OPENING: The meeting was called to order by D. Wade, Chair.

I. APPROVAL OF THE AGENDA

Approval of the agenda was moved by K. Hall, seconded by J. Parker; agenda approved.

II. ANNOUNCEMENTS

A. Electronic Approval of Minutes (5/5/04)

D. Wade announced that the minutes for the meeting of May 5 had been approved electronically.

B. Report from the Advising Deans

M. Tahernezhadi reported that the Advising Deans were currently involved in the interviews for the Coordinator of the Advising Center position.

C. Report from the Executive Director of Enrollment Services/Registrar

D. Larson reported that over the summer a number of processes were created to support some of the APASC decisions from last year. These processes involved the priority filing date, management of the wait lists, handling of personal statements, and processing of the application fee. To help create time for these additional activities, changes were also made in the limited admissions process for Nursing which significantly streamlined handling of the nursing applications.

E. Seaver reported that enrollment for the fall included about 3,000 freshmen and 2,000 transfers and 18,000 undergrads. Although these numbers were down from last year,
the decision was made by the Provost’s Office and the Enrollment Management Committee to hold the line in order to align both incoming and continuing classes with the available teaching resources of the university. The enrollment for this year was within the targets that were set.

D. Academic Character of NIU Students

E. Seaver reported that as the semester gets underway and we have a chance to assemble the statistics about the character of NIU students this information would be shared with APASC at a future meeting.

III. OLD BUSINESS

A. Advising Center Update

E. Seaver reported that with the President’s support, a shared Advising Center will begin operation for fall 2005. This center will serve freshmen and transfer undecided students. It will implement a developmental advising approach, integrated with career counseling. The goal of the center is to get students to identify a major, a career pattern, and to get them into the colleges. This center will also serve students who don’t gain entrance into a limited admission major. For these students the center will work with colleges to assist them in making an alternative decision. The center will also work with the various retention-related offices around the campus. Currently, we are conducting interviews for a coordinator and there will also be two additional positions which will need to be filled.

Also coming forward to APASC are a number of changes to the catalog regarding where undecided students go for advising and for approvals related to their schedule.

IV. NEW BUSINESS

A. Accept Annual Report

D. Wade indicated that the annual report was distributed with the agenda and asked if there was a motion to approve the annual report, or if there were changes and suggestions for modification.

It was moved by R. Blecksmith, seconded by D. Cesarotti to approve the annual report. Motion passed.

B. Future Items

E. Seaver announced that five of the eight scheduled meetings of APASC this year have been rescheduled to be a week earlier to avoid conflict with the University Council, as he and the chair and perhaps others of APASC also attend University Council meetings.

E. Seaver reported that he has a new administrative assistant, Mollie Keller.

D. Wade referred the members of APASC to the statement of bylaws for those who
wish to refresh their knowledge of the charge and duties of the committee.

D. Wade introduced the new student members of the committee.

E. Seaver reported that the Provost’s Office would be moving to Altgeld in mid-September and that future meetings of APASC may be moved to Altgeld as well.

It was moved by D. Blecksmith, seconded by D. Wade to adjourn the meeting. Motion passed.

Minutes submitted by Don Larson.

ps: apasc120.WP10