OPENING: The meeting was called to order by D. Wade, Chair.

I. APPROVAL OF THE AGENDA

It was moved by D. Wade seconded by J. Parker to approve the agenda.

II. ANNOUNCEMENTS

A. Electronic Approval of Minutes (10/15/08)

Approval of Minutes (10/15/08). The minutes for meeting #149 were approved.

It was moved by D. Wade, seconded by J. Parker, to approve the 10/15/08 minutes. Motion passed.

B. Report from the Advising Deans

M. Myles wanted to know if they were still waiting for LA&S on the second degree issue.

M. Myles stated that the system currently is not allowing dual degrees.
E. Seaver said students have to complete the degree requirements when seeking a second degree, not just 120 hours plus 30. It is degree requirements plus 30 hours. There has been some confusion regarding this issue, but it is degree requirements plus 30 hours, not just 120 hours then another 30 and you get a second degree.

M. Myles wanted clarification that a student can have two majors and get one degree.

B. Gage said that the student’s transcript will reflect the two majors, but the degree will list the area of study, such as B.A. in English.

C. Report from the Assistant Vice Provost for Enrollment Services

B. Gage said registration for spring is currently underway. There were over 10,000 students registered as of 11/12/08. There have been open labs held for students where they could come in and register. Also there have been tutorial sessions for faculty to learn about posting grades. The Open House for November had around 1,750 students. The application process is having a tremendously faster turnaround time than in the past with the new system and online application.

III. OLD BUSINESS

A. Limited Admissions
   a. Development of questions to be addressed

D. Wade wants help developing questions regarding limited admissions. He would like to form a new task force which will include D.Wade, L. Rigg, and J. Wolfskill. He hopes to have information for the next meeting in December.

E. Seaver said he would meet with the task force regarding these issues as well.

IV. New Business

A. Curricular Items Referred by CUC

D. Wade wanted clarification that the KNPE/PHYS ED course revisions only pertained to majors.

J. Parker confirmed that these were only for majors.

E. Seaver wanted clarification about the phrase “Grade of C or better required”
J. Parker said the student needs to receive a grade of C or better in order to progress in that major/program.

D. Wade said the language was clumsy and suggested adding more to clarify what was being spoken about.

B. Gage explained that the new system will bump a student out of a registered class if they did not earn a C or better in a previous course in which a grade of C was required.

J. Wolfskill and D. Wade suggested adding the language “in this course in order to progress in the program.”

D. Wade concluded that the addition to the language should read “A grade of C or better required in this course for student teaching.” This should apply to KNPE 365, 366, 367, & 368.

J. Parker said that the course revision for KNPE 491 should be removed from the document.

It was moved by D. Wade, seconded by C. Rollman to approve the curricular items from the College of Education # 3 as amended. Motion passed.

College of Education #4 was the next item discussed.

J. Wolfskill asked if MYNIU can screen for the PRQ included in the course revisions.

B. Gage said it does this currently.

It was moved by D. Wade, seconded by J. Parker to approve the curricular items from the College of Education # 4. Motion passed.

Health and Human Sciences # 4 was the next item discussed.

D. Wade said he did not understand the “gate” course description given in the rationale. It follows below as:

RATIONALE: Faculty review of the curriculum for majors and minors led to the decision to create a “gate” between the program planning course (PHHE 300) and the methods course (PHHE 400). Most other initial teacher certification programs at NIU have a minimum GPA requirement of 3.0 or better in the core/major/professional education courses, either for retention in teacher certification or for enrollment in student teaching. This change in PRQ for enrolling in the final methods class preceding student teaching aligns the health education teacher certification program with others in the university. The purpose is to assure that students are adequately prepared for the methods course. The full list of acceptable content courses is listed to make the PRQ specific.
E. Seaver said the “gate” courses should fall under a limited admissions category. He also stated that there will be people affected by this policy, and where do those students go if they do not pass these courses or meet these guidelines.

M. Myles said the catalog gives a GPA as 2.5 while this course revision language is saying 3.0.

M.J. Blaschak said she would go back to the department and ask what the motivation for the GPA was as well as asking them to consider when these students typically take these courses and then what do these students do if they don’t meet this requirement that late in their academic careers?

It was noted that the GPA’s are listed on page 158 of the course catalog.

It was moved by J. Wolfskill, seconded by J. Parker to approve FCNS 488 and send the remaining items back to HHS for clarification. Motion passed.

College of HHS #5 was a new course offering. No action taken.

College of HHS # 6 was the next item discussed.

This is a limited admissions program and clarification was needed as to whether these are courses just for majors.

J. Wolfskill questioned whether the graduate as nursing major section was new?

E. Seaver said it is not a new thing. It is listed in the catalog on page 156.

D. Wade said the language was redundant.

J. Wolfskill stated that the new language is stronger than the current language and should replace the first paragraph.

D. Wade clarified that the first paragraph pertained what applicants and majors needed to accomplish. The second paragraph stated what they should not do while in the program, and the third paragraph was regarding what they needed to do in order to graduate.

The previous language was:

Students must repeat any required nursing course in which they receive a grade of D or F and receive a grade of C or better to progress in the nursing curriculum. See “Repeating a Course”.

The proposed language change was:

To graduate as a nursing major, a student must earn a grade of at least C in each course required in the major and all pre-requisite courses for the major.
It was moved by D. Wade, seconded by M. Myles to approve the language changes. Motion passed.

Liberal Arts & Sciences # 3 was the next item discussed.

B. Gage said the new language was included for system purposes. This was the system would automatically look for these courses when reviewing courses for registration purposes.

It was moved by D. Wade, seconded by D. Cesarotti to approve this revision. Motion passed.

College of Visual and Performing Arts #3 was the next item discussed.

D. Wade wanted to know if this was a sequencing issue, and if the GPAs listed on the revision were consistent with other courses.

J. Parker said MUSC 372 will accompany MUSC 379 as a co-requisite.

J. Wolfskill clarified that when it says “admission to the teacher certification program” that means the music teacher certification program not any teacher certification program.

E. Seaver said that on page 299 of the course catalog the requisites added parallel.

It was moved by D. Wade, seconded by C. Rollman to approve new course language. Motion passed.

B. Catalog language regarding more than 66 hours of community college course work being used to meet degree requirements.

E. Seaver referred to page 48-49 of the course catalog. The catalog says, “Students may transfer up to 66 academic semester hours plus 4 semester hours of physical education activity courses.”

E. Seaver stated that in the new system all transferable credit is automatically articulated into MYNIU. So even though it may show up as they have the extra 54 hours needed to complete a degree, they still need to take 54 hours plus requirements at NIU.

E. Seaver said there are 2 options:
1.) take the 1st 66 hours on the transcript. The student would not be able to see any other hours taken until they go see an advisor and the advisor can then decide what should count. They cannot register until they meet with an advisor

2.) transferable credit is processed with the application so the student can see what will transfer, which may help make their decision to attend NIU.

No matter what the student still has to take 54 hours at NIU.
M. Myles said that the advising deans say that the catalog says 66 hours and if they are going to bring in more than the 66 hours then they need to have that reflected in the catalog.

D. Wade contends that this change was made by the Provost’s office without the consideration of any faculty members.

E. Seaver said the issue is which 66 hours should be brought in from the transcript.

M. Myles said that language needs to be clarified.

E. Seaver said the language needs to say ONLY 66 hours can be brought in towards graduation.

J. Wolfskill brought up that Sue Doederlein sent him an email regarding the fact that LA&S was seeing students who had 66 hours of credit going to community colleges to take courses in which they struggled in at NIU and then having that course transferred back to NIU. He contends that students with 66 hours should be prohibited from transferring in any other courses without permission.

M. Myles said that if a student has between the 66-89 hour range they do not need permission as long as they are taking a course that is in a semester or time period not concurrent with NIU, for example over the summer.

D. Wade clarified that in the old system once you hit 66 hours you could not transfer in any other credits. The new system takes in all transfer credit.

**It was moved by D. Wade, seconded by M.J. Blaschak to table this item pending drafted language from D. Wade for the next meeting. Motion carries.**

**C. ADJOURNMENT**

**It was moved by D. Wade, seconded by M.J. Blaschak to adjourn the meeting. Motion passed.**

*Minutes submitted by Jennifer Obendorf.*