OPENING: The meeting was called to order by D. Wade, Chair.

I. APPROVAL OF THE AGENDA

   It was moved by D. Wade, seconded by D. Cesarotti, to approve the agenda. Motion passed.

II. ANNOUNCEMENTS

   A. Approval of Minutes (10/31/07). The minutes for meeting #143 were approved.

   It was moved by D. Wade, seconded by M.J. Blaschak, to approve the 10/31/07 minutes. Motion passed.

   B. Report from the Advising Deans

      There was no report from the Advising Deans.

   C. Report from the Assistant Vice Provost for Enrollment Services and New Student Information System Update
B. Gage indicated that the PeopleSoft team is getting ready to go out and meet with some of the academic departments to talk about developing class schedules in the new student information system. Applications are being processed in the new system and application numbers are looking good. B. Gage said that we are in the final stretch of moving forward with the financial aid system. The PeopleSoft team will also be involved in a number of outreach activities to communicate to students and the campus community about some of the changes such as our transition to direct lending, the new MyNIU portal service, and just the new ways that students will be doing things.

D. Limited Admissions/Program Review

There was nothing to review.

III. NEW BUSINESS

A. Catalog Changes

- COLLEGE OF HEALTH AND HUMAN SCIENCES, Curriculum Committee Meeting #5, 10/5/07 -- See Attachment #1

The College of Health and Human Sciences had a walk in item for review. They have requested a change in the admissions requirement for the Clinical Laboratory Sciences Major. Students were not being admitted to the program with less than a 2.5 GPA even though the catalog stated that in “rare instances” it could be done.

It was moved by D. Wade, seconded by M.J. Blaschak, to approve the new language for the Clinical Laboratory Sciences major. Motion passed.

- COLLEGE OF BUSINESS, Curriculum Committee Meeting #3 -- See Attachment #2

D. Wade indicated that the College of Business added FINA 395 to the Department of Finance requirements.

It was moved by D. Wade, seconded by J. Wolfskill, to approve the College of Business’ additional requirement for the Department of Finance degree. Motion passed.

- COLLEGE OF EDUCATION, Curriculum Committee Meeting #2 -- See Attachment #3
D. Wade indicated that the College of Education was just cleaning up the catalog language.

It was moved by D. Wade, seconded by J. Wolfskill, to approve the College of Education’s new catalog language. Motion passed.

- COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY, Curriculum Committee Meeting #5 -- See Attachment #4

D. Wade indicated that the Department of Technology is adding the requirement of “C” or better in Math 155 for their majors.

It was moved by J. Wolfskill, seconded by L. Marcellus, to approve the College of Engineering and Engineering Technology new catalog language requiring a C or better in Math 155. Motion passed.

- COLLEGE OF HEALTH AND HUMAN SCIENCES, Curriculum Committee Meeting #6, 10/12/07-- See Attachment #5

D. Wade indicated that the College of Health and Human Sciences has added this following prerequisite for PHHE 455:

**PRQ: MATH 210 (or a higher level math course) with a grade of C or better and a course in college-level statistics.**

J. Wolfskill felt that the College of Health and Human Sciences needed to be more specific by indicating Math 210 or Math 229 rather than saying a higher level math course. He stated that a higher numbered math course does not necessarily mean that the student would be taking a higher level course and they may not be adequately prepared.

M.J. Blaschak moved to table and refer back to the College of Health and Human Sciences for further articulation of the exact courses needed. Motion carried.

- COLLEGE OF LIBERAL ARTS AND SCIENCES, Curriculum Committee Meeting #2, 10/3/07-- See Attachment #6

M. Gillis indicated that the Biological Sciences department had this transfer credit information in the white pages of the articulation handbook as policy and now was just adding it to the catalog.
B. Gage said that white pages are going to be an issue at the advising deans meeting. We are doing away with what was called the white pages and folding all of the policy that was in the white pages and not in the catalog into the catalog or into some other means that students can access.

It was moved by D. Wade, seconded by L. Rigg, to approve the catalog language from the Department of Biological Sciences. Motion passed.

- COLLEGE OF LIBERAL ARTS AND SCIENCES, Curriculum Committee Meeting #5, 10/24/07 -- See Attachment #7

The following new proposed catalog language does not coincide with what is current policy.

Transfer students must seek departmental advisement at orientation or as soon as they arrive on campus. If they have completed all declaration requirements prior to admission to the university, they will declare their major with the department during the third through the sixth weeks (second through fourth weeks of the summer term) of their first semester on campus. In all other cases, the department will advise the students of when to declare, and consideration will be given to their need for access to major courses prior to formal admission into the program.

It was moved by J. Wolfskill, seconded by D. Wade, to refer this back to the Department of Computer Science for change to conformity with new policy.

B. Gage said that he and M. Gillis would be willing to talk to the Department of Computer Science to help them with the wording to match what is current policy.

It was moved by D. Wade, seconded by L. Rigg, to make a friendly amendment to the motion asking B. Gage and M. Gillis to speak to the Department of Computer Science to aid in getting the language in conformity with the new policy. Motion passed.

- COLLEGE OF VISUAL AND PERFORMING ARTS, Curriculum Committee Meeting #1, 10/5/07 -- See Attachment #8

It was moved by D. Wade, seconded by M.J. Blaschak, to approve the new catalog language. Motion passed.

- COLLEGE OF VISUAL AND PERFORMING ARTS, Curriculum Committee Meeting #2, 10/12/07 -- See Attachment #9
B. Gage indicated that these catalog changes would require the department to manually give students prerequisite overrides.

It was moved by D. Wade, seconded by J. Wolfskill, to approve the new catalog language from the College of Visual and Performing Arts. Motion passed.

IV. ADJOURNMENT

It was moved by D. Wade, seconded by J. Wolfskill, to adjourn the meeting. Motion passed.

Minutes submitted by Lisa Gambino.
COLLEGE OF HEALTH AND HUMAN SCIENCES, Curriculum Committee Meeting #5, 10/5/07

Other catalog change: Page 24, 2007-08 Undergraduate Catalog

Clinical Laboratory Sciences Major

To be considered for admission to the clinical laboratory sciences major, students must be admitted to NIU and have completed or be in the process of completing a minimum of nine of the prerequisite courses listed below. Admission is competitive and will be based primarily on the GPA in the prerequisite courses and secondarily on the overall GPA. Transfer students are encouraged to contact a program adviser before enrolling to determine whether prior course work satisfies prerequisites. All admission is provisional with the expectation that students selected for admission must have completed all of the following prerequisite courses with a minimum GPA of 2.50 on a 4.00 scale. In rare instances, a student with a GPA of less than 2.50 may be admitted to the program on the basis of other demonstrated strengths.

COLLEGE OF BUSINESS, Curriculum Committee Meeting #3

Department of Finance

Other catalog change: Pages 78-80, 2007-08 Undergraduate Catalog

Department Requirements

Satisfactory completion of the finance core (FINA 330, FINA 340, and FINA 350, and FINA 395) and ACCY 306 as evidenced by a grade of C or better in each of these courses is required prior to enrolling in any 400-level FINA course. …

Rationale: To better prepare students for an internship and improve their career planning and interview skills, FINA 395 is being added to the department requirements and included as part of the finance core.
COLLEGE OF EDUCATION, Curriculum Committee Meeting #2

Department of Teaching and Learning

CITC  Other Catalog Change  Pages 25 and 110, 2007-08 Undergraduate Catalog

Department of Teaching and Learning
↓ Emphasis in 04 Certification with Preschool Special Education Approval
↓ Core Requirements (61-65)
↓ ETT 229 – Computers in Education (3) or pass the ETT proficiency examination ETRA Skills Competency Exam (0)

REASON FOR CHANGE:
The proficiency exam awards credit and this exam does not do that.

COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY, Curriculum Committee Meeting #5

Department of Technology

Other Catalog Change  Page 130, 2007-08 Undergraduate Catalog

↓ Emphasis 4. Industrial Technology

Technology majors cannot use TECH 294 as a TECH Elective or for General Education Credit. A grade of C or better is required in MATH 155.

Rationale: Students need a C or better in MATH 155 to handle the course work of this emphasis. CSCI 205 is an acceptable alternate course for TECH 395 (both intro computer-based courses).
PHHE 455. PUBLIC HEALTH EPIDEMIOLOGY (3). Principles, concepts, and uses of public health epidemiology. Discussion and application of epidemiological approaches to studying public health problems. PRQ: MATH 210 (or a higher level math course) with a grade of C or better and a course in college-level statistics. CRQ: A course in college-level statistics.

RATIONALE:
Because many students in PHHE 455 are inadequately prepared for the quantitative portions of this course, the program undertook a series of multivariable analyses to determine significant predictors of success in the course. The analyses revealed that the higher the grade in MATH 210, the greater the success in PHHE 455. This was the single most important predictor of success in this course. A summary report of the analyses is available in the program office. The reason for including “or a higher level math course” is because the Health Administration emphasis requires either MATH 210 or MATH 229.

Transfer Credit

Students will receive upper level credit for BIOS transfer courses articulated as a “BIOS EL” in the Community College Articulation Handbook.

Rationale: This policy is already stated in the white pages of the NIU Articulation Handbook, which serves as a supplement to the Undergraduate Catalog. However, with the impending transition to the new student information system, it seems useful to add this statement to the catalog itself.
COLLEGE OF LIBERAL ARTS AND SCIENCES, Curriculum Committee Meeting #5, 10/24/07

All University Section

Other Catalog Changes Page 25, 2007-08 Undergraduate Catalog

Computer Science Major
(Department of Computer Science)

The total number of students accepted into a computer science major is limited by the available resources and is competitive in relation to requirements for declaration. Transfer students compete with other transfer students for admission to the departmental emphases, and nontransfer NIU students compete with other nontransfer NIU students.

* MATH 206, Introductory Discrete Mathematics (3),
OR * MATH 210, Finite Mathematics (3), and * MATH 211, Calculus for Business and Social Science (3),
OR * MATH 229 and 230, Calculus I and II (8)

MATH 206, Introductory Discrete Mathematics (3),
OR MATH 210, Finite Mathematics (3),
OR MATH 211, Calculus for Business and Social Science (3),
OR MATH 229, Calculus I (4)

CSCI 230, Computer Programming in FORTRAN (4),
OR CSCI 240, Computer Programming in C++ (4)

Transfer students who will have completed the above requirements prior to enrollment at the university, who have applied for admission to the university by the dates indicated below, and who have indicated on their application for admission to the university that they intend to enroll in an emphasis in the Department of Computer Science need not apply separately to the department. After such students are accepted into the university, their applications will be transmitted to the department for consideration. Students will be notified directly of their admission status. Accepted students must seek departmental advisement at orientation or as soon as they arrive on campus.

Term .................................................................................................................. Applications complete by
Spring ................................................................................................................. October 1
Summer ........................................................................................................... February 15
Fall .................................................................................................................... February 15

Transfer students who have not completed the above requirements prior to admission to the university must seek departmental advisement at orientation or as soon as they arrive on campus. Such students must follow the deadlines listed above for currently enrolled students, but consideration will be given to their need for access to major courses prior to formal admission in the program.

Transfer students must seek departmental advisement at orientation or as soon as they arrive on campus. If they have completed all declaration requirements prior to admission to the university, they will declare their major with the department during the third through the sixth weeks (second through fourth weeks of the summer term) of their first
semester on campus. In all other cases, the department will advise the students of when to declare, and consideration will be given to their need for access to major courses prior to formal admission into the program.

Rationale: Changing limited admissions requirements to match new requirements for the major. Correcting procedure for transfer students.

Attachment for APASC Minutes #144 – November 28, 2007 -- #8

COLLEGE OF VISUAL AND PERFORMING ARTS, Curriculum Committee Meeting #1, 10/5/07

School of Art

Other Catalog Change: Page 289, 2007-08 Undergraduate Catalog


MAJOR IN STUDIO ART (B.F.A.)

Emphasis 3 – Fine Arts – 3-D Studio

A portfolio review is…..are of study.

†

Metalwork and Jewelry
ARTS 330, Introduction to Printmaking (3)
ARTS 341, Fundamentals of Ceramics (3)

†

ARTS 454, Advanced Enameling (3)
Art studio electives (6)

Special requirement: Successful completion of a portfolio review in metalwork and jewelry after ARTS 351 and ARTS 352 to continue in this area of study.

Rationale: Special requirement addition clarifies the portfolio review process.
COLLEGE OF VISUAL AND PERFORMING ARTS, Curriculum Committee Meeting #2, 10/12/07

School of Art

Course Revisions: Page 290 and 291, 2007-08 Undergraduate Catalog. Change in course titles and prerequisites.

ARTD 367. WEB DESIGN INTERACTIVE ART (3). Intermediate studies… on the computer. PRQ: ARTD 267, ARTD 273, ARTD 275, and successful completion of sophomore portfolio review. Successful completion of the time arts sophomore portfolio review, or consent of school.

Rationale: Course title better describes the course’s purpose and relationship with the Time Arts program. Course description and content remain the same. Prerequisite reflects the new portfolio review requirements and clarifies the review requirements.

ARTD 370. INTRODUCTION TO 2-D ANIMATION (3). Concepts and…… 2-D animation. PRQ: ARTD 267, ARTD 273, and ARTD 275. Successful completion of the time arts sophomore portfolio review, or consent of school, and successful completion of sophomore portfolio review.

Rationale: Title change better reflects the course’s intermediate level. Prerequisite reflects the new portfolio review requirements and clarifies the review requirements. Content remains the same.

ARTD 371. INTRODUCTION TO 3-D ANIMATION (3). Concepts….and animation. PRQ: ARTD 370. Successful completion of the time arts sophomore portfolio review, or consent of school.

Rationale: Title change better reflects the course’s intermediate level. Prerequisite change allows for more flexible scheduling and reflects the new portfolio review requirements and clarifies the review requirements. Content remains the same.


ARTD 375. SPECIAL PROBLEMS IN ELECTRONIC MEDIA IMAGE DESIGN TOPICS IN TIME ARTS (3). Exploration of visual design problems particular to the electronic medium. Topics announced. PRQ: ARTD 273 and ARTD 275. Successful completion of the time arts sophomore portfolio review, or consent of school.

Rationale: Title change better reflect the course’s purpose within the time arts program. Content description defines the course as a topics course within time arts. Prerequisite reflects the new portfolio review requirements and clarifies the review requirements.

↓

Special Requirements: An art student may select the time arts area of study; however, official admission to this area of study is based on successful portfolio review, which may be formally requested at the design area office by a qualified student. Students are qualified for the time arts area of study after the successful completion of ARTD 267, ARTD 273 and ARTD 275. After completion of ARTD 273 and ARTD 275, students must successfully complete a portfolio review in order to be retained in the time arts area of study.

Rationale: Students will invest in fewer time arts classes before gaining admittance into the program. This reduces teaching resources that are currently dedicated to students that may not pass review by one-third. By having only 2 courses required before portfolio review is consistent with other degree programs in the School of Art