

**CAREER SERVICES
Northern Illinois University
DeKalb, Illinois 60115-2859
(815) 753-8341**

AUTHORIZATION AND AGREEMENT FORM

- (1) Pursuant to the "Family Educational Rights and Privacy Act of 1974," as amended, and the Regulations promulgated thereunder, I authorize Career Services of Northern Illinois University to collect and maintain a file of credentials for the purpose of assisting me in my search for employment.
- (2) I further authorize Career Services to send my credentials to prospective employers as requested by me, or a prospective employer, or professional staff member of Career Services.

I understand that information received by Career Services will be open to me **with the following exceptions:**

- (1) Confidential references dated prior to November 19, 1974.
- (2) References to which I have waived the right of access.

I am aware that, as a registrant, ALL policies and procedures of Career Services apply to me regarding completion of forms, payment of appropriate fees, and the use of my credentials.

Date

Name

(Please Print)

By checking this box, you are signing this form.