COMMITTEE ON THE UNDERGRADUATE CURRICULUM (CUC)  
Third Meeting/2011-12 Academic Year  
November 10, 2011  
Approved

PRESENT: G. Aase (BUS/OMIS, acting chair), J. Gray-Stanley (HHS/NUHS), M. Lenczewski (LAS/GEOL/Chair), O. Najjar (LAS/COMS/UCC), B. Rohl (EDU/KNPE/Student), F. Solares-Laravve (LAS/FL--), R. Tatara (EET/TECH), A. Ward (LAS/POLS)

CONSULTANTS: D. Smith (Catalog Editor/Curriculum Coordinator)

GUESTS: J.D. Bowers (University Office of Teacher Certification); Douglas Boughton, Kerry Freedman, Andrew Liccardo, Deborah Robertson, Jackie Wells (College of Visual and Performing Arts/School of Art)

APPROVAL OF AGENDA

Solares-Laravve made a motion, seconded by Najjar, to APPROVE THE AGENDA. Motion passed unanimously.

ANNOUNCEMENTS

1. Approval of minutes from the October 13, 2011, meeting.
2. Bethany Rohl was introduced as a new student representative. She is a physical education major.

NEW BUSINESS

1. Catalog changes from CITC/University Office of Teacher Certification. Bowers explained that the ISBE is requiring that teacher certification students must pass all their course work with a grade of a C or better. This has already been taken care of with other catalog changes for letter graded courses as well as DANTES/AP/CLEP equivalencies. But a definition for S/U grading is still needed for the teacher certification courses that use that grading. The catalog change the CUC needs to approve will define an S in courses for teacher certification as a C or better and a U as a D or below. It was noted that all of the curriculum committees of the four teacher preparation colleges are in approval. In addition, the Academic Policies and Admission Standards Committee (APASC) approved the catalog language at its November 9, 2011, meeting. Aase made a motion, seconded by Solares-Laravve, to ACCEPT THE CATALOG CHANGE TO DEFINE S/U GRADING FOR COURSES FOR TEACHER CERTIFICATION AS PRESENTED. Motion passed unanimously.

CONSENT AGENDA

Solares-Laravve made a motion, seconded by Ward, to APPROVE THE CONSENT AGENDA. The motion passed unanimously. The following college minutes with no undergraduate-level curricular items were so received.
The following college minutes with undergraduate-level curricular items were so received.

College of Education #2 (pending BOT approval)
College of Engineering and Engineering Technology #3
College of Engineering and Engineering Technology #6
College of Health and Human Sciences #6
College of Health and Human Sciences #7
College of Health and Human Sciences #8
College of Health and Human Sciences #9
College of Health and Human Sciences #10, p. 2 (pending Pres. Peters approval)
College of Liberal Arts and Sciences #7

COLLEGE MINUTES AND OTHER CURRICULAR ITEMS FOR DISCUSSION

College of Business #3

Lenczewski pointed out the revision to MGMT 457 because they are changing both the title and the description. Solares-Larrave made a motion, seconded by Najjar, to APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF BUSINESS #4 (10/11/11). Motion passed unanimously.

College of Business #5

New courses were noted, specifically UBUS 200 and UBUS 201, which carry no credit but are graded S/U. Aase explained that even though there is no credit, a grade still needs to be assigned. It was also clarified that there are other courses in the catalog with 0 credit, for example portfolio courses. Aase made a motion, seconded by Solares-Larrave, to APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF BUSINESS #5 (10/25/11). Motion passed unanimously.

College of Education #3

The change in name for a center was pointed out and that it needs President Peters’s approval. They are also proposing an honors course, KNPE 399H, but the H is not needed. The “99” indicates that this is an honors course. Aase made a motion, seconded by Solares-Larrave, to APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #3 (10/3/11) PENDING CHANGE TO KNPE 399H/399 AND PRES. PETERS’S APPROVAL. Motion passed unanimously.

College of Education #4

An addendum to these minutes for KNPE changes was distributed to CUC members. The changes deal with the new ISBE standards and it was reported that APASC has approved the revisions. Ward made a motion, seconded by Solares-Larrave, to APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #4 (10/18/11). Motion passed unanimously.

College of...
Engineering & Engineering Technology #4

prerequisites. They cannot, however, change TECH 305 as this is crosslisted with ENVS 305. APASC has approved these revisions. Lenczewski made a motion, seconded by Aase, to APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY #4 (10/5/11). Motion passed unanimously.

College of Engineering & Engineering Technology #5

In these minutes are new courses and revisions to the major in technology and the minor in environmental management systems. The Department of Technology did receive approvals from the Departments of Computer Science and Management for adding their courses to the major. Regarding the minor in environmental management systems, Lenczewski had some questions regarding the initial revisions. The updated proposal, which was provided to the CUC members, is more streamlined. Environmental Sciences and Geography have been contacted regarding the addition of their courses. Gray-Stanley asked why PHHE 315 is being deleted and Lenczewski responded that there are a lot of prerequisites for that course and the intent is that the minor should stand alone without requiring students to take any more courses. Aase asked if ACCY 288 is the most appropriate business course. Discussion followed and it was decided that OMIS 338 would be a better choice. Aase stated that he teaches this course and that it has more of a managerial focus than ACCY 288 and he always has his students do projects related to their fields. It also has no prerequisites. MGMT 333 was also mentioned, but this course has prerequisites. Rohl made a motion, seconded by Solares-Larrave, to ACCEPT THE REVISIONS TO THE MINOR IN ENVIRONMENTAL MANAGEMENT SYSTEMS WITH THE SUGGESTION TO REPLACE ACCY 288 WITH OMIS 338 TO FULFILL THE BUSINESS PERSPECTIVE. Motion passed unanimously. Solares-Larrave made a motion, seconded by Rohl, to APPROVE THE REST OF THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY #5 (10/12/11). Motion passed unanimously.

College of Liberal Arts & Sciences #2

A new certificate and new courses were noted. Ward made a motion, seconded by Solares-Larrave, to APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #2 (9/14/11). Motion passed unanimously.

College of Liberal Arts & Sciences #3

In addition to new courses, included in these minutes is a proposal for a new emphasis in Geography: Geomatics. However, this new emphasis also requires another emphasis in Geography, for which there currently is no proposal. Lenczewski noted that the new courses are supported by a new hire in the department, with the hopes that this will attract a lot of new students. This would be one of a few such programs in the state. Aase asked if one needed a four-year degree to be a surveyor. Lenczewski responded that the four-year degree is required for those who supervise surveyors; federal and state certification requires the four-year degree for managers. This degree is being offered in lieu of a formal civil engineering program at NIU, therefore there is no duplication with the College of
Engineering and Engineering Technology. Lenczowski added that LA&S Dean McCord is very supportive of the program and the department is hopeful this will increase their enrollments. Discussion followed regarding the few core courses that are being offered and is there an issue with one person teaching all the Geomatics courses. The CUC also discussed the issue of having a major with one emphasis offering both a B.A. and B.S. with the other emphasis only offering the B.S. Lenczowski pointed out that the Department of Biology is removing a couple of prerequisites from some of their courses. Solares-Larrave made a motion, seconded by Gray-Stanley, to APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #3 (9/21/11) WITH THE EXCEPTION OF THE NEW EMPHASIS IN GEOMATICS. Motion passed unanimously.

**College of Liberal Arts & Sciences #4**

New ENVS courses are being proposed (research, internship, special topics, and senior thesis), as well as new courses in History. Aase made a motion, seconded by Solares-Larrave, APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #4 (9/28/11). Motion passed unanimously.

**College of Liberal Arts & Science #5**

New course proposal, ECON 484X, was noted. This needs a parallel proposal from the Division of Statistics because this course is to be crosslisted with STAT 484. New course CLCE 499 needs to be renumbered unless it’s supposed to be an honors course. It was suggested that CLCE 499 be numbered 498, and CLCE 498 be numbered 497. Aase made a motion, seconded by Solares-Larrave, to APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #5 (10/5/11) SUBJECT TO THE COLLEGE’S APPROVAL OF THE AFOREMENTIONED ITEMS. Motion passed unanimously.

**College of Liberal Arts & Sciences #6**

There are new course proposals from the Department of Computer Science, which address mobile devices and application programming. There are also a couple new courses from the Department of Foreign Languages and Literatures. Other undergraduate items in these minutes were also pointed out. Solares-Larrave made a motion, seconded by Tatara, to APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #6 (10/12/11). Motion passed unanimously.

**College of Visual & Performing Arts #5**

Robertson explained that the School of Art changes are in response to their accreditation body, as well as a need to respond to a changing faculty and study body. The result is more streamlined courses and programs. It will also result in students being able to complete their program more quickly, with less expense. The change in semester hours from 3 to 4 for the courses with 6 contact hours meet accreditation and university standards. In the School of Music, the bulk of the revisions are changing designators to make it clearer what area of music the courses are covering, e.g., music education, music performance, etc. Aase asked why these
materials need APASC and President Peters. Smith responded that the change on page 2 is to the Limited Admissions/Limited Retention section of the catalog, so that goes to APASC. The change in name to the major in art education to major in art and design education, as well as name changes to several emphases in the B.F.A. need President Peters’s approval. Najjar asked if they are increasing digital photography and the response was that the school will offer separate photography courses (traditional and digital) to meet the interests of the students. Lenczewski noted that it is good to see the programs getting streamlined. Robertson then explained the revisions to the certificate in museum studies. The changes give students more practical knowledge and better prepare them for their internships in the field. It was pointed out that only two of the three colleges involved in this certificate have put these revisions through the curricular process. So this particular item will have to be tabled or approved pending receipt of the revisions from CLAS. Aase made a motion, seconded by Solares-Larrave to APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF VISUAL AND PERFORMING ARTS #5 (10/18/11). Motion passed unanimously.

OLD BUSINESS

1. Adding/deleting courses from another college/checking on course capacity. No progress on this; remains tabled.

2. New course, UNIV 105, second reading. Lenczewski noted that she spent a lot of time working with the group before this went to the CUC. Smith added that CUC members were to let her know after the October, 2011, CUC meeting if they had any concerns or comments. She reported that she received no feedback from CUC members. Solares-Larrave made a motion, seconded by Rohl, to APPROVE NEW COURSE PROPOSAL UNIV 105. Motion passed unanimously.

A motion was made and seconded TO ADJOURN THE MEETING. Motion passed by acclamation.

The meeting was adjourned at 1:40 p.m.

If needed, CUC members will vote on any pending items electronically in the coming week. The next scheduled meeting will be February 9, 2012, 12:30, Altgeld 225.

Respectfully submitted,

Donna M. Smith