OPENING: The meeting was called to order by D. Wade, Chair.

I. APPROVAL OF THE AGENDA

   It was moved by D. Wade, seconded by R. Holly, to approve the agenda. Motion passed.

II. ANNOUNCEMENTS

   A. Electronic Approval of Minutes (4/26/06). The minutes for meeting #133 were approved electronically via email.

   B. Report from the Advising Deans

       E. Seaver stated that the advising deans are working with items identified in the fit-gap process by the campus wide PeopleSoft steering committee.

   C. Report from the Assistant Vice Provost for Enrollment Services

       B. Gage indicated that Registration and Records has dedicated several staff to the PeopleSoft project. The project is moving into the transfer articulation piece and building the audit which is staff intensive. We have to build for the future and survive the present. In effort to do that, he stated that he is working with Bob Burk in Admissions and the staff of Registration and Records to think of some ways that we can successfully navigate this year.
One of the changes this year is that we’re are putting a confirmation process in place for transfer students. Previously, we did a transfer credit evaluation for every student applicant which meant at least 1500 evaluations were done for students that had little or no intent to enroll at Northern. The confirmation process will trigger the evaluation for the transfer student and move them on through the process. This process will be put into effect for students entering in the Summer/Fall 07 semesters. We will continue to do full transfer credit evaluations for the students entering Spring 2007.

D. Limited Admissions/Program Review

E. Seaver stated that Technology and Biology/Chemistry/Physics Teacher Certification were the only two areas with limited admissions.

E. New Student Information System Update

E. Seaver stated that gaps have been identified where the current system does not meet our current catalog and business processes. The goal of the system is to automate everything in the catalog so that the records and advising will be automated relative to what is in the catalog. The gaps that have been identified have been shared with the curricular deans and advising deans. The curricular deans have been asked to address one issue at their next meeting. The advising deans have been asked to get information out to their colleges, senates, councils…so that we can discuss three issues at their next meeting. Catalog changes for the undergraduate catalog will have to come through APASC. Three issues that are in front of the advising deans that have to come to APASC because of catalog changes are:

- Academic Calendar -- we define terms and sessions within terms so that things start and end in a reasonably sane way
- Proposing that transfer students must submit original scores of AP tests so that the university can interpret the scores and use the rules and regulations that have been established by the faculty here at Northern. Currently, we award AP credit off a transcript for transfer students.
- The repeat policy as it exists in the catalog cannot be implemented in the new student information system. Particularly, the 13-month rule cannot be automated without a significant change in the programming. We are under the mandate of no modifications, because modifications require substantial charges. This would not be a one time fix. It would have to be tested four times a year. We can accommodate the 13-month rule if every single repeat is approved by the college office. It will have to be hand processed. The modification would cost in excess of a million dollars.
The repeat rule states that if one receives a “D” the first time and repeats and gets an “F”, you get the credit for the class but maintain the “F” on your transcript. PeopleSoft requires keeping the grade and credit hour together. E. Seaver said that various options have been presented to the advising deans, including how many repeats will be allowed.

III. OLD BUSINESS

No old business to report.

IV. NEW BUSINESS

A. Acceptance of APASC Annual Report 2005-2006

   It was moved by D. Wade, seconded by R. Holly, to receive the 2005-2006 annual report. Motion passed.

B. Limited Retention Program Request – Economics

   It was moved by R. Holly, seconded by D. Wade to approve the limited retention program request. Motion approved.

C. Addition of General Education Goals to Undergraduate Catalog

   It was moved by R. Holly, seconded D. Wade to approve the Addition of General Education Goals to the Undergraduate Catalog. Motion approved.

D. Course Revisions

   It was moved by D. Wade, seconded by R. Holly to approve the course revisions submitted. Motion approved.

V. ADJOURNMENT

   It was moved by D. Wade, seconded by R. Holly, to adjourn the meeting. Motion passed.

Minutes submitted by Lisa Gambino.