiple meetings related to the University Honors Program’s Global Leadership and Philanthropy Camp for high school students. The weeklong, residential camp will be delivered for the second consecutive year in June. It will be directed by Julie Ann Read, a doctoral student in the College of Education and a graduate assistant at NGOLD. The camp is co-sponsored by and will be delivered in partnership with NGOLD, the Division of International Programs, and LA&S External Programming.

- Jones completed teaching (POLS 285H) in a University Honors Themed Learning Community (Competing Global Perspectives) for a second consecutive year. He worked with Rebecca Houze in the School of Art (ARTH 292H) and Denise Rode of the First Year Experience Office (UNIV 101). Jones, Houze, and Rode have accepted OSEEL’s invitation to offer the Themed Learning Community again in fall 2013. Michael Duffy (University Libraries/School of Music – MUHL 220), Beth McGowan (University Libraries – UNIV 105) and Tim Ryan (Department of English – ENGL 116) deserve special recognition for creating and delivering a second University Honors Themed Learning Community (Cultural Intersections of Music and Literature).
University Honors has agreed to support OSEEL in fall 2013 by delivering two Themed Learning Communities (TLCs) for University Honors freshmen. In addition to the Competing Global Perspectives TLC, there will be a new TLC for University Honors students in the College of Health and Human Sciences involving COMS 100, PSYC 102, and UNIV 105.

In various ways, University Honors is actively supporting OSEEL’s Research Rookies Program, Graduate School Prep Day, GRE Basics Workshop, and Undergraduate Research and Artistry Day. Pohlman asked about having an Honors Program designation on the posters and in the book for Research Day. Jones said that will happen this year.

Jones has worked closely with students who have been approved for or denied Enhance Your Education (EYE) Grant funding.

Jones continues to reach out to the university community to share information about the University Program, highlight new initiatives, and build collaborative partnerships to advance the University Honors Program’s mission, honors education, and student recruitment at NIU.

Since the committee’s last meeting, Jones arranged or took meetings with representatives from the following units:

Center for NGO Leadership and Development
Center for Southeast Asian Studies
College of Engineering & Engineering Technology
College of Education Advising Team
College of Education Senate
College of Liberal Arts & Sciences External Programming
Division of International Programs
Division of Public Administration
Institute for the Study of the Environment, Sustainability, & Energy
Intercollegiate Athletics
Media Services
NIU Alumni Association
NIU Foundation
Office of Admissions
Office of Scholarships
Office of Student Engagement and Experiential Learning
Office of the Vice Provost
School of Music
School of Nursing
Study Abroad Office

Jones hopes to make progress on customized honors education for College of Business and College of Education students this semester, but progress
will depend in large part on how quickly these colleges believe they can move in this direction.

There will also be a major focus this semester in recruiting more Honors eligible student-athletes to the University Honors Program. University Honors is working in close collaboration with Christian Spears and Liz Tovar at Intercollegiate Athletics.

- Since the committee’s last meeting, Jones delivered presentations at:
  - International Education Week Recognition Luncheon and Awards Ceremony
  - NIU Open House (multiple sessions)
  - UNIV 101 class

- Since the committee’s last meeting, Jones represented the University Honors Program at the following events:
  - Asian-American Center Reception
  - Department of Political Science-University Relations “elections” event at NIU-Naperville
  - Lambda Pi Eta Honor Society Induction Ceremony (Department of Communication)
  - Huskie Marching Band Concert (and joint recruiting event with University Honors Program)
  - NIU Football Game
  - Phi Beta Delta Honor Society for International Scholars Induction Ceremony (International Programs)
  - Office of the President’s Reception for Student Lincoln Laureate and other student award recipients
  - New School of Public and Global Affairs Reception

- Since the committee’s last meeting, Jones participated in University Honors Program events, including:
  - All-University Honors Trip to Chicago –“Potted Potter” Performance
  - Comedy Shrine outing for University Honors administrative team and student staff
  - Honorable Mentions Launch Party and Juried Art Competition Awards Ceremony and Reception
  - University Honors Night at the Men’s Basketball Game
  - University Honors Program Honors Fellow Training Day
• **Announcements:**

Impressively, 276 University Honors students achieved a 4.0 grade point average in fall 2013. (This figure excludes any December graduates).

President Peters has graciously agreed to sponsor and host the second annual University Honors Thank You Reception to recognize and express gratitude to faculty, staff and administrators who have supported and made important contributions to the University Honors Program and honors education at NIU.

The University Honors Program’s recognition ceremony for its graduates is scheduled at 5:00 p.m. on NIU Honors Day on Sunday, April 21, 2013.

The committee approved Jones’s proposal for University Honors Student Advisory Council in fall 2013. Jones has decided to hold on filling the council for the 2012-13 academic year. Logistically, it will be easier to fill a 2013-14 council with those efforts beginning late this semester.

The University has made 647 academic merit scholarship offers to prospective first-year students (freshmen) for fall 2013, who would be considered high-achieving and candidates for the University Honors Program. This is excellent news given its close to the number made last year. The University Honors Program is working hard to recruit these students. Last year our yield was 226 students based on 667 offers.

Pohlman asked if the Honors Program staff was looking to admit the same number of new students this year. Jones said he was hoping for that number.

The University Honors Program is grateful for the nice feature article about the program and recent successes in the winter issue of *Northern Now*.

Jones is sad to announce the resignation of Jessica Perez, the program’s receptionist, who did a fine job. Jessica left in early January for an academic advising job in Aurora, closer to her home and son’s school. The office under Joanne Ganshirt’s lead is reviewing and rewriting job description to account for the growth and shift of responsibilities across three positions. The reception area is being staffed largely by University Honors Fellows (student staff) on a temporary basis. A search for Jessica’s successor will take place later this semester. University Honors is grateful to the Vice Provost for supporting a replacement search.

Given the program’s many students, new initiatives and considerable number of events, the University Honors administrative team is very busy and stretched thin. Cisneros, Segundo, Goode, Ganshirt, and Quinlan
deserve great credit for their hard work, extra time, and tremendous dedication.

B. Assistant Director’s Report
Cisneros presented the following report:

- During the month of January 2013, the Assistant Director spent most of his time advising continuing students (mostly Honors Capstone and Upper Division Honors Advising) and tying up loose-ends from fall 2012. There was also a number of new transfer students who came in for advising as well as some Lower Division Students. While most of these students had made appointments prior to arriving in the office, many had not, and they were serviced as best as possible.

- The Assistant Director was also heavily invested in finishing the file-review process from the end of fall 2012.

- The Assistant Director also had a follow-up cordial working lunch with his counterpart in the Office of Admissions.

- The Assistant Director was involved in reviewing files for admissions decisions for fall 2013.

- The Assistant Director was involved in reviewing the files of wait-listed student applicants.

- The Assistant Director spent time in meetings with his cohort of University Honors Fellows, regarding advising issues as well as the continued development of the Honors Peer Mentoring Program.

- The Assistant Director spent time reviewing and updating his job description.

- The Assistant Director spent time preparing for and teaching his Honors section of EPFE 201.

- The Assistant Director spent time revisiting the existing assessment plan for University Honors.

- The Assistant Director spent time tracking down and encouraging students who were close-to or at-risk of not completing their goal within the University Honors Program by spring 2013 graduation.
February 2013 enrollment data at-a-glance:

Note: The enrollment at the time of the meeting had risen to 965. However, this report is based on an earlier data review.

Total number of students in the program – 936; Females-571, Males-365
College of LA&S – 385
College of Business – 123
College of HHS - 213
College of V&PA - 57
College of E&ET - 78
College of Education – 62
Undecided – 18

The overall number of students has declined relative to fall 2012 due to students who graduated in December, became inactive and were dropped from the program, or were dismissed given they fell below the program’s academic standing criteria.

C. Assistant Director of Programming & Communication Report
Segundo presented the following report:

Fall 2012 Summary

University Honors Programming
- Welcome Back Barbeque--180 student attendees
- Career Workshop Series (3 sessions)--25 student attendees
- Course Preview Night--90 student attendees
- Judy Santacaterina Communication Workshop--10 student attendees
- University Honors Semester Trip--95 student attendees
- SOUPer Wednesday (14 sessions)--50-95 student attendees

University Honors House Programming
- Move-In Days--163 residents
- Campus Tours--80 residents
- Campus-wide Events--Multiple groups
- Whirlyball Trip--46 residents
- Floor Wars (6 different events)--Multiple groups
- Meet and Greet--60 residents
- Movie Nights--Varied
- Dinner with our Faculty Advisors--Varied
- Don’t Stress the Test--105 residents
- *Tutoring
- *Student Involvement
Website, Video, and Social Media Updates
Major changes have been made to the University Honors Program’s website, recruitment videos (program overview and housing), and different social media sites.

Listserve Message
Weekly messages are sent every Monday containing information about a variety of opportunities and important information for University Honors students. We are very glad to post information about any of your events or opportunities you would like us to share with our students. All submissions must be sent to Vanessa Segundo by the Friday prior to the Week you would like to have your message distributed.

The layout the listserve message now takes a newsletter approach with a Word-version document attached for easy access to links and viewing on a variety of mobile devices.

Juried Art Competition
In collaboration with the College of Visual and Performing Arts, we coordinated an art competition, whose winners would receive the distinction of having their art work displayed in the University Honors Capstone Library for the spring 2013 semester. Winners were also recognized in the Honorable Mentions Launch Party on January 30, 2013.

Honorable Mentions
University Fellow, Lauren Nale and Faculty Advisor, Luke Kruger, have coordinated an editorial board composed of eight other students in efforts to redevelop our student online journal, Honorable Mentions. A launch party was scheduled on January 30, 2013. More information about Honorable Mentions can be found by visiting the following link: http://www.niuhonorablementions.com/.

Birthday Boxes
University Fellows, Jacque Beck and Andy Kelliher, collaborated with various University Fellows that volunteered their personal time to create birthday boxes for underprivileged youth in the DeKalb community. Volunteers also organized birthday parties for youth. Through these combined efforts, 55 birthday boxes were delivered and eight birthday parties were coordinated at Safe Passage and Hope Haven.

University Honors Programming for Spring 2013
- Honorable Mentions Launch Party
- “University Honors Night” at NIU Men’s Basketball
- Dennis Barsema’s Social Entrepreneurship and Microfinance Series
- SOUPer Wednesdays (Ends last week of April)
  - Wednesdays, 11:30 a.m.-1:30 p.m.
• Birthday Boxes
• Huskie Alternative Spring Break
• Women’s Leadership Conference
• Spring Course Preview Night
• University Honors Semester Trip
• Honors Day

University Honors House Programming
• Super Bowl Sunday
• Kickball Tournament
• Comedy Night with Jack Baker
• Career Fashion Show (Sponsor: Kohl’s)
• Jeopardy Night
• Pizza with Dr. Jones
• Birthday Box Preparation Event
• AFI Top 10 Classic Film Festival - Casablanca
• University Honors Semester Trip
• Don’t Stress the Test

Of the 168 current residents of the Honors House, 86 will be returning in fall 2013. We anticipate incoming freshmen to fill all open seats and take additional space allocated to the University Honors Program. The program has 200 rooms for Honors students. Signups at admitted student days have been brisk.

D. Assistant to the Associate Vice Provost for University Honors

Goode presented the following report:

• The application for 2013-2014 University Honors Summer Scholars Program was sent to the committee and approved. This year’s University Honors Scholars will be speaking about the value of the University Honors Summer Scholar Program at SOUPer Wednesday on February 6 at 12:20 p.m. The 2013-2014 application launches February 6. The University Honors Colloquium – the research presentations by the Honors Scholars -- is in the planning stages. We expect this event will take place during NIU’s new “Celebrating Excellence” period in April.

• Goode has devoted considerable time to gathering national scholarships, fellowships, awards, and recognition opportunities for high-achieving students. These opportunities will be highlighted in a listing to be posted on the University Honors Program website. This will be the first time any such resource has existed at NIU.

• Goode is serving as the University Honors Program’s liaison to active NIU honor societies. Correspondence was sent to each honor society informing them that we intend to list them on our site’s new honor society
Goode is coordinating campus visits for prospective University Honors students and their families who seek a more personalized introduction to the program and university. These visits often encompass a meeting in the University Honors Center with a member of the Honors administrative team and a tour of the University Honors living-learning community in the new residence hall.

Goode serves as the University Honors Program’s liaison to the Office of Admissions. When a prospective University Honors student requests a visit, he works with Admissions to arrange other components of the visit, such as meetings in academic departments. When Admissions holds open houses and admitted student days, Goode lines up University Honors Fellows to sit on students panels and staff informational tables.

Goode serves as the University Honors Program’s liaison to the Office of Scholarships and the Financial Aid Office. Recently, he has worked with these offices to secure scholarships and tuition waivers for two Honors students with serious financial difficulties. He is also serving on the Office of Scholarship’s Internal Review Committee, which audits the office based on the 14-part CAS Professional Standards for Higher Education.

Goode is overseeing the University Honors Program’s 2013-2014 continuing student scholarships and tuition waivers application and selection process. Groundwork has been laid to verify funding streams for next year. The online application has been updated and will launch February 15.

Goode serves as the liaison to the Office of Student Academic Success. Using the “eligible to enroll list,” he contacted Honors students who were eligible to enroll for spring 2013, but had not registered for courses. He also oversees the University Honors Program’s involvement in MAP-Works, keeping track of alerts and contacting students by telephone to resolve any issues highlighted in the reports.

VI. **Additional Reports & Updates**

There were no additional reports.

VII. **New Business**

A. **Request for New Library Circulation Loan Policy for University Honors Students**

Jones said members of the Honors student staff were asked to look at the websites for other honors programs across the country. These students looked mostly at
the benefits listed for these other programs. It was discovered that some honors programs give special library loan privileges to Honors students. This issue was discussed with Duffy and it was decided it should be brought to the Honors Committee before possibly raising it the issue with the Dean of University Libraries. Duffy said the central issue is whether to grant graduate-level privileges. Jones said this would allow Honors students to have a longer borrowing period. Duffy said if the Honors privileges were equal to the graduate level, it would be easy for the library to initiate. But, he added, the more people that have the ability to borrow for a longer time the more materials could be unavailable for a longer period of time. Presently, graduate students and faculty have the same privileges. Undergraduates have a shorter time to borrow from the library. At Sharp’s request, Donovan shared his perspective as a student.

Donovan said he thinks it would be an unnecessary strain on the rest of the undergraduate population. Duffy said he did not think the small number of Honors students who would receive the new privilege would make that much difference to undergraduates, but there would be more of an impact on graduate students and faculty. He noted that everyone has the right to ask for a recall of an item. Ballantine noted that the number of Honors students doing research at any one time and would need the extended borrowing time could only be 300-400 students. Schraufnagel added that students could check out a required book for the whole semester, which could be good. Referring to other privileges offered, Pohlman asked why the interlibrary loan privileges for undergraduates would not change. Duffy said those privileges are not set by the NIU library. Committee members agreed this proposal should be taken to Patrick Dawson, Dean of the University Libraries.

B. University Honors Commencement Recognitions – “Stole Issue”

Jones informed the committee he has been receiving complaints from students earning Upper Division Honors who do not receive the gold Honors stole. He said there are some students who have hard feelings about receiving the gold cords and not the stole. They feel like second class citizens. The pictures used in the office and on brochures all show students with the stole. The stole has also been used recently to brand the program. In addition, there are also a number of stoles from a wide variety of organizations being worn at graduation. Jones asked committee members for their thoughts given new regalia need to be ordered for May commencement. Ballantine said he initially agreed with having the three levels of regalia. However, it is equally time intensive whether a student is doing University Honors or Upper Division Honors. Therefore, Ballantine has changed his mind. The Committee agreed by consensus that two different stoles should be used for University Honors and Upper Division Honors.

Donovan said perhaps the problem is not with the stole, but the way transfer students are admitted to the Honors Program. He suggested the possibility of awarding Lower Division Honors credit for being admitted with a certain grade point average. Jones said this was a good point and that transfer admissions were
currently being evaluated by members of the University Honors administrative team.

C. **Honors Faculty Status – Preliminary Proposal**
This issue was tabled until the next meeting.

D. **Course Transformation Initiative**
Jones reminded committee members this initiative is tied to the larger *Vision 2020* project. When Birberick became vice provost, she started thinking about course transformation in various areas. Honors courses were a part of the discussions that followed. The course transformation initiative would provide a mechanism to create new honors courses. University Honors was awarded $38,500 for honors course transformation. Work needs to be started on this initiative. These monies could replace the summer grants. Jones noted the Honors schedule of courses is falling nicely into place and the general education offerings are lining up particularly well. The Honors Program does not need to find more general education courses. Currently, there are more possible general education course offerings than there is room in the schedule. This also applies to seminar course offerings. Jones said he is not sure new courses are needed. Birberick agrees that new courses may not be needed and suggested the course transformation be tied to Honors faculty status. Funds could be used to bring in nationally recognized experts in honors education to assist NIU faculty in enriching and transforming their courses. A faculty institute could be held for which a small stipend could be given to the participants.

Birberick said the Honors faculty status could be similar to graduate status faculty. The Honors Program is getting a good cadre of faculty who want to teach Honors. She asked what would constitute that faculty status and what could be done to give value added to current courses to bring them to an Honors level. Workshops on mini-sections, in-course contracts, and Capstones could be held. University Honors needs to go back to best national practice. Jones said he wants to craft programming faculty will find valuable and will attend. He said he needs ideas and endorsement from the committee on how to proceed. Birberick said she would like to start the initiative before the end of the fiscal year.

Speaking from the perspective of faculty in the College of Engineering and Engineering Technology (CEET), Pohlman said many faculty members are confused about what should be done in mini-section courses. A workshop on this would be beneficial, but how to get them to attend is the challenge. The stipend and cross-talking ability would be beneficial. Jones asked Birberick if she would be willing to approve the stipend, noting it would not need to be large. Birberick said a discussion needs to be held on the need to show deliverables such as how a mini-section is different and how it is assessed. Jones said a CEET-specific workshop may be needed for which a portion of the money could be used. Schraufnagel said a large sum of money should not be spent to bring in an off-campus speaker and then not have anyone attend the session. He said there
should be one or more colleagues on campus who can deliver this type of workshop. Jones said he will speak with Pohlman and CEET administrators and then seek Birberick’s approval. The Committee will be kept informed.

E. Selection of Recipient of the University Honors Great Professor Award
Ryan and Pohlman were excused from the meeting since both were nominees for this award. Committee members discussed this award at length before naming Tim Ryan as the 2013 recipient.

VIII. Adjourn
The meeting was adjourned at 3:28 p.m. The next meeting will be held at 1:30 p.m. Friday, March 1 in Campus Life 110.