GENERAL EDUCATION COMMITTEE
193rd Meeting
Thursday, November 17, 2011

MINUTES
Approved

Present: B. Coller (EET/MEE), C. Douglass (Assessment Services/ex-officio), A. Keddie (HHS/NURS/UCC), E. Klonoski (VPA/MUSC), D. Smith (Catalog Editor), M. VanOverbeke (EDU/LEPF), K. Wiemer (LAS/PSYC/UCC)

I. Adoption of Agenda

There was no quorum, so the agenda could not be officially adopted.

II. Announcements

October 20, 2011, minutes were approved electronically.

III. General Education Coordinator’s Report

No report.

IV. Old Business

A. Assessment Plan. No report.

B. CLAS/GEC ad hoc committee. No report.

C. Resubmissions.
   1. Request for deadline extension (POLS 285). Coller reported that the department has accepted the new deadline (January 16, 2012).

   2. PSYC 225 review. This resubmission was to be done with all GEC members to calibrate the rubric, but will be postponed until the January 19, 2012, meeting due to lack of quorum.

   3. Assign subcommittees. Subcommittees have been established and each GEC member will be sent their materials at a later date. Smith explained that when she creates the subcommittees she tries to have at least one experienced GEC member on each subcommittee and tries to avoid having a GEC member evaluate resubmissions from their own department. Klonoski asked if reminders had been sent to departments with courses up for resubmission in 2012-13 and Smith reported that she had yet to prepare those memos.

D. Revised Submission Form. Committee members discussed the revised submission form,
drafted by VanOverbeke and Umoren. VanOverbeke reported that he maintained the intent of the older form (keeping the request for which general education goals are to be addressed, how they will be assessed, and how the class is taught in order to meet those goals) while aligning it with the new resubmission form. How a course addresses issues of accessibility and multicultural perspectives are also a part of the new form. Those in attendance agreed that this a good form. It was discussed that an accessibility statement from CAAR should be included in syllabi and added to the submission form evaluation rubric. Douglass recalled a similar discussion by last year’s GEC, did that go forward? [Note: This was discussed at the 2/17/11 GEC meeting and the General Education Coordinator at that time was going to provide the GEC with a template for syllabi. Nothing was received.] It was also suggested that the submission form ask how the course will be delivered, either face-to-face, online, or a combination of modalities.

E. Baccalaureate Review Process and Update and General Education Goals. No report.

F. General Education Website. No report.

G. GEC meetings. Nothing more on this issue at this time.


V. New Business

A. Letter from Virginia Cassidy, Vice Provost for Academic Planning and Development. Coller read from Cassidy’s memo asking the GEC for assessment data for the Higher Learning Commission accreditation process by February 10, 2012. He added that Birberick is involved in this request and she and Douglass met with Cassidy to discuss what the GEC promised to send in 2007 and what data the committee has that can be provided by the February 10 deadline.

B. Update Review Cycle. Was not approved due to lack of quorum.

C. Course Revisions and Deletions. The revision to PHYS 210 was discussed and it seems that the revision is pretty straightforward. The deletion of seven art history courses was also discussed and GEC members expressed concern that this involves the majority of the art courses in the general education program. Smith noted that the School of Art is streamlining their art history offerings with the deletions, but is also proposing a number of new courses similar to the ones being deleted. It is the school’s intent to also submit these new courses for general education credit. This led to a general discussion about general education courses and the submission process. How can departments address current events and it was suggested that topics courses could be added, with topics changing to better meet the needs and interests of students. The GEC decided that since these course changes should be approved by the end of the calendar year and that the submission form should also get approval to keep that process moving, that they would hold another meeting in 2011 electronically, with all responses due by December 1, 2011.

VI. Adjournment

The meeting adjourned at 1:50.
The next meeting will be an electronic meeting with all responses due by December 1, 2011.

Respectfully submitted by Donna Smith, Catalog Editor/Curriculum Coordinator