UNIVERSITY HONORS PROGRAM
Honors Committee Meeting
314th Meeting
2 March 2012

APPROVED

Present: David Ballantine (LAS), Sinclair Bell (VPA), Brianno Coller (EET), Greg Conderman (EDUC), Michael Duffy (LIB), William Goldenburg (UCC/VPA), Tim Ryan (LAS), Scot Schraufnagel (LAS), Bart Sharp (Chair/BUSE), and Honors students Jacob Ferguson, Julianna Leprich and Nora Lindvall

Absent: Nancy Nuzzo (HHS) and Honors students Ben Clark and Patrick Galvin

Ex-officio Present: Christopher Jones (Honors)

Ex-officio Absent: Anne Birberick (Vice Provost)

Others: Honors staff Dave Changnon, Jes Cisneros and Joanne Ganshirt (Recording Clerk)

I. New University Honors Program Brochure
Jones provided each committee member with a copy of the University Honors Program’s new brochure. He is pleased with production quality. It also stands as a tremendous improvement over the old brochure. Through the student profiles, the new brochure captures the academic and demographic diversity of the program. It’s been a very helpful resource at special events and meetings. Jones thanked former program coordinator, Emily Del Monaco, Jorie Lee in University Relations, Ganshirt, and the Honors students featured in the brochure for their assistance and good work. He also thanked Kathy Buettner of University Relations for agreeing to have University Relations finance the first run of a 1,000 copies.

II. Welcome and Introduction of New Committee Members
Jones introduced new committee members. Dave Ballantine from the Department of Chemistry and Biochemistry will represent the College of Liberal Arts and Sciences. He has a great reputation across campus and is a past recipient of the Excellence in Undergraduate Teaching Award. Jacob Ferguson is a new student representative. He will be joined by Ben Clark who could not attend the meeting.

III. Approval of Agenda
LINDVALL/CONDERMAN MOVED TO APPROVE THE AGENDA. THE MOTION PASSED.

IV. Approval of Minutes from 3 February 2012
BALLANTINE/Ryan MOVED TO APPROVE THE MINUTES. THE MOTION PASSED.
V. Associate Vice Provost for University Honors Report

A. Upcoming Lecture
In terms of programming outside the classroom, the University Honors Program is continuing its strong tradition of academic and social/community-building events. On the academic side, Jones said he is pleased the Program is co-sponsoring with the Division of International Programs the second annual Phi Beta Delta Honor Society Lecture featuring Dr. George Lopez from the University of Notre Dame on Thursday, March 29 at 7:00 p.m. in the Sky Room of Holmes Student Center. His lecture is entitled “Liberating Libya, Strangling Syria: Intervening for Human Rights and Protection.” He asked committee members to encourage colleagues and students to attend. Each committee member was provided a flyer.

B. Quiet Study Space
The Program staff continues to look for new ways to serve the University Honors students. Recently, the Capstone Library was converted into a designated “quiet study area” for much of the business hours, Monday through Friday. The space is being well-used, so this seems like a good idea.

C. Two Concerns
Jones said he is concerned that at this point no applications for the Summer 2012 University Honors Improvement Grants (due date: March 23) or the University Honors Great Professor Award – 2012 (due date: March 19) have been received. Information about both opportunities was shared with colleges, schools and departments at the start of the semester. A feature about the Great Professor Award ran in NIU Today. He added he is not too concerned about the summer grants, because some people have contacted him to ask questions or to express interest. However, he has not heard of interest in the Great Professor Award. Thus, he plans to share that information again. He asked for the kind assistance of committee members in encouraging nominations. All the relevant information is posted on the front page of the Honors Program website. The award will be a highlight at Honors Day and with President Peters making the award. If no nominations are received by April 6, nominations for consideration could be made based on the old process. Ballantine said he thinks students and alumni would be best to make nominations for the Great Professor.

D. Possible Reception
There is the possibility of an end of the year reception hosted by President Peters to thank faculty for their contributions to honors education and to highlight new developments at the Honors Program. It is not clear if everything will come together for this event to take place. But if it does, Jones asked for the committee’s support in attending the event and encouraging colleagues engaged in honors education in their respective colleges to attend.
E. Strategic Planning Proposal Outcomes

Last semester Jones submitted a five-dimensional Strategic Planning proposal, *Strengthening the University Honors Experience*, encompassing funding for Honors courses at the 100-200 levels, a new academic adviser/national scholarship coordinator, funding for enhanced learning grants to support study abroad and engaged learning, a Summer Scholars Program, and a recruitment budget.

Jones has been informed of the results. University Honors was not awarded a recruitment budget. Jones was told to do what was done this year and tap the resources and support of the Office of Admissions and University Relations.

The one exception to the denial of the recruitment budget request was the funding of the Huskie Enterprise in Leadership & Philanthropy (HELP) Camp for high-performing high school students. This three-day camp was launched last summer and funded by an NIU Foundation Venture Grant. Responsibility for the camp has now been assigned to the University Honors Program. The Honors Program has been awarded $24,000 over three years or $8,000 a year to deliver this summer camp. The Honors Program hopes to partner with the College of Liberal Arts and Sciences External Programming, the Division of International Programs, and others to deliver the camp. A meeting is scheduled for March 9 to discuss the partnership and planning for the summer 2012 camp.

University Honors was not awarded the requested enhanced learning grants to support study abroad and engaged learning opportunities. Jones had requested $10,000 a year for three years. However, 25% of the funding awarded to the Division of International Programs for study abroad travel grants has been earmarked for University Honors students. This commitment translates to $10,000 for Honors students in Fiscal Year 2012, $12,750 in Fiscal Year 2013, and $16,250 in Fiscal Year 2014. This is great news. There will now be the opportunity for students to do study abroad who would not have been able in the past.

Jones has a meeting later this afternoon with Deb Pierce, Anne Seitzinger, and Pam Rosenberg, all of International Programs, to work out the details for how Honors students will apply for this funding.

University Honors has been authorized to establish and fill a new academic advisor/national scholarship coordinator position. The position for the title may be student success specialist. This new colleague will advise freshmen and sophomores (75% of the time) and serve as a resource person for national and international scholarship and academic opportunities (25% of the time). The proposed job description is under a “second” review at HRS. It is anticipated this will be a Support Professional Staff (SPS) position. It will be classified as a
temporary position given funding has been allocated for a three-year period. Jones knows there are number of students on campus who would be competitive in these scholarships, but there is no way to identify them early enough. The hope is this position will be able to continue beyond the three years currently provided.

University Honors has been awarded $30,000 over three years or $10,000 annually for a new University Honors Summer Scholars Program. Drawing on a model from the College of William & Mary, this prestigious award will go to a small number of outstanding University Honors students (most likely two or three per year) to conduct significant research in the summer between their junior and senior years for the purpose of completing their University Honors Capstone projects. The students and their projects will be showcased. Students will be asked to blog about their research experiences during their time as University Honors Summer Scholars. These blogs will likely attract public attention, including prospective students. We will begin laying the groundwork for this initiative at today’s meeting. From a Foundation perspective, this may be something that could be named in the future.

University Honors was awarded $300,000 over three years or $100,000 annually to finance low-enrollment, stand-alone Honors courses. A good portion of this funding will be used to field General Education courses for freshmen and sophomores. There currently are not enough funds to serve the students in the program. This is a good first step to giving all students what they need. This will help the Honors Program give what is advertised in the brochure.

In addition, it was recently confirmed that University Honors would be allocated $105,000 in Academic Surcharge funds in Fiscal Year 2013 for stand-alone Honors courses. The current budget for such courses has been $24,000 from the Honors Program budget and $30,000 from Academic Surcharge funds each semester.

These additional funds coupled with the $48,000 the University Honors Program has in its annual budget for course needs brings the total available funding for courses in the 2012-13 academic year to $253,000. To provide a point of comparison, the Honors Program has $108,000 available for courses during the current academic year. Thus, course funding at least for FY13 has more than doubled. This is a great development. Jones said he would like to have this as permanent money.

Put differently, the University Honors Program only has 16 stand-alone courses in spring 2012. However, it anticipates 32 courses in fall 2012 (19 Lower Division courses and 13 Upper Division courses). Another 32 courses are planned for spring 2013. In consultation with the provost and vice provost, a course plan has
been set; Jones has recruited the Upper Division instructors; and he is now working collaboratively with the deans, primarily (but not exclusively) Chris McCord in the College of Liberal Arts and Sciences to line up department participation and appropriate instructors at the lower division level.

The increased funding and the doubling of stand-alone University Honors course offerings for the 2012-2013 constitutes a dramatic shift for the Honors Program at NIU and positions the Program to service its Honors population far more effectively in the past. Everyone is working hard to ensure all freshmen and sophomores in the University Honors Program have one low-enrollment Honors course per semester, while increasing the number and variety of Honors seminars the 300-400 level for junior and seniors. Mini-sections and in-course contracts will remain important, especially for some junior and seniors from certain colleges. Jones wants to reduce the program’s current over-dependency on these types of course experiences.

Jones met with Birberick on this issue many times and has met with Provost Ray Alden and Birberick together two other times.

This transition will not be a neat or easy one. It will take hard work, good advising, and support from the colleges to ensure Honors students enroll in the expanded course offerings, especially at the Lower Division level. Presently, students and advisers are preconditioned to think that they must rely largely on mini-sections and in-course Honors contracts to meet their University Honors courses needs rather than enrolling in stand-alone Honors courses. Jones said he has already recruited upper level courses for the fall and spring but added the hard part will be with getting the core courses for general education. This is both a blessing and a curse. He is worried about getting students into the courses because there is not a culture of thinking the Honors requirements can be fulfilled with stand-alone courses. The Honors Program will supply mostly College of Liberal Arts and Sciences upper-level courses because the Colleges of Engineering and Engineering Technology, Education, and Visual and Performing Arts need specially tailored upper division programs. All of this has the support of Birberick and Alden.

Before leaving the subject of courses, Jones noted the University Honors Program will offer two Themed Learning Communities (TLCs) in fall 2012. These are sets of three courses linked by a common theme. They will be capped at 25 students and enroll freshmen Honors students only. The first, Competing Global Perspectives, will feature POLS 285 taught by Jones, ARTH 282 taught by Rebecca Houze, and UNIV 101 taught by Denise Rode of the Orientation Office. Jones noted the art history course will be team taught which shows a great commitment to Honors education. The second, The American Experience at Home and Abroad, will feature ENGL 116 taught by Ryan, MUSC 220 taught by
Duffy, and UNIV 105. UNIV 105 is a new one-credit course developed and taught by the University Libraries staff. It is titled Introduction to Library and Information Research. University Honors is supporting two UNIV 105 sections, one linked to the TLC and a separate, stand-alone section.

Jones has some additional Honors course policy issues to share later in the meeting.

In December, an Honors Vision 2020 proposal was submitted. Because of the one-time funding model associated with the call for proposals, the proposal had to go in some different directions. The four dimensional proposal encompassed (1) funding for new course development and course transformation, (2) a recruitment budget, (3) funding to produce and circulate Honors advising handbook for faculty, staff, and students, and (4) some needed upgrades to the University Honors Center. Jones is still awaiting word on the proposal, but he was told course transformation funding was likely. He will keep the committee informed of the outcome.

F. Vacant Program Coordinator (now Assistant Director) Position

After weeks and weeks of waiting, revising paperwork and waiting some more, University Honors has finally secured a green light to move forward with a search to find Emily Del Monaco’s successor. As most of the committee knows, Del Monaco resigned in early January due her husband’s job transfer. The extensive delay has been tied to the reclassification of program coordinator from SPS to Civil Service and the Honors Program need to have a SPS position. This need required converting the position to an assistant director, on which Human Resource Services (HRS) did not immediately sign off.

All the necessary paperwork is at HRS and, hopefully, a job announcement can be circulated by the middle of or late next week. This will be an internal, campus-only search. Jones asked committee members to spread the word of this opportunity.

Jones has already met informally with three individuals who have heard about the forthcoming job opportunities. Two are interested in the assistant director position, and another is interested in the student success specialist position.

G. Update on Recruitment of High-Ability Students

At the February meeting, Jones reported that 97 confirmed merit scholarship recipients (as of January 3) were committed to coming to NIU in fall 2012. As of two days ago, that number stands at 141 students. Here is the breakdown.
<table>
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<th>Scholarship</th>
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<th>Award Amount</th>
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<td>114</td>
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</tbody>
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The expectation is these numbers will continue to grow in the coming weeks and months.

H. Outreach to Honors Students
On Sunday, February 12, Jones delivered four consecutive presentations in the Honors House, moving from floor to floor every 40 minutes or so. He gave students some background on himself, discussed his vision for Honors, and briefed them on some of things the staff is doing or hope to do to strengthen the University Honors Program. He also solicited feedback. The evening went very well. The only exception was students’ concern about NIU’s strong commitment to awarding a large number of significant merit scholarships to incoming freshmen and the lack of NIU merit scholarship dollars for continuing University Honors students. Some students claimed if they applied this year with their credentials from last year, they would be in line for significantly more institutional support than they presently receive.

Since the interactions with the Honors students, Jones took the following steps:

1. Informed Brian Hemphill, Vice President for Student Affairs; Anne Hardy, director of the Scholarships Office; Anne Birberick; and Ray Alden of the situation. The matter falls primarily into Hemphill’s purview.

2. Hemphill responded this is not the first reaction of this nature from current students. In an effort to raise the academic profile of the incoming class, it is extremely difficult for NIU to begin diverting funds designed to build the 2012 class.

3. Jones proposed in a memo to Hemphill and the others listed above that existing, one-year tuition waivers traditionally awarded to incoming freshmen by the Honors Program be reallocated to continuing Honors students. That proposal has been approved and creates $100,000 in
tuition waivers to support existing students. This amount coupled with approximately $66,000 in Honors student staff positions and $45,000 in scholarship money creates $211,000 to support our continuing students.

4. There will be a scholarship information meeting for Honors students held on March 7. A representative from the Office of Scholarships and Jones will be there. At that meeting, Jones will roll out the information on the University Honors support for continuing students and preview an electronic application form. It will allow interested students to apply for waivers, scholarships, and staff positions one time rather than completing multiple applications.

5. The primary criteria for the awards will be high academic merit and financial need.

6. Hardy of the Scholarships Office has decided not to sit on the selection committee for these awards. Cisneros, Ganshirt, and Jones will be sitting on the committee and think it would be good to have a full-time faculty member, ideally a member of the Honors Committee, on the selection committee. Changnon and Ballantine agreed to serve.

I. Meetings and Events
Jones reported the following to the committee:

- Members of the Executive Board of the Northern Illinois Phi Beta Kappa Association invited him to a lunch meeting to discuss avenues of collaboration. The association has an award for a graduating senior that will likely be presented to a University Honors student at our Honors Day ceremony in April.

- He met with Jon Carnahan and Dave Ballantine of the Department of Chemistry & Biochemistry to discuss collaboration and ways to get more of their qualified students into the Honors Program.

- Nancy Castle and Jones met with Mike Malone at the NIU Foundation. Malone is NIU’s vice president for advancement. A number of issues were discussed. Jones hopes to get a specific development officer assigned to University Honors.

- He and his wife attended the Foundation’s Red & Black event on February 18. He was able to brief Earl and Cindi Rachowicz on the progress being made on the Honors Program Rachowicz Giving Challenge Campaign.
He has delivered presentations at the two Admitted Student Days sponsored by the Scholarships Office. These events are intended for NIU merit scholarship recipients who have committed to attend NIU or who are still considering admission. He invited two or three University Honors students to speak briefly at these events. They have done a great job.

He has had another meeting with Dean Rich Holly of the College of Visual and Performing Arts and Professor Alex Gelman of the School of Theatre and Dance regarding the concept of an academic enrichment fee, which the Honors Committee was briefed on at the February 3 meeting. Holly is forming a working group on the issue. The group meets on Monday and Jones will participate.

Last weekend Jones attended the spring semester meeting of the Honors Council of the Illinois Region (HCIR) at St. Francis University in Joliet.

Jones met with Julia Spears in the Office of Student Engagement and Experiential Learning on a range of collaborative issues.

Cisneros and Jones have met with Amy Alfredson of the Alumni Association and the leaders of the University Honors Affinity Group again. Jones will provide you details on the planned alumni events later in the meeting.

The process of CA interviews for the Honors House has started. The Honors Program intern, Jacque Norris, Castle, Changnon, Cisneros, and Jones are involved in interviewing a long list of interested students.

Jones attended a meeting with Carolinda Douglass, director of the Office of Assessment, who asked him to deliver a presentation on the University Honors Capstone experience to the Academic Affairs Subcommittee of the Board of Trustees on April 19. University Honors and the College of Engineering and Engineering Technology’s Senior Project will be highlighted.

He met with Brad Hoey of University Relations to discuss branding and marketing of the Honors Program. Work will take place this semester and over the summer on a new program logo (which incorporates the new tagline), transforming the look of our reception and student computing areas, and designing shirts and “swag” items for special events.
• He met with Hardy of the Scholarship Office to discuss joint outreach and messaging to prospective students.

• Cisneros and Jones had a good first meeting of the University Honors Steering Group, which Alden asked Jones to assemble and includes a department chair or director from each of the colleges with an undergraduate program. Members of the group are Gelman, representing the College of Visual and Performing Arts; Greg Waas, representing the College of Liberal Arts and Sciences; Paul Carpenter, representing the College of Education; Chang Liu, representing the College of Business; Linda Derschied, representing the College of Health and Human Sciences; and Nick Pohlman, representing the College of Engineering and Engineering Technology.

The group will be utilized to evaluate in-course contract and Capstone forms for usability by faculty members. The group will also help with creating a faculty handbook, procedures for offering mini-sections, and other aspects of the Honors Program as they relate to faculty.

Jones gave the group members an overview of the Honors Program and described initiatives that had been created since he started in July. The group discussed the scheduling process, mini-sections, and Honors faculty status. Group members are currently reviewing the new forms that the Honors Committee developed and approved.

There will be two more meetings this semester.

Referring to the lack of nominations for the Great Professor Award, Bell said the article should be run again. Sharp said some faculty have been named during committee meetings. He asked if a committee member could nominate one of them. Jones said that would be possible, and the nominating member could not take part in the selection process.

VI. Assistant Director’s Report

Cisneros presented the following report:

• He is a member of the Welcome Days Steering Committee. NIU is revamping the Welcome Days services. The Honors Program needs to be a part of this, so Honors students attending Taft will know what events are happening, so they can segue into the events upon returning from Taft. Many high ability students start to get selected by campus units that are relevant to the student, and the Program staff does not want students to feel they have to choose between
Honors and some other unit. The Honors Program wants to stay coordinated with other units.

- He is a member of a College of Engineering and Engineering Technology search committee.

- He attended the workshop about applying to graduate school on Saturday, February 25. Many of the attendees were Honors students.

- Honors receptionist Jessica Perez and Peer Advisor Brittany Brown came up with the idea for walk in hours for Cisneros. This practice would be to accommodate students who have a brief question and who do not need a full hour appointment.

- He continues to work with the Honor Student Association. Dr. Brandon Lagano spoke to the group about a new employer/student program. This program will match students with employers. He will speak about this at a SOUPer Wednesday.

- He has worked at TGiF open houses for transfer students.

- He has been interviewing community advisor candidates for the Honors House.

- He is planning to conduct two general Capstone information sessions. These sessions will instruct students preparing to start the Capstone project on the proper procedures. This will not replace one-on-one Capstone advising with Cisneros. Some departments have set different deadlines for submitting proposal forms and registering for the courses, and the Honors Program is trying to match them.

- He organized a photo shoot of Honors students to be done in Founders Library. A second session will probably be done. He thanked Wade Duerkes and Don Butler of Media Services for helping with this project. Some of these photos will be used in the Honors Program office.

- He noted Norris is doing a fantastic job staying on top of what is left for House Leaders to complete.
Cisneros reported enrollment numbers. The total enrollment is at a six-year high for this time of the academic year. There is a major increase in upper division Honors students and a three percent increase overall. He noted there has been a nice increase in the number of Latino students in the Honors Program. This is a result of the proactive effort being made with the campus diversity centers. There is an overall increase in minority enrollment marking a growth in the Program diversity. Jones said the Honors Program has reached out to many new students.

Schraufnagel asked how the number of minority students in the Honors Program compares to that of the campus as a whole. Cisneros said the Honors numbers should be pretty close to the campus numbers. Schraufnagel said he would like to know about the campus numbers.

Jones said the perception was that the Honors Program was white and female, so the staff is working on doing more recruiting. A joint letter from the Honors Program and ethnic centers may be done. Other ideas for increasing diversity are being sought. Cisneros said if a student is a first generation college student, that student often does not see themself as an Honors student. The Honors Program is not what first generation students are used to, so they may need an extra push toward the value added of Honors. Jones said he has noted when speaking with others (faculty and students), they think of the Honors Program as based on the high school model. He said the Honors Program does want to challenge students but needs to add value in different ways, such as teaching the same course in different ways or not just assigning an extra paper.

March 2012 Monthly Report Tables

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March 2012 Monthly Report Tables

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<td><strong>898</strong></td>
<td><strong>100%</strong></td>
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VII. Program Coordinator’s Report

The following written report was presented:

Alumni

Events/Programs for February
- February 5: Super Bowl Party
- February 6, 13, 20 and 25: Yoga Party
- February 8: Made Valentine’s Day cards for women who have experienced abuse
- February 12: Pizza with Dr. Jones
- February 12: Made Valentine’s Day cards for children and women who have experienced abuse
- February 26: Oscars Night
- February: Walking Dead Viewing Parties
- February SOUTPer Wednesdays:
  - February 1: Dr. Jones
  - February 8: Dr. Brian Pillsbury, Career Services Resume Express
  - February 15: Dr. Nancy Castle and Ms. Melissa Burlingame, New Majors at NIU
  - February 22: Dr. Jill Zambito, Learning How to Say No
  - February 29: Dr. Dave Changnon, Building Relationships with Your Professors
- February 29
  - Making Birthday Boxes

Upcoming Events
- March 7: Scholarship Night
- March 28 at 7:00p.m.: Course Preview Night
- April 1: All Honors Trip
  - There is a waiting list.

Honors House
- House Leader Jack is planning the Honors House Trip to the Comedy Shrine.
- House Leader Daihee is organizing House Wars that will take place after Spring Break. He is also organizing the Faculty Talent Show that will take place at Douglas Hall.
- House Leader Faith is planning Scholarship Night and self-defense classes.
VIII.  Additional Updates
Jones thanked Changnon for his presentation at SOUPer Wednesday.

Changnon reported there are a number of activities being worked on by the House Leaders.

IX.  Old Business

A.  Outstanding Alumni Award
Sharp reported a draft letter has been distributed to working group members. The letters will inform the nominees of the award and ask for each to send more information about what they have been doing since graduating from NIU. There are 10 possible nominees. There is only one open issue—Castle wants attendance by the award winner to be mandatory. Sharp said this was a valid point because this is partly an effort to get the alumni re-engaged with the Honors Program.

Schraufnagel said, after reading the letter, he was under the impression that a large number of people were receiving the letter. Some nominees may not send information if they think 150 people are getting the letter. He thinks the letter should say that only 10 people are being sent the letter. He suggested recognizing all 10 people listed as finalists. Sharp said that could be done because he is sure not all 10 will respond. He added if only five responses are received, they could all be invited. Schraufnagel suggested naming them as semi-finalists.

Sharp said the timeline is to have the information back from the nominees by the middle of April. This will give committee members time to evaluate the nominees and select the recipient. After that, the event may be scheduled for when the recipient will be able to attend.

X.  New Business

A.  Special Announcement
Jones announced that it was his great pleasure to inform Ganshirt publicly that the executive board of the University Honors Alumni Affinity Group and the University Honors Committee have voted unanimously to establish the Joanne Ganshirt Award for Outstanding Service to University Honors and to name
Ganshirt the inaugural recipient of the award. The award will be presented at a special reception sponsored by the NIU Alumni Association on April 28. That same day there will also be another Honors alumni event, Farewell to Douglas Hall, to commemorate the move of the Honors House from Douglas to the New Residential Complex.

B. **Emerging University Honors Course Plan for the 2012-13 Academic Year**

Jones showed the committee members a spreadsheet outlining course offerings for the next academic year. Good news is that the Honors Program will be able to pay for all the courses listed. Some of the courses will be taught on load, so no payment will be needed. This has been a great deal of work to put this together, but it is a significant improvement from past offerings. There seems to be increasingly sentiment on campus that Honors is a valuable endeavor, and academic units should participate by making faculty available for stand-alone offerings on an on load or overload basis.

One of the points that Jones said he has struggled with is how much to pay faculty for teaching Honors classes on overload. Jones and Birberick have decided to pay all Honors faculty members $5,000 because all should be treated equally. Only difference in pricing would be an instructor covered by the collective bargaining agreement.

Birberick wants to stop transferring money to departments for offering Honors courses. Next year, the Honors Program will give $1000 to departments for offering upper division Honors courses and $500 to departments for offering lower division Honors courses. There was no promise of money made in the course recruiting process. The Honors Program has not been scheduling its classes at the same time as departments. The Program is behind in the scheduling process. Jones wants to change this.

C. **University Honors Program Scholarships, Tuition Waivers, and Staff Positions**

This was covered previously.

D. **Committee Meetings for remainder of semester**

Jones will not be able to attend the April 6 meeting. He said if all goes well, that meeting will be used to award summer grants and the Great Professor Award.
Jones will submit a written report and ask the committee to discuss it. He would like feedback about what should be done during the summer or next year.

Jones has another obligation on May 4 and, because it is Reading Day, he is afraid a quorum will not be met. He would like to have the meeting rescheduled for April 20 or April 27. This meeting will be needed to name recipients of the Summer Scholars Program Awards. Committee members agreed the meeting should be held on April 27.

E. Student Concern about Honors House
Jones informed committee members that two students approached him because they are concerned about drinking and some marijuana use in the Honors House. There is no need for the committee members to be involved because the Honors Program staff will work staff members from Housing and Dining. The students wondered if there should be a higher standard for the Honors House when it comes to behavior, noise and alcohol use. Jones asked how this could be done because the Honors Program does not control the venue. He added he does not know if these students are speaking for all of the students. He asked committee members if this is something the Honors Program should delve into more deeply. Should there be different policies? Lindvall said her initial reaction is to stay away from issue. It could be a slippery slope and create negative energy among residents. Ferguson agreed saying this is college and this behavior is part of the experience. He added that not all the students living in the Honors House are members of the Honors Program. Leprich noted the move to the new residence hall should eliminate the problem of non-Honors students living in the Honors House. Ballantine said the contracts students have is with Housing and Dining, not with the Honors Program. There could be some real issues if the Honors Program holds its residents to a higher standard.

F. University Honors Summer Scholars Program
The Honors Program has $30,000 over three years for the Summer Scholars Program. A similar program at the College of William and Mary awards a $6000 package to each scholar ($4,000 to the student for 10 weeks of summer research, $1,000 for expenses, and $1,000 for the faculty advisor). Jones said that would be over the available budget. He would like to award at least two Summer Scholars. If there are more good applicants, Foundation money could be used. Jones asked committee members how the program should be structured—should money be given to faculty or just give money to students
with the thought that faculty members would want to be involved; should the money be given as a lump sum or parceled out?

Lindvall said she thinks faculty should receive some money because junior faculty members could get a good benefit at a time when they would want to help but normally would not be able to participate. Ballantine said for students in the sciences, money for supplies would be more of an issue than paying faculty. Productivity would be the best benefit for the science majors. Changnon said the Research Experiences for Undergraduates awards students $4,000. Faculty members are not paid. Ballantine noted giving pre-tenured faculty members funding will not make a difference. Time to do the work is more of a problem for them. Schraufnagel said he disagrees. He is currently working on three Capstones and financial help, even for travel expenses, would be appreciated.

Jones said students could receive $4,000 for research, $1,000 for study abroad or other expenses, and the faculty could receive some money as a thank you. Schraufnagel said there is precedence for this on campus because faculty members working with the Research Rookies Program receive $200. Jones said the Summer Scholars Program needs to be better than anything else on campus. Bell said he agrees with Schraufnagel. He is a junior faculty in an underfunded area and support for taking part in the Summer Scholars Program would be helpful. Sharp said compensations would be good incentive for participation. Committee members unanimously agreed that faculty compensation should be included in the program and agreed $500 would be a good amount. Conderman asked if this could be tied to travel for the faculty member. He suggested giving the faculty member the choice of receiving a stipend, travel money or some other type of reimbursement.

Two students will receive $4,500. They will each produce a blog about their experiences and make a presentation at Undergraduate Research Day. A short reflective paper may be used for assessment purposes. Jones said he would draft the program guidelines and application. Then he would ask the committee to review and approve over e-mail.

XI. Adjournment
The meeting adjourned 3:20 p.m. The next meeting is scheduled for 1:30 p.m. on Friday, April 6 at in Campus Life 110.