Lenczewski called the meeting to order.

**APPROVAL OF AGENDA**

Rohl made a motion, seconded by Gray, to APPROVE THE AGENDA. Motion passed unanimously.

**ANNOUNCEMENTS**

1. Minutes from the October 11, 2012, were electronically approved.
2. Section D, catalog changes approved by another committee of the Undergraduate Coordinating Council.

**NEW BUSINESS**

1. Statement on Student Learning Outcomes (SLOs). Lenczewski explained that this catalog change is a response to a Higher Learning Commission (HLC) accreditation criterion that states that the institution be able to demonstrate “Clearly stated goals for student learning and effective processes for assessment of student learning”... “for its curricular and co-curricular programs.” Birberick added that colleges were initially asked to provide the SLOs for each of their programs so that they could be added to the catalog. However, after further consideration, and because all of the programs are already required to provide SLOs with program reviews, it was decided to simply add link to those SLOs. They are available through the Office of Assessment Services website. Lenczewski noted that some colleges are still proposing catalog language that will add the SLOs to their programs due to individual accreditation requirements and that these proposals are in the packets for the CUC today. She reminded CUC members that SLOs are the purview of the individual programs and should not be wordsmithed. Aase asked what if a program added SLOs without knowing that this new language was being proposed. Smith noted that both the College of Business and College of Engineering and Engineering Technology knew, but still proceeded with adding the SLOs for accreditation purposes. These proposals are in the CUC packets. Gray made a motion, seconded by Kilaparti, TO APPROVE THE OTHER CATALOG LANGUAGE TO BE ADDED TO EVERY PROGRAM IN THE CATALOG UNLESS OTHER SPECIFIC STUDENT LEARNING OUTCOMES ARE PROPOSED BY INDIVIDUAL PROGRAMS. Motion passed unanimously. The language to be added is: “The student learning outcomes for this degree are
CONSENT AGENDA

Aase made a motion, seconded by Gray, to APPROVE THE CONSENT AGENDA. The motion passed unanimously. The following college minutes with no undergraduate-level curricular items were so received.

College of Education #3
College of Health and Human Sciences #2
College of Liberal Arts and Sciences #3
College of Visual and Performing Arts #1
College of Visual and Performing Arts #2

The following college minutes with undergraduate-level curricular items were so received.

College of Business #2
College of Engineering and Engineering Technology #3
College of Engineering and Engineering Technology #5
College of Engineering and Engineering Technology extra
College of Health and Human Sciences #3 (pending APASC approval)
College of Health and Human Sciences #4
College of Health and Human Sciences #5 (pending Pres. Peters approval)
College of Health and Human Sciences #7 (pending APASC approval)
College of Health and Human Sciences #8 (pending GEC and Pres. Peters approval)
College of Liberal Arts and Sciences #2 (pending APASC approval)

COLLEGE MINUTES AND OTHER CURRICULAR ITEMS FOR DISCUSSION

College of Business #3

Lenczewski pointed out new courses. She reminded the CUC that if there is a statement about nonduplication in a new course’s rationale that this is acceptable for the CUC’s purposes, unless there is another department that the CUC thinks should be consulted. Aase made a motion, seconded by Rohl, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN THE COLLEGE OF BUSINESS #3 (10/16/12) PENDING APASC AND BOT APPROVAL. Motion passed unanimously.

College of Education #2

Lenczewski addressed the comments that were made in Vibe about these minutes. The S/U grading change on page 1 does not need APASC approval, but the GPA requirement on page 2 does. Birberick reported that the latter item was sent back to the department by APASC for better rationale. Aase thought the rationale was clear enough. Birberick explained that one of APASC’s roles is academic standards and
they wanted a better rationale for reducing GPA, which could also be interpreted as reducing the standards for that program. The committee (APASC) has invited a representative from the program to speak to this issue. Shernoff made a motion, seconded by Gray, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN THE COLLEGE OF EDUCATION #2 (9/18/12) PENDING APASC APPROVAL. Motion passed unanimously.

**College of Education #4**
Lenczewski reported that CUC members seemed to approve of these minutes on Vibe. Rohl noted that because the Department of Biology is deleting BIOS 104, it need to be deleted from the Athletic Training (AT) program. Smith noted that she contacted the College of Education to confirm that CLAS informed them of the deletion of BIOS 104. The College of Education was informed of the deletion, but Smith has not seen a proposal for a replacement for BIOS 104 in the AT program. It was also pointed out that the hours for requirements outside of the department may need to be changed. [Catalog Editor Note: They do not need to change. While BIOS 104 is a 4-credit-hour course, and one of the other options is a 3-credit-hour course, a third option is a combination of a 3-hour course and a 1-hour lab.] Lenczewski also noted the new course, Emergency Medical Response, and that this could be a good course for the Certificate of Undergraduate Study in Homeland Security. Aase made a motion, seconded by Rohl, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN THE COLLEGE OF EDUCATION #4 (10/16/12). Motion passed unanimously.

**College of Engineering & Engineering Technology #2**
In these minutes is proposed language for how the major can be calculated for the degree in Mechanical Engineering. Discussion followed regarding how a major GPA is calculated and what is the minimum number of hours for a major. The consensus was that this change is to better inform students and it is the prerogative of the department to do so. Rohl made a motion, seconded by Kilaparti, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN THE COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY #2 (10/1/12). Motion passed unanimously.

**College of Engineering & Engineering Technology #4**
Lenczewski noted that CUC members’ comments on Vibe indicated approval. Kilaparti made a motion, seconded by Rohl, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN THE COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY #4 (10/15/12). Motion passed unanimously.

**College of Health & Human Sciences #6**
Lenczewski reported that there were no comments about these materials on Vibe. She noted the new course FCNS 303 – Hospitality Law. This does not require verification of nonduplication from the College of Law because their courses are considered graduate courses, so there would be no duplication with this undergraduate course. Gray noted that the college did check with the Department of Management and received approval to include one of their courses in the prerequisite. Rohl made a motion, seconded by Gray, TO APPROVE THE
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UNDERGRADUATE CURRICULAR ITEMS IN THE COLLEGE OF HEALTH AND HUMAN SCIENCES #6 (10/12/12). Motion passed unanimously.

College of Liberal Arts & Sciences #4

Lenczewski noted that similar curricular changes are referred to in more than one set of the college’s materials. For CLAS #4, there was a question about the revision to BIOS 413 and the change in credit hours from 3 to 4. It was explained that the department is adding a laboratory component to the course. Rohl asked about the addition of PHYS 273 to the corequisite for BIOS 355 and Lenczewski responded that it’s the difference between taking a physics course with calculus versus taking one without calculus; Calculus II is a corequisite for PHYS 273. Rohl made a motion, seconded by Gray, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN THE COLLEGE OF LIBERAL ARTS AND SCIENCES #4 (10/3/12) PENDING APASC, GEC, AND PRES. PETERS APPROVAL. Motion passed unanimously.

College of Liberal Arts & Sciences #5

Lenczewski reported that there was a question on Vibe about the changes to Emphasis 2, Secondary Teaching in Chemistry and are they increasing the credit hours. After a brief discussion, it was clarified that they are changing the in the department requirements from 51-62 to 52-58. So only the minimum number of hours required is increasing; the maximum number is actually decreasing. Rohl made a motion, seconded by Gray, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN THE COLLEGE OF LIBERAL ARTS AND SCIENCES #5 (10/17/12) PENDING GEC AND BOT APPROVAL. Motion passed unanimously.

College of Liberal Arts & Sciences #6

Lenczewski reported that there was a question on Vibe about different titles for POLS 210. She contacted the department and they confirmed that the title should be Introduction to Law and Courts. The competency statements for a number of Geology courses were pointed out, but it was clarified that those are for the graduate catalog. However, it was noted that these types of statements can be added to a course description if a department so chooses. Another comment on Vibe asked if the Department of History checked with the Department of Special and Early Education regarding verification of nonduplication for new course History of Childhood. Smith has asked CLAS to do so. Gray made a motion, seconded by Kilaparti, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN THE COLLEGE OF LIBERAL ARTS AND SCIENCES #6 (10/24/12) PENDING BOT APPROVAL AND VERIFICATION OF NONDUPlication FOR HIST 385 FROM DEPARTMENT OF SPECIAL AND EARLY EDUCATION. Motion passed unanimously.

College of Visual & Performing Arts #3

These materials need APASC and GEC approval. They are proposing a number of courses for the General Education program. It was clarified that while the college is submitting quite a few courses for the General Education program, they are courses that are already in the catalog, so the only catalog change before the CUC on this matter is adding the descriptions to the General Education section of the catalog.
OLD BUSINESS

1. APPM changes/Definition of Minor. The revised definition of a minor was discussed. Birberick felt that the additional language addresses the issue of “double-dipping.” The purpose of the additional statement: “Credit hours applied to satisfy the requirements for a major may not be counted again as satisfying the requirements for interdisciplinary minors.” was discussed at length. Lenczewski explained that many of the courses required for interdisciplinary minors are also courses students have to take for their majors. The CUC discussed whether or not it would be OK for students to “double-dip.” It was clarified that a student can earn a minor within their own department, but not in the same program. Rohl stated that she is getting a minor in coaching along with her major in athletic training; both are in the same department. There was also a suggestion that the definition of a minor be part of a larger definition of majors, second major, second degree, minors, certificates, etc., that better illustrates the difference between them. Lenczewski agreed to the suggestions and an updated draft will be posted to Vibe for discussion between now and the next meeting in February. Rohl made a motion, seconded by Gray, TO TABLE THE DEFINITION OF THE MINOR. Motion passed unanimously.

2. CEDU #15. Tabled for a clearer set of attachments (nothing new at this time).

3. CUC Bylaws. This is the second reading. The CUC discussed the latest version of the changes to the CUC bylaws. Birberick suggested that under #7, “101” be deleted. Gray made a motion, seconded by Rohl, TO APPROVE THE REVISIONS TO THE CUC BYLAWS AS AMENDED (see Appendix A). Motion passed unanimously.

Meeting was adjourned by acclamation at 2:15 p.m.

The next meeting will be February 14, 2013, 12:30, Altgeld 225.

Respectfully submitted,

Donna M. Smith
COMMITTEE ON THE UNDERGRADUATE CURRICULUM (CUC)
(Bylaws, Article 14.64)

Membership of CUC

A. The Committee on the Undergraduate Curriculum shall consist of the following members:

One faculty representative, from the Undergraduate Coordinating Council (UCC), shall be chosen by the faculty of the Undergraduate Coordinating Council;

One faculty representative shall be appointed by the curriculum committee of each undergraduate degree-granting college except the College of Liberal Arts and Sciences;

Three faculty representatives shall be appointed by the curriculum committee of the College of Liberal Arts and Sciences, to represent the areas of the humanities, social sciences, and the other sciences;

Two student members shall be selected by the Committee on the Undergraduate Curriculum (CUC) from nominees submitted by the student advisory committees of the undergraduate degree-granting colleges;

The vice provost responsible for undergraduate education shall be an ex officio, nonvoting member.

One member from the Committee on Initial Teacher Certification (CITC), appointed from that body, shall be a nonvoting member.

Faculty shall serve three-year staggered terms.

Students shall serve one-year terms.

The chair shall be elected by the voting members of the Committee on the Undergraduate Curriculum and shall serve a one-year renewable term beginning in the fall semester.

B. Duties

The Committee on the Undergraduate Curriculum shall have the responsibilities to:

1. Recommend general policies regarding the design of the undergraduate curriculum;

2. Receive decisions from the college curriculum committees regarding the substitution, alteration, addition, or deletion of undergraduate courses and programs not in the area of general education. All curriculum decisions involving course content, description, title, and number shall be reported to the UCC without committee action or comment unless they involve course duplication or overlap between colleges, cross-college concerns, or university standards;
3. Review and approve, or return to the originating department or college with appropriate comment, all curricula proposals involving course duplication or overlap between colleges, cross-college concerns, or university standards. Proposals approved by the committee shall be reported to the UCC;

4. Negotiate and resolve questions concerning course duplication or overlap between colleges, cross-college concerns, or university standards that arise from or concerning proposals for curriculum change;

5. Make recommendations regarding university policies governing programs of undergraduate study;

6. Review proposed new programs of undergraduate study and make recommendations to the UCC.

7. Serve as the curricular body for interdisciplinary undergraduate curricular material not located in an academic college or colleges, such as UNIV 101 and curricular offerings from the Division of International Programs and the Center for Black Studies. This responsibility includes usual curricular activity (new, revised, and deleted courses as well as other catalog changes), general education submissions/resubmissions, and review of these units’ overall curricular offerings.

Minutes and reports are to be distributed to all University Council members and copies are to be deposited in the university archives.