I. **Adoption of Agenda**

The agenda was adopted via electronic vote.

II. **Announcements**

Subcommittee assignments were e-mailed to GEC members.

III. **Old Business**

A. Revised Submission Form. Luo stated that the form looks good, but he asked why the form differentiates between professor, associate, assistant, instructor. VanOverbeke responded that to his knowledge it’s been procedure to separate the ranks and, he added, he felt it is useful to have that information. Luo made a motion to approve the revised submission. Birberick noted that she likes the streamline approach to the new form and thanked the subcommittee for their work. But she proposed that before the GEC formally approve the form that it be vetted with those who will be using it. She added that by getting the feedback it will achieve two purposes: 1) it will give the GEC another perspective, and 2) it will create greater buy-in for the general education program. She suggested that the Ad Hoc College of Liberal Arts and Sciences committee be asked for their feedback. A number of GEC members agreed that getting additional feedback would be beneficial. VanOverbeke stated that there is a need to move quickly to approve the new form so that the departments who are waiting to submit a new course for general education credit can do so. However, he was open to getting additional input from other departments, as long as it can be done prior to the January 19, 2012, GEC meeting. Committee members were in agreement with the plan to get additional feedback on the newly revised course submission form for general education credit. Coller and Birberick will work to disseminate that information with a January deadline.

IV. **New Business**

A. Course Revisions and Deletions. VanOverbeke made a motion, seconded by Chakraborty, to APPROVE THE COURSE REVISIONS TO PHYS 210 AND MUSC 220 AND THE DELETION OF SEVEN ART HISTORY COURSES. Motion passed.

Respectfully submitted by Donna Smith, Catalog Editor/Curriculum Coordinator