OPENING: The meeting was called to order by D. Wade, Chair.

I. APPROVAL OF THE AGENDA

   It was moved by D. Wade, seconded by C. Rollman, to approve the agenda. Motion passed.

II. ANNOUNCEMENTS

   A. Approval of Minutes (04/01/09). The minutes for meeting #154 were approved.

      It was moved by D. Wade, seconded by J. Wolfskill, to approve the 04/01/09 minutes. Motion passed.

   B. Report from the Advising Deans

      M. Myles reported that revisions are being made to the course and university withdrawal policy in an effort to make it more clear to the students.

   C. Report from the Assistant Vice Provost for Enrollment Services and New Student Information System Update

      B. Gage reported that there was an informational item included in the APASC packets. This item was regarding the deletion of references to the schedule of classes in the catalog. This item is a list of the catalog
changes Donna Smith and Suzanne Warber (Registration & Records) have been working on.

B. Gage also reported that enrollment is looking good. Freshman enrollment is up in comparison to last year. The target for new freshman enrollment is 3100 and for new transfers it is 2100. Both targets are expected to be met.

J. Wolfskill asked how many more freshmen there are compared to last year. E. Seaver said that last year we had about 2947, so there are about 200 or so more this year. B. Gage also indicated that about 200 more students have taken the math placement test compared to last year.

A. Stone (Registration & Records) included in the report that 700 rosters had been graded so far for spring out of about 4500.

III. OLD BUSINESS

A. Resubmission: Review of Limited Admission and Retention Programs
   a. Athletic Training Education Program

J. Wolfskill asked if the criteria were the same to which J. Parker explained that everything was the same.

   It was moved by J. Parker, seconded by M. Myles, to approve the review of limited admission and retention programs for the athletic training education program. Motion passed.

B. B.S. Applied Management- Approval of Admission Criteria

E. Seaver explained that proficiency credit in this program would be given similar to how it is given in the technology program, which means it gives NIU credit, up to 30 hours as credit that the students has taken in the content area. It is not credit given for life experiences.

D. Wade wanted to clarify that this credit would not be a substitute for a core class to which E. Seaver replied that no this credit would not substitute for a core class, it is merely recognition of content.

D. Wade also questioned whether a chair of a department was able to award proficiency credit that was not in their particular area to which E. Seaver replied, no the chair would not be able to award credit beyond their given area. He also clarified that these credits cannot be for a student’s last 30 hours.

L. Rigg asked where the wording was that stated that the chair cannot give credit that is not in their area.
E. Seaver replied that if there is ever a question about awarded proficiency credit he is usually asked to do a file review.

J. Wolfskill asked if the credit is awarded as general credit or if it is listed specific to each course taken? E. Seaver replied that the credit shows up as a lump of credit not per subject.

J. Wolfskill also wanted to know if it is possible to add the phrase, “up to 30 hours can be applied toward the 120 hour university graduation requirement with approval of the department advisor and chair.”

The amended language would read as follows:

6. **Description of Proposed Program**: Admission to the major is limited to students holding an A.A.S. degree in a discipline directly related to one of the program emphases. All majors must meet NIU’s requirements for general education (29-41 hours); complete the course work (18 hours) and course work in the emphasis (27 hours) related to their discipline; a minimum of 40 hours of course work at the 300-400 level; and earn a minimum of 30 hours at NIU. **Up to 30 hours of proficiency credit can be applied toward the 120-credit-hour university graduation requirement with the approval of the department advisor and chair.** An internship or capstone project is required for all majors.

**It was moved by D. Wade, seconded by M. Myles, to approve the amended language and admission criteria. Motion passed.**

C. **Reconsideration of 66 Transfer Hour Language**

W. Goldberg presented the 66 hour language to UCC. They had two concerns; the first concern was regarding the registration process. They were concerned about the possibility of students who come in with 66 or more hours being able to register before some of the “native” juniors or seniors; in other words they were concerned that these transfer students would be moved ahead in the registration queue.

E. Seaver replied to this by saying that a new transfer student cannot register before they attend orientation therefore they will not be ahead of the juniors and seniors in the queue.

L. Rigg wanted to know if there is a filter for these “66 hour” students.

B. Gage said they would need to run a query.

D. Wade inquired if it was possible to run a query for ALL transfer students.
B. Gage said he would check on it but the solution would be labor intensive, to which D. Wade said he wanted an easy solution, not something that will be labor intensive.

B. Gage will check to see what other higher education institutions are doing regarding this matter.

L. Rigg wants to know how many students are being displaced because of this issue. E. Seaver said he would run a query to find out the number.

B. Gage also said that he will put this issue on his summer priority list for IT and have them take a look into this issue and finding a solution.

The second concern from UCC was the following (taken from the UCC minutes from 4/2/09):

UCC requested “clarification and further information as to how the new 54 semester hour rule and the old 66-hour rule can be equal policies as credited on the student’s transcript.”

J. Wolfskill is to be present at the UCC meeting on May 7, 2009. He has suggested that he could take the PowerPoint presentation that was presented to APASC regarding this matter to UCC for clarification.

D. Wade will send the presentation to J. Wolfskill for this meeting.

It was moved by D. Wade, seconded by J. Wolfskill to resend the identical language forward with the assurance that the registration queue issue will be forwarded to the appropriate people and for the PowerPoint presentation to be brought to UCC for clarification of the 54 semester hour issue. Motion approved.

IV. NEW BUSINESS

A. Curricular Items Referred by CUC

The first items discussed were course revisions to PHHE 208 and PHHE 300

PHHE 208 is a non-prerequisite course. The department is seeking to change the GPA from 2.50 to 2.75.

S. Conklin described that PHHE 206 has to be taken before PHHE 208. PHHE 206 is an entrance requirement for PHHE 208, and PHHE 206 is also a general education course. PHHE 208 is usually taken at the junior level.

M. Myles stated that even though the major is not a limited admission major students will not be admitted to teacher certification without this course.
D.Wade wants a rationale for requiring the 2.75 grade point average in a 200 level course.

S.Conklin said that she was told to make this rationale match all of the other rationales. The change in the GPA was to make it consistent with all of the other teacher certification courses.

S.Conklin suggested renumbering the course so there is less confusion for students so they do not think this course is for general education.

J.Wolfskill questioned the rationale by asking if a student with a 2.60 GPA would be denied from taking 208, to which S.Conklin replied yes they would because they would not meet the GPA requirement. S. Conklin also added that students must pass a basic skills test along with the GPA requirement to be able to enter the teacher certification courses.

E.Seaver referred to the memo from CHHS from the April 1st APASC meeting. This document said there was a requirement of “C” or better in professional courses, and an overall cumulative GPA of 2.75.

J.Wolfskill asked if there are problems occurring with the current GPA of 2.50 to which S. Conklin replied yes. She also said these problems could possibly jeopardize the relationships with some of the placement sites if a student who is not well prepared is sent to these sites.

B.Gage asked where the students go who have the current 2.50 GPA to which S.Conklin replied that they normally go to public health.

**It was moved by D.Wade, seconded by J.Wolfskill to approve PHHE 300 and to send PHHE 208 back to the department to consider all prerequisites and to substitute “C or better” instead of a number or to give a rationale that is consistent with the rationale that APASC received. Motion passed.**

The second item discussed was the item from the College of Education regarding TLSE 466, Clinical Experience in Special Education: Elementary

**It was moved by D.Wade, seconded by J.Parker to approve the prerequisites for the College of Education, TLSE 466. Motion passed.**

The next item discussed was the item from the College of Business regarding FINA 330, FINA 340, and FINA 350. It was desired that ACCY 306 becomes a prerequisite instead of a co-requisite for these courses because the finance core builds on the course content in ACCY 306.
It was moved by J.Parker, seconded by D.Wade to approve the College of Business revisions to the prerequisites for FINA 330, FINA 340, and FINA 350.

B. Selection of Faculty Chair for 2009-2010

D.Wade called for nominations for a chair for the 2009-2010 year.

J.Parker nominated D.Wade, D.Cesarotti seconded.

D.Wade was nominated as faculty chair by proclamation for the 2009-2010 year.

V. ADJOURNMENT

It was moved by D.Wade, seconded by J.Parker to adjourn the meeting. Motion passed.

Minutes submitted by Jennifer Obendorf