

Operating Staff Council Minutes – July 1, 2009

Present: Stacey Bivens, Elizabeth Buck, Donald Butler, Sara Clayton, Glenda Jones, Jay Monteiro, Danell Nixon, Pamela Rosenberg, Carlos Raices, Andy Small, and Alan Smith

Excused: Gay Campbell, Marcia Dick, Linda Jennings, Karen Smith, and Jesse Tellez

Guests: Tim Griffin and Jodi Tyrrell

I. Call to Order

President Jay Monteiro called the regular meeting of the Operating Staff Council (OSC) to order at 9:05 a.m.

II. Roll Call

Roll Call was given by Monteiro in the absence of an elected secretary.

III. Approval of Agenda

A motion was made by Carlos Raices to accept the Agenda as amended. The motion was seconded by Glenda Jones and passed by vote.

IV. Approval of June 4, 2009 minutes

A motion was made by Andy Small to accept the minutes as amended. The motion was seconded by Danell Nixon and passed by vote.

V. Treasurer's Report

Elizabeth Buck reported on the June transactions. Nixon moved to accept the Treasurer's report as written. The motion was seconded by Pamela Rosenberg and passed by vote.

VI. Announcements/Correspondence

President Monteiro welcomed new member, Stacey Bivens, to the Council. He then reported that there is still no state budget.

It was also reported that there was a loss of grant funding from the Department of Child and Family Services (DCFS), and that there are employees on campus who could lose their jobs unless other funding is received. There are 24 people in the College of Education and 17 people in the Department of Psychology who are affected. One person is Operating Staff, but they will be funded by their department so their job won't be eliminated.

Raices reported that there is a layout of how the Martin Luther King commons will look upon completion on the south side of the Holmes Student Center General Office.

VII. President's Reports**A. Board of Trustees**

The Board of Trustees met Thursday, June 25, 2009. This was Chair Murer's last meeting as chair.

Marc Strauss was elected the new chair, John Butler was elected the Vice-Chair, Robert Boey was elected Secretary, Barbara Giorgi-Vella was elected to serve on the State Universities Civil Service Merit Board.

Gas prices were locked into \$2.041 per gallon for FY2010.

It was approved to tear down Kishwaukee Hall and the adjacent radio tower.

Approval of faculty promotions, tenure, and promotions with tenure.

Appointment of Richard Holly as Dean of Visual and Performing Arts.

Approval of FY2011 Budget guidelines which includes a 3% salary increase.

Approval of an 8% tuition increase for FY 2010.

There was a presentation of the new Memorial Peace Garden. It will be completed by February 14, 2010, and will include a sculpture created by an NIU graduate.

There was an update on the Proton Therapy project.

It was announced that Danielle Schultz is our new head of Internal Audit.

B. Faculty Senate

Did not meet

C. SPS Council

SPS Council met Thursday, June 11, 2009. They had a retreat in place of their regular monthly meeting.

D. University Council

Did not meet

E. APAC

APAC met Wednesday, June 10, 2009.

Because NIU is a participating company of Kishwaukee Corporate Health, NIU staff and their adult family members are eligible to use their

“Exclusive Convenient Care”. This service is not available to the general public, therefore, it may result in reduced wait times if you or your adult family members need to use this “urgent care” type service. For additional information, visit www.kishcorporatehealth.com.

The tax rate changes on April 1, 2009, therefore, many of you saw an increase in your take home pay on your recent paychecks. Please be advised that you may wish to consult with your tax preparer or visit the IRS website (IRS.gov) to determine if your W-4 should be revised to ensure that enough withholding is held to cover the tax.

VIII. Committee Reports

A. Personnel/Staff Developments/Benefits

No report

B. Elections and Appointments

Election of officers for 2009-2010 was held after the Treasurer’s Report. Results were as follows:

President:	Jay Monteiro
Vice President:	Sara Clayton
Secretary:	Pamela Rosenberg
Treasurer:	Elizabeth Buck
Parliamentarian:	Marcia Dick

Nominations for the second voting member of University Council were held. Elections will be held at the August meeting. Those nominated were:

Sara Clayton
Marcia Dick
Danell Nixon
Pamela Rosenberg
Andy Small

Susie Hill and Pamela Roesner were elected to serve on the Public Relations Committee, as they had expressed interest and the Council felt it appropriate for them to serve.

Judy Andres was elected by the Council to serve on the Campus Security and Environmental Quality Committee. There was one opening on that committee.

Heidi Rudolph was elected by the Council to serve on the Campus Parking Committee. There were two vacancies on this committee, so we will be

looking to fill the other position since this is such an important issue to Operating Staff.

Pamela Rosenberg was elected by the Council to serve on the University Benefits Committee. There was one opening on that committee.

C. Public Relations

New OSC shirts containing the new OSC logo were distributed to members at the meeting. Those who were not at the meeting can pick their shirt up from Pamela Rosenberg in Williston Hall 408.

Don Butler discussed his desire to have Media Services take more photos of operating staff so they are available to use at StaffFest and to have them to use in general around campus. He will be contacting Council members and take photos of people in their offices. A suggestion was made to be sure to write down who the people are in the photos so they are identifiable in the future.

D. Visiting Committees

No report

E. EAC

Sara Clayton reported that EAC members will miss Marc Strauss as chair of the State Universities Civil Service Merit Board. The next EAC meeting will be held July 16 and 17, 2009, at Chicago State University.

F. UAC

Did not meet

G. Special Events Committee

StaffFest is August 6, 2009. Pamela Rosenberg reported that decorations were purchased for the event and that as of July 1, 2009, 1000 people had RSVP'd for the event.

Danell Nixon and Carlos Raices are working on getting donations from both off-campus vendors and on-campus departments. If anyone has anything to donate, or knows of a potential donor, please let Danell and/or Carlos know.

The Operating Staff Council Dependent Award Scholarship Committee will be at the event to sell 50/50 tickets. They will also have an information table at the entry to the event.

H. Baccalaureate Review

No report

- I. Foundations of Excellence
No report

IX. Old Business
None

- X. New Business**
It was suggested that we need to buy thank you cards for people who help the OSC in any way, especially for those who are donating door prizes to StaffFest. Clayton thought that the OSC had some and will look for them. It was suggested that some be ordered with the new OSC logo.

- XI. Adjournment**
The meeting was adjourned at 10:03 a.m.

Respectfully submitted,
Pamela Rosenberg
Operating Staff Council Secretary