Northern Illinois University

**UNDERGRADUATE COordinating COUNCIL**

219th Meeting
Thursday, February 4, 2016
Altgeld Hall 203

**MINUTES**

**UNAPPROVED**

Present:  G. Aase/BUS; M. Ayers/LIB; A. Birberick/Vice Provost; F. Bryan/LAS; R. Johns/ LAS; M. Konen/LAS; J. Kot/LAS; E. Myung/HHS; M. Shokrani/HHS; A. Stoverink/BUS for A. Ferguson; J. Evar Strid/EDU; L. Sunderlin LAS

Absent: T. Atkins/LAS; M. Barnes/VPA; P. Braun/HHS; C. Campbell/EDU; L. Guo/ EET; E. Klonoski/Acting Associate Vice Provost; J. Knapp (student/HHS); F. Sciammarella/EET;

Guests:  D. Smith, Catalog Editor/Curriculum Coordinator; J. Ratfield, Vice Provost’s Administrative Assistant

I. **Adoption of Agenda**

R. Johns made a motion to adopt the agenda, seconded by M. Konen. **Motion passed unanimously.**

Because new members were present, the committee introduced themselves.

II. **Reports/Minutes from Standing Committees**

A. **Admissions Policies and Academic Standards Committee**

No minutes to receive.

B. **Committee on the Improvement of Undergraduate Education**

No minutes to receive.

C. **Committee on the Undergraduate Academic Environment**

No minutes to receive.
D. **Committee on Undergraduate Curriculum**

G. Aase reported that Art is adding a B.S. degree.

A motion was made by J. Kot, seconded by M. Shokrani to receive the minutes of the January 21, 2016 meeting of CUC. **Motion passed unanimously.**

For the benefit of the new members present, Birberick explained the function of the UCC, its standing committees and the representatives to those committees.

E. **General Education Committee**

J. Kot reported that the Pathway minors were placed on hold. There was some discussion of the Pathway minors. Also discussed was students’ election of catalogs – they can select two separate catalogs – one for general education and one for their major.

Kot reported on the new course proposals/approvals. General Education courses must identify two SLOs and a signature assignment that assesses those SLOs. If the course is to be included in a Pathway, it must have a collaborative learning assignment.

Bryan recapped the discussion about assessment. He mentioned that Parker and Klonoski are working towards a shared, common rubric for departments that participate in foundational studies. The example he gave was any Pathway course that identified its SLO as oral communication. He said that multiple meetings were held with Communication and, based on benchmarks from their national organization and work they did, they refined such a rubric and are piloting that this spring for use in the fall. Bryan said that the nation benchmark rubric would be applied to all the foundational studies areas. Birberick added that if your gen ed course identified oral communication as one of the SLOs you could use this rubric. Committee members voiced concerns regarding adaptation of the rubric for different disciplines. Bryan indicated that was an important consideration. Birberick suggested she invite Ed and Chris, as an informational segment, to explain their process/plans/objectives; the committee agreed that would be helpful.

M. Shokrani made a motion, seconded by G. Aase to receive the minutes from the January 21, 2016 GEC meeting. **Motion passed unanimously.**
F. University Honors Committee

No minutes to receive.

III. Other Reports

A. University Assessment Panel

No report.

IV. Old Business

N/A

V. New Business

N/A

VI. Adjournment

R. Johns made a motion, seconded by L. Sunderlin to adjourn @ 1:28 p.m. 
Motion passed unanimously.

Respectfully submitted,

Jeanne Ratfield
Administrative Assistant
Office of the Provost