NORTHERN ILLINOIS UNIVERSITY
ADMISSIONS POLICIES AND ACADEMIC STANDARDS COMMITTEE
(APASC)
Minutes of Meeting #163
May 5, 2010

Approved

Present: A. Radasanu (LAS); S. Arnett (HHS); J. Wolfskill (LAS/MATH); J. Parker (EDUC/KNPE); L. Marcellus (Council of Adv. Deans); D. Wade (BUS/MGMT); B. Goldenberg (UCC)

Ex Officio: S. Eaton (EDUC SERV & PROG); E. Seaver (VICE PROVOST); B. Hemphill (STUDENT AFFAIRS)

Absent: M. Gillis (TRANSFER CENTER); E. Klonoski (VPA); L. Guo (EET/TECH); B. Lagana (ADMISSIONS);

Visitors: L. Allison (REGISTRATION AND RECORDS); S. Warber (REGISTRATION AND RECORDS); D. Smith (CATALOG/CURRICULUM COORDINATOR)

OPENING: The meeting was called to order by D. Wade.

I. ADOPTION OF THE AGENDA

   It was moved by D. Wade, seconded by J. Parker to adopt the agenda.
   Motion passed.

II. ANNOUNCEMENTS

   A. Approval of Minutes (04/14/10)

      It was moved by D. Wade, seconded by L. Marcellus to approve the minutes.
      Motion carried.

   B. Report from the Advising Deans

      L. Marcellus indicated that Mansour Tahernejadhi would be representing the Council of Advising Deans 2010-2011.

III. OLD BUSINESS

   A. Certificate of Undergraduate Study in Finance.

      This was referred back to the College of Business to consider the inconsistencies that exist with their co-requisites and prerequisites for the courses in their certificate of undergraduate study. After consideration, the College of Business wants to keep the co-requisites and prerequisites as indicated.
D. Wade had suggested new language regarding admission to the certificate program at the April 14, 2010 meeting as follows: “Admission to the certificate program is competitive based on GPA and is consistent with the limited admission standards for the finance major and minor.”

It was moved by D. Wade, seconded by L. Marcellus to approve this new language for the Certificate of Undergraduate Study in Finance.

IV. NEW BUSINESS

A. Catalog Change – Academic Integrity

D. Wade stated that there have been discussions regarding the inconsistencies in the student handbook and grievance procedures. This matter has been taken up with the faculty senate in the last few months.

E. Seaver said that various new language was proposed and the faculty senate voted to approve the new language submitted to APASC. He stated that in the past the judicial office had the option to recommend a different penalty for a violation of academic integrity.

Presently the way the catalog reads, the faculty member does not have the final say. The only thing the judicial office will be involved with is the determination of “responsible or not responsible”. This will resolve the conflict between the judicial code and the catalog.

E. Seaver stated that our legal office has reviewed the current catalog language and presently the faculty member does not have the final say. This new language will take care of the conflict with Judicial only determining “responsible or not responsible”.

D. Wade stated that the Judicial Board could make a recommendation if they feel the penalty is excessive or inappropriate. If the faculty member wants assign more than an “F” in the course, then the student can take the matter to the college council. However, if the faculty member says “F” in the course or less, judicial can make a recommendation but the final decision is that of the faculty member.

J. Wolfskill asked what was wrong with the current policy. He said that he feels every faculty member having a different set of rules for academic integrity is inappropriate. He said that there should be a uniform and consistent policy set in the judicial affairs office rather than several hundred different policies by faculty members.

E. Seaver said what this does is keeps the faculty member from being judge and jury. The student has recourse and can go to Judicial if they feel the penalty is unfair. If the faculty member refuses to take the recommendation from the judicial office then the student can appeal the decision with the college council.

E. Seaver said that a student needs to have a way to appeal a penalty that is too egregious.
A faculty member has original jurisdiction over any instances of academic misconduct that occur in a course which the faculty member is teaching. The student shall be given the opportunity to resolve the matter in meetings with the faculty member and the department chair. If the facts of the incident are not disputed by the student, the faculty member may elect to resolve the matter at that level by levying a sanction no greater than an F for that course. The faculty member shall notify the student in writing whenever such action is taken, and the University Judicial Office shall receive a copy of the Academic Misconduct Incident Report indicating final disposition of the case, which will be placed in the student’s judicial file. In all matters where the charge of academic misconduct is disputed by the student or if the faculty member feels a sanction greater than an F in the course is appropriate (such as repeated offenses or flagrant violations), the faculty member shall refer the matter to the University Judicial Office making use of the Academic Misconduct Incident Report. Additional sanctions greater than an F in a course can be levied only through the University Judicial System.

With regards to finding the student either responsible or not responsible for his or her action, the ruling of the Judicial Hearing Board shall be binding. In cases where there is either a finding of responsibility or an admission of responsibility by the student, any recommendations by the hearing board regarding the course grade are non-binding on the instructor, who remains solely responsible for assigning a course grade, consistent with the policies set forth in the course syllabus. In cases where the student feels the penalty is inappropriate, an appeal of the penalty only, may be made to the college council.
D. Wade moved to approve the Academic Integrity catalog change. S. Eaton seconded. Motion carried with one opposing.

E. Seaver asked if he could get approval from APASC to walk these catalog changes for Academic Integrity into the UCC meeting scheduled May 6, 2010 as amended.

D. Wade made a motion authorizing E. Seaver to walk the amended catalog changes for Academic Integrity into UCC’s May 6, 2010 meeting. L. Marcellus seconded. Motion carried.

B. Selection of Faculty Chair for 2010-2011

J. Wolfskill nominated D. Wade for faculty chair, W. Goldenberg seconded. Motion carried.

V. ADJOURNMENT

Minutes submitted by Lisa Allison.