NORTHERN ILLINOIS UNIVERSITY

ADMISSIONS POLICIES AND ACADEMIC STANDARDS COMMITTEE
(APASC)

Minutes of Meeting #149
October 15, 2008

Approved

Present: Lesley Rigg (LAS/GEOG); M.J. Blaschak (HHS/SAHP); C. Rollman (VPA/ART); M. Myles (AAC/Council of Adv. Deans); D. Wade (BUS/MGMT); J. Parker (EDUC/KNPE)

Ex Officio: S. Eaton (EDUC SERV & PROG); B. Gage (ASSISTANT VICE PROVOST); E. Seaver (VICE PROVOST); B. Burk (ADMISSIONS)

Students: Colin Ridlon

Absent: M. Gillis (TRANSFER CENTER); B. Goldberg (UCC); J. Wolfskill (LAS/MATH); D. Cesarotti (EET/TECH);

Visitors: B. Brim (STUDENT INFORMATION SYSTEM PROJECT MANAGER); D. Smith (CATALOG EDITOR/CURRICULUM COORDINATOR)

OPENING: The meeting was called to order by D. Wade, Chair.

I. APPROVAL OF THE AGENDA

D. Wade moves to make a change to item (D) under Old Business (HHS Request for Renewal of Limited Admissions) on the agenda. The change calls for the removal of the following items from the agenda:

COLLEGE OF HEALTH AND HUMAN SCIENCES #13, 4/11/08

School of Allied Health and Communicative Disorders

Other Catalog Change Pages 140-141, 2007-08 UG catalog
Note: This is the response to the item tabled by APASC on 4/2/08, meeting #146.

Major in Health Sciences (B.S.)

General Information

Once admitted to the health sciences major in the physical therapy program, a student must maintain a minimum program GPA of at least 2.25/4.00 and must earn a grade of C or better in all courses in the professional program to remain in good academic standing.
A student is subject to program dismissal for any of the following: receiving a grade of “F” in any course in the professional program, receiving a total of two or more “D’s” in professional program courses, receiving a grade of “U” in AHPT 462, or having a program GPA of less than 2.25/4.00 for two consecutive regular semesters. Information regarding program retention is provided to students upon matriculation into the professional physical therapy program. Students must successfully complete both the undergraduate and graduate components of the professional ….

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Full-time and part-time clinical experiences are an integral part of the curriculum, providing the student opportunities to apply academic knowledge, under the supervision of skilled physical therapists. … The timing of these clinical experiences is dependent on available clinical sites.

AHPT-designated courses are open only to students admitted to the professional physical therapy curriculum and are current health science majors.

Requirements in School (46)

RATIONALE: Students must meet program academic standards to remain in good standing. This statement summarizes the retention policy of the program, which was approved via the New Program Request in 1999. For the second change: the health science major is a competitive entry, limited admissions program. The added language clarifies who can take AHPT courses.

Impact of Retention Policy: Program records from 1999 to the present were reviewed to determine the impact of the retention policy. During this period, 316 students were admitted to the health sciences major. A total of 12 (3.8%) were dismissed from the program, based on the retention policy. Six students (1.9%) received a grade of F in a program course, five (1.6%) received two or more D’s in program courses, and one (.3%) failed to maintain the program GPA for two consecutive semesters. Of these twelve, ten transferred to other programs (including biology, public health, and kinesiology), one withdrew from the university (was admitted to the PT program as a post-graduate), and one has been lost to follow-up as well as:

A. HHS Requests for Renewal of Limited Admissions

M.J. Blaschak stated Health Science is up for program review. She said PT is going to be DPT. Also, Health Science will no longer be a limited admissions program and the major will have two emphases: pre-physical therapy and rehabilitation studies and there will be an addition of a Pre-Physical—Therapy major. Because the major will no longer be limited admissions, the request of renewal of the limited admissions status for the B.S. in Health Sciences is being withdrawn.
B.S. in Health Science is not a limited admissions program, and it is not expected that a lot of students will be lost. There will be a Rehab Studies program as well as the Pre-Physical Therapy program.

The revision of the major programs would like to be implemented by next fall.

E. Seaver said he would have to talk to Virginia Cassidy regarding this issue.

M.J. Blaschak did not have any requests from Health Education and Clinical Laboratory.

**It was moved by D. Wade, seconded by L. Rigg to approve the agenda as amended. Motion passed.**

II. ANNOUNCEMENTS
   A. Electronic Approval of Minutes (09/03/08)

   Approval of Minutes (09/03/08). The minutes for meeting #148 were approved.

   **It was moved by D. Wade, seconded by L. Rigg, to approve the 09/03/08 minutes. Motion passed.**

   B. Report from the Advising Deans

   M. Myles said her information pertains to an item under New Business on the agenda so she will wait until then to report.

   C. Report from the Assistant Vice Provost for Enrollment Services

   B. Gage said numbers for Open House were 2179. Application volume is promising for next Fall. Working closely with Bursar’s Office regarding refunds, etc. Most problems have been manageable and correctable.

   D. Wade asked about a “test run” in College of Business for blackboard or something?

   B. Gage said he did not believe so. He said the two big things are grade submission, and graduation. Working with colleges to get waivers, etc done for the December graduates. Registration working on processing these waivers so that MYNIU reflects what the DARS reports say.
E. Seaver said faculty received another announcement about how to go in and do the grades on MYNIU. Also spoke of the idea that there are comments about student’s not graduating because of the turnaround of documents. He said, that is not the case. A student who applies on time for graduation is not at risk.

D. New Student Information System Update

B. Gage reported that new information is always being brought in, so there are things that are being worked on with ITS on a continuous basis. There was just a bundle put on last week that solved 9 problems and caused 1. He advised that if anyone had any questions about the system to give him a call. Training teams can help and have online resources.

III. OLD BUSINESS

A. Double Major/Double Degree

E. Seaver clarified that the catalog says you need to complete the requirements for both degrees plus 30 hours. Not just one degree’s requirements plus 30 hours.

It was moved by D. Wade, seconded by L. Rigg to table this item until the next meeting. Motion passed.

B. Migration Presentation (moved to the end of the meeting)

E. Seaver and S. Eaton presented.

C. Limited Admission

a.) Development of questions to be addressed.

D. Wade suggests looking at the following rationale given by HHS and possibly using it as a standard for limited admissions programs.

a. HHS Requests for Renewal of Limited Admissions

IV. New Business
A. Reconsideration of Catalog Length

E.Seaver explained the catalog language of how one counts catalog years. He said it starts from the Fall entry point to match the 6 year graduation rate calculations.

E.Seaver said UCC wanted to know if APASC intended to give the students 7 years or if they wanted to keep it at 6 years as it is currently. The question is how many students are here after 6 years? He said anyone here after the 7th fall semester needs to change their catalog or have waivers written. It is a small percentage of students here in that 7th year. If we wait one more year the problem goes away. Advising deans were in favor of giving the extra year. It would be catalog effective in Fall 2009. Everyone prior to that will have the 6 year catalog rule.

B. Gage said there are two issues: Do we want to change the language to effect going forward, or do we want to say the intention was as follows regarding the counting method.

E.Seaver asks do you want to give students 6 years or 7 years for catalogs, starting in Fall 2009.

**Clarification:** The intent was to match the catalog length with the 6 year graduation rate calculation. (1st catalog goes with first semester of attendance). 6 years of catalog to match 6 years of enrollment.

It was moved by D. Wade, seconded by C. Rollman to report our clarification of intent to UCC.

B. Catalog Changes referred from CUC

D.Wade said the 2.50 GPA in ALL courses was added.

J.Parker said the 2.50 GPA is the minimum requirement for Teacher Certification at the University. The 2.50 is also required for the internship.

Department of Kinesiology and Physical Education

Course Revision Page 102, 2007-2008 Undergraduate Catalog

KNPE 445. MEASUREMENT AND EVALUATION IN EXERCISE SCIENCE (3). Introduction to measurement and evaluation concepts and processes. Emphasis on affective and psychomotor assessment in non-school settings. Does not meet teacher certification requirements. PRQ: Junior standing, KNPE 217, and a grade of C or better in the university’s English and mathematics core competencies, excluding MATH 201. **PRQ: 2.50 GPA.**
Reason for change:
Students are required to have a 2.5 cumulative GPA for their internship. Adding a GPA requirement on all 400-level courses in the major will not only assist with students having necessary background, but also identify those students at risk of not meeting GPA requirement for KNPE 494 early enough to work on remediating the situation.

Course Revision Page 103, 2007-2008 Undergraduate Catalog

KNPE 452. APPLIED PHYSIOLOGY OF EXERCISE (4).
Cardiovascular, respiratory, metabolic, and neuromuscular aspects of human function at rest, during exercise, and as the result of training. Three hours per week of lecture plus arranged laboratory experience. PRQ: BIOS 311 or BIOS 357 and grade of C or better in the university’s English and mathematics core competencies except MATH 201. **PRQ: 2.50 GPA.**

Reason for change:
Students are required to have a 2.5 cumulative GPA for their internship. Adding a GPA requirement on all 400-level courses in the major will not only assist with students having necessary background, but also identify those students at risk of not meeting GPA requirement for KNPE 494 early enough to work on remediating the situation.

Course Revision Page 97, 2008-2009 Undergraduate Catalog

KNPE 453. EXERCISE PROGRAMS FOR ADULT SPECIAL POPULATIONS (3).
Examination of characteristics, physiological responses, and exercise adaptations of adult special populations. Includes exercise testing, physical activity prescription, and clinical experiences. Emphasis on exercise limitations, responses, and adaptations which differ from the non-disabled. PRQ: KNPE 452 and 2.50 GPA. CRQ: KNPE 493 for 1 semester hour.

Reason for change:
Students are required to have a 2.5 cumulative GPA for their internship. Adding a GPA requirement on all 400-level courses in the major will not only assist with students having necessary background, but also identify those students at risk of not meeting GPA requirement for KNPE 494 early enough to work on remediating the situation. CRQ was deleted on this course and reassigned to the clinical lab course, KNPE 493.

Course Revision Page 97, 2008-2009 Undergraduate Catalog

KNPE 454. EXERCISE GERONTOLOGY (3).
Examination of characteristics of, physiological responses to, and adaptations to exercise of older adult populations. Includes exercise testing and prescription, programmatic concerns, and exercise limitations for older adults. PRQ: BIOS 357 or KNPE 452 and 2.50 GPA. CRQ: KNPE 493 for 1 semester hour.

Reason for change:
Students are required to have a 2.5 cumulative GPA for their internship. Adding a GPA requirement on all 400-level courses in the major will not only assist with students having necessary background, but also identify those students at risk of not meeting GPA requirement for KNPE 494 early enough to work on remediating the situation. CRQ was deleted on this course and reassigned to the clinical lab course, KNPE 493.
KNPE 457. ANALYSIS AND TECHNIQUES OF TRAINING AND CONDITIONING (3).
Design of training and conditioning programs; development of exercise leadership skills. PRQ: KNPE 217, KNPE 241, KNPE 242, and 2.50 GPA. CRQ: KNPE 451 or KNPE 452.

Reason for change:
Students are required to have a 2.5 cumulative GPA for their internship. Adding a GPA requirement on all 400-level courses in the major will not only assist with students having necessary background, but also identify those students at risk of not meeting GPA requirement for KNPE 494 early enough to work on remedying the situation. Only KNPE 452 is acceptable for this class.

KNPE 458. STRESS TESTING (3).
Theory, techniques, and procedures of graded exercise stress testing for diagnostic and functional assessment of individuals. PRQ: KNPE 452 with a grade of C or better and 2.50 GPA.

Reason for change:
Students are required to have a 2.5 cumulative GPA for their internship. Adding a GPA requirement on all 400-level courses in the major will not only assist with students having necessary background, but also identify those students at risk of not meeting GPA requirement for KNPE 494 early enough to work on remedying the situation.

KNPE 459. PHYSICAL FITNESS PROGRAMMING (3).
Development, organization, implementation, and administration of physical fitness programs. Includes field experience. PRQ: KNPE 452 458 with a grade of C or better and 2.50 GPA.

Reason for change:
Students are required to have a 2.5 cumulative GPA for their internship. Adding a GPA requirement on all 400-level courses in the major will not only assist with students having necessary background, but also identify those students at risk of not meeting GPA requirement for KNPE 494 early enough to work on remedying the situation. KNPE 452 is currently a PRQ for KNPE 458; this change allows KNPE 458 and KNPE 459 to be taken concurrently.

KNPE 460. CARDIOPULMONARY DISEASE AND REHABILITATION (3).
Development and administration of cardiopulmonary rehabilitation programs. Emphasis on prevention, etiology, basic pathophysiology, understanding the physician’s diagnosis of cardiopulmonary disease, and the role of an exercise specialist in the rehabilitation of patients in a clinical setting. CRQ: KNPE 458 and 2.50 GPA.

Reason for change:
Students are required to have a 2.5 cumulative GPA for their internship. Adding a GPA requirement on all 400-level courses in the major will not only assist with students having necessary background, but also identify those students at risk of not meeting GPA requirement for KNPE 494 early enough to work on remedying the situation.
It was moved by D.Wade, seconded by M.J. Blaschak to refer back to the college for discussion.

LIMITED ADMISSIONS AND LIMITED RETENTION REQUIREMENTS

Limited Admissions Requirements
The majors, emphases, and areas of study listed below, offered by the departments and schools indicated, have limited admissions. Admission into these majors, emphases, and areas of study is based on additional criteria. Students planning to pursue these courses of study must fulfill additional requirements such as GPA, specific course work, supplementary documents, and sophomore or junior standing.

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Athletic Training Emphasis
(Department of Kinesiology and Physical Education)
The Department of Kinesiology and Physical Education limits the number of students admitted to the B.S. in kinesiology emphasis in athletic training depending on the resources available. To graduate in a timely manner, students are encouraged to apply by January 15 of freshman year. Transfer students compete with other transfer students for admission to the program, and nontransfer students compete with other nontransfer students. The admission requirements outlined below are subject to revision on an annual review. The current admission requirements and admission packet can be obtained in the office of the department adviser.

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Continued enrollment in the emphasis in athletic training is contingent on selection for admission by the Athletic Training Admissions Committee, maintenance of a minimum cumulative GPA of 2.50 on a 4.00 scale, and completion of all required courses outlined above with a grade of C or better.

Reason for change:
The essence of the information is the same. We have changed the wording to make it easier to understand. No need for an admissions committee for continued enrollment.

It was moved by D.Wade, seconded by L. Rigg to adopt the new language of the January 15th application date.

Department of Teaching and Learning

Major in Elementary Education

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Special Requirements
Students must receive conditional admission to teacher education prior to enrollment in TLEE 382, Clinical Experience in Elementary School Curriculum and Instruction.
Transfer students with an A.A. or A.S. degree must fulfill all general education requirements set forth by the entering catalog in order to meet teacher certification requirements.

After 94 earned credit hours, elementary majors must complete all of their course work at NIU. No exception will be made without prior written college permission.

Elementary education students receiving a D, F, or I in any component course in the first professional semester will not be permitted to enroll in or receive credit for courses in the second professional semester until the deficiency has been removed with a grade of S, C, or better. Elementary education students receiving a D, F, U, or I in any course in the second professional semester will not be permitted to enroll or receive credit for any course in the third professional semester until the deficiency has been removed with an S, C, or better.

In order to remain a major in elementary education, students must have a grade of C or better in each of the following courses: ARTE 383, EPFE 201, EPFE 410, EPS 300, EPS 304, EPS 450X, ETR 430, ETT 229, ETT 401A, ETT 401B, HIST 260, HIST 261, KNPE 245, LTLA 341, LTLA 362, LTE 300, LTE 311, MATH 201, MATH 402, MUSC 373, PSYC 102, TCLI 300, TCLI 340, TLEE 342, TLEE 344, TLEE 461, TLSE 240, and TLSE 456.

In addition, students must have a grade of S in the following courses: EPS 282X, TLEE 282, TLEE 382, TLEE 383, and TLEE 485.

Reason for change:
Need to clarify program requirements for students. Current language allows students with a D or F to graduate. Faculty members unanimously believe students who have a D or F should not be permitted to graduate. Students need to earn a C or better to meet the NCATE requirement. PeopleSoft accommodation to list all classes.

It was moved by J. Parker, seconded by M. Myles to accept this language.

COLLEGE OF EDUCATION #2, 9/16/08

Department of Kinesiology and Physical Education

Course Revision

Page 98, 2008-2009 Undergraduate Catalog

KNPE 493. SUPERVISED CLINICAL EXPERIENCE IN EXERCISE GERONTOLOGY (1-3). Implementing an exercise program for healthy adult populations. Includes practicum. May be repeated to a maximum of 3 semester hours. PRQ: KNPE 452 or consent of department and 2.50 GPA. CRQ: KNPE 453 or KNPE 454.

Reason: Students are required to have a 2.5 cumulative GPA for their internship. Adding a GPA requirement on all 400-level courses in the major will not only assist with students having necessary background, but also identify those students at risk of not meeting GPA requirement for KNPE 494 early enough to work on remedying the situation. CRQ added because it is a clinical experience requirement.

J. Parker moved, D. Wade seconded, to refer back to CEDU for clarification.

Department of Teaching and Learning
CITC TLSE 473. INSTRUCTIONAL SYSTEMS FOR TEACHING STUDENTS WHO ARE VISUALLY IMPAIRED (3).
Methods, materials, and techniques employed in the assessment and instruction of learners with visual impairments. Emphasis on curriculum planning and adaptation of subject matter areas. Includes preschool through high school and learners with multiple disabilities. PRQ: GPA of at least 2.50 and successful completion of the PPST/Praxis I or the ICTS Basic Skills Test. GPA at least 3.00, successful completion of ICTS Basic Skills Test, and consent of department.

Reason:
The GPA previously listed is an old standard. The Praxis is not used in Illinois anymore, so that has been deleted. Addition of consent of the department has been added to make the pre-reqs parallel with the graduates.

D. Wade moved, J. Parker seconded to refer back to CEDU for clarification.

COLLEGE OF LIBERAL ARTS & SCIENCES #1, September 17, 2008

Department of English

Course Revision Page 31 & 212, 2008-2009 Undergraduate Catalog
(Core competency course PRQ change)

ENGL 105. RHETORIC AND COMPOSITION (3) …

PRQ: Placement only through English Core Competency Examination or a score of 30 or higher on the ACT Writing Test.

Rationale: At the recommendation of Testing Services, to attract quality first-year students, the First-Year Composition Committee has voted to allow incoming NIU students with a score of 30 or above on the ACT Writing Test to be placed into ENGL 105. This is a new placement policy. Therefore we propose that the highlighted text above be added to the existing catalog language.

Amended Language: PRQ: Placement only through English Core Competency Examination or a score of 30 or higher on the ACT combined English/Writing test.

D. Wade motions, M. J. Blaschak moved to approve the language as amended.

D. ADJOURNMENT

It was moved by D. Wade, seconded by L. Rigg, to adjourn the meeting. Motion passed.
Minutes submitted by Jennifer Obendorf.