Minutes approved at the 593rd Meeting – March 7, 2011

GRADUATE COUNCIL MINUTES
592nd Meeting
December 6, 2010

MEMBERS PRESENT: Arado, Barnes, Bennardo, Bond, Eckdahl, Frank, Konen, Liu, Macdonald, Niemi, Osorio, Sagarin, Smith, Sunderlin, Umoren, Von Hagel, Walker, Zittel

MEMBERS ABSENT: Battula, Chown, Evans, Freeman, Gowen, Hathaway, Holt, Johnson, Kim, Menke

OTHERS PRESENT: Laliberte (Director of the ELS Center), Smith (Catalog Editor/Curriculum Coordinator), Wright (Secretary)

Giovanni Bennardo, Assistant Chair, called the meeting to order at 10 a.m.

Approval of Minutes

Macdonald moved approval of the November 1, 2010 minutes; Zittel seconded the motion, which carried unanimously.

Committee Reports

Graduate Fellowship Committee: Macdonald reported that there were five theses and four dissertations submitted for the Outstanding Thesis and Dissertation prizes. The Committee met and selected Matthew Kwit, Department of Geography, for the thesis award and Madhavi Reddy, Department of Psychology, for the dissertation award. The Committee was impressed with the sophisticated methodology in both documents. The awardees are being notified and the thesis winner receives $250 and the dissertation winner receives $500.

New Business

ELS Center Presentation: Teri Laliberte, Director of the ELS Center, explained that they are a third party provider that has established an intensive English program for international students. They are in the DeKalb community to service talented students who do not have the English requirements met in order to attend NIU. There are 12 placement levels in the program. There is a full day of placement testing to determine which level would be appropriate for each individual. The program is 30 hours a week of English and a level is run every 4 weeks. In the past IELTS or TOEFL were the only two ways to satisfy the English requirement, now taking 112 (level 12) of the program will also satisfy the requirement. In addition to English, they teach additional topics such as research misconduct, including plagiarism. Students need a conditional letter of admission in order to enter the program. Laliberte sends the credentials to the
department and they send a letter stating what conditions must be met for admission. Students must have competitive GRE scores and she works with the departments to get letters. There is an 8 week maximum turn around time from when the student applies to the program to when she gets confirmation back from the department.

Bennardo asked what the cost is for their program. Laliberte replied that is $625 for each four week course, keeping in mind that classes are 30 hours per week. Smith asked how people connect with the services offered. Laliberte stated that word of mouth is the main form of communication. She also stated that they provide application help to students. Zittel asked how many staff members they have. Laliberte replied that they have 2 full-time administrators, 3 full-time teachers, 1 part-time teacher and 1 part-time administrator. Macdonald asked if Students-at-Large (SAL) can use the resources of the Center. Laliberte stated that they recommend the SAL students to take one course at NIU while they are doing their English coursework in order to stay connected. Normally, student will come here on an F1 visa or a type of J visa. Liu asked if they prepare them for the GRE. Laliberte replied that they are not a GRE prep center, but will be a TOFEL (IBT) center in January 2011 and will host an open house in February.

Curriculum Committee: Umoren presented the November 8, 2010 Curriculum Committee Minutes for approval. Macdonald asked whether the Museum Studies item was approved. Umoren responded that Bond sent it back for clarification.

Macdonald moved approval, Chown seconded the motion, which was unanimously approved. The following new courses, course deletions, course revisions, and other catalog changes in the catalog copy were approved:

COLLEGE OF BUSINESS
   Department of Operations Management and Information Systems
   OMIS 621, 661 (course revisions)

COLLEGE OF EDUCATION
   Department of Counseling, Adult and Higher Education
   CAHA 562, 571, 701 (course addition)
   CAHC 590, 700, 730, 740, 765 (course revisions)
   Department of Educational Teaching, Research and Assessment
   Page 83, 2009-10 Graduate Catalog – Master of Science in Education in Instructional Technology (revisions)

   Department of Teaching and Learning
   TLCI 586, 598, 704, 797 (course revisions)
   TLEC 500, 501, 504, 510, 511, 530, 531, 535, 560, 582, 583, 585A, 585B, 586, 597, 598, 760, 797 (course revisions)
   TLSE 531, 532, 537, 571, 575, 577 (course revisions)

COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY
   All University Section
All College Section
IEET 591, 592 (course addition)

2010-11 Graduate Catalog – Master of Science in Teaching – Program Requirements (addition of Certificate of Graduate Study, Integrated Systems Engineering)

Department of Electrical Engineering (ELE)
2010-11 Graduate Catalog – Master of Science in Electrical Engineering – Requirements for Graduates with a B.S. in Electrical Engineering (addition – no more than 9 hours of transfer work plus SAL credit can be applied to degree) – Requirements for Integrated B.S./M.S. Sequence (deleted text and added Requirements for Graduates with a B.S. in Electrical Engineering listed above must be completed)

Department of Industrial and Systems Engineering
ISYE 577 (course addition)
ISYE 542 (course revision)
2010-11 Graduate Catalog – Certificates of Graduate Study – Lean Six Sigma (12) (addition of Logistics (12)

Department of Mechanical Engineering
MEE 554, 555 (course additions)

Department of Technology
2010-11 Graduate Catalog – Master of Science in Industrial Management (additions) – Requirements (30) (deletion of TECH 560 and addition of TECH 694)

COLLEGE OF HEALTH AND HUMAN SCIENCES
2010-11 Graduate Catalog – College of Health and Human Sciences – Special Requirements (addition of proof of immunity and TB test as potential requirements)
2010-11 Graduate Catalog – Certificate of Graduate Study – Gerontology (18) – Additional Requirements (9) (deletion of NURS 695)

School of Allied Health and Communicative Disorders
AUD 625 (course revision)
COMD 684 (course revision)
2010-11 Graduate Catalog – Doctor of Audiology – Admission – Requirements (revision to AUD 625)
2010-11 Graduate Catalog – Doctor of Audiology – Requirements (deletion of AUD 700)
2010-11 Graduate Catalog – Doctor of Physical Therapy – Admission (addition of 3 semester hours of medical terminology)
School of Family, Consumer and Nutrition Sciences
FCNS 582, 583 (course additions)
FCNS 589 (course revision)
2010-11 Graduate Catalog – Family, Consumer and Nutrition Sciences – Comprehensive Examination (revisions)
2010-11 Graduate Catalog – Master of Science in Applied Family and Child Studies – Admission (addition of Comprehensive Examination and the following courses FCNS 582 and 583 – deletion of B-D after FCNS 589) – Specialization in Marriage and Family Therapy – Application Process (Deleted first sentence and added new paragraph regarding application process – addition of Admission section and Comprehensive Examination section) – Requirements – Two of the following (6) (addition of FCNS 582 and 583 – deletion of FCNS 589B, 589C, and D)
Page 160, 2009-10 Graduate Catalog – Master of Science in Applied Family and Child Studies – Requirements (revisions)
2010-11 Graduate Catalog – Master of Science in Nutrition and Dietetics – Admission – Requirements (revisions)
2010-11 Graduate Catalog – Teacher Certification – Family and Consumer Sciences (revisions) – Requirements in School (62-65) (revisions)

School of Nursing and Health Studies
NURS 671, 672, 673, 695 (course deletions)
NURS 613, 618, 619, 620, 625, 626, 641, 642, 674, 675, 677, 678, 679 (course revisions)
2010-11 Graduate Catalog – Nursing and Health Studies (deletions) – Grading Policies for Master’s Degree and Certificate Students (addition of Nursing in the title) (revisions)
2010-11 Graduate Catalog – Master of Science in Nursing (deleted Community Health Nurse Specialist) – Admission (revisions) – Requirements – Non-Thesis Option (addition of PHHE 605) – Specialization as an Adult Clinical Nurse Specialist (39) (deleted NURS 619A and added NURS 620) – Specialization as an Adult Nurse Practitioner (39) (deleted NURS 619A and added NURS 620) – Specialization as a Family Nurse Practitioner (39) (deleted NURS 619A and added NURS 620) – Specialization in Nursing Education (25-26) (deleted NURS 619A and added NURS 620)
2010-11 Graduate Catalog (deleted Simultaneous Enrollment in M.P.H. and M.S. in Nursing Degree Programs)
2010-11 Graduate Catalog – Certificates of Graduate Study (15) – Public Health (15) – Requirements (addition of (12), PHHE 605 and PHHE 613) – Course work form the following (3-9) (deleted 3-9 and PHHE 613 and 620 – added (3), PHHE 533, 535, 537, 539, 563, 609, 611, 651, 653, and 655) – Course work from the following (0-6) (deleted section)
2010-11 Graduate Catalog – Post Master’s Certificates (revisions) – Family Nurse Practitioner (29) (deleted NURS 671) – Required Courses (deleted NURS 619A and added NURS 620) – Nursing Education(12) (revisions)
COLLEGE OF LIBERAL ARTS AND SCIENCES
All University Section
Interdisciplinary Academic Centers, Institutes, and Courses
2010-11 Graduate Catalog – Concentration in Southeast Asian Studies – Southeast Asian Courses (revisions)

Interdisciplinary Courses Offered by the College of Liberal Arts and Sciences
Environmental Studies (ENVS)
ENVS 509 (course addition)

Department of Anthropology
ANTH 532, 548, 570, 665, 693 (course additions)

Department of Biological Sciences
BIOS 509X

Department of Communication

Department of Computer Science
CSCI 565, 566, 567, 580, 675, 680 (course revisions)

Department of Economics
ECON 502, 571 (course deletions)
ECON 796 (course addition)
Page 207, 2010-11 Graduate Catalog – Doctor of Philosophy in Economics – Course Requirements (deletions and additions) – Admission to Candidacy (deletions and additions)

Department of English
ENGL 549, 799, 619, 640, 690, 691 (course revisions)
Page 212, 2010-11 Graduate Catalog – Areas of Study – Film and Literature (revisions to courses ENGL 690 and 691)
Page 212, 2010-11 Graduate Catalog – Literature and Rhetoric/Composition (deleted ENGL 601, 600, 602A, 604, 625, 626, 627, 629, 630, 632, 700, 703 and COMS 600, 602, 603, 604, 605, 606, 610, 640, 707, 760 and added ENGL 600, 602A, 604, 626, 627, 629, 630, 632, 700, 703 and COMS 600, 602, 603, 604, 605, 606, 610, 640, 707, 760)
Page 213, 2010-11 Graduate Catalog – Doctor of Philosophy in English – Language, Linguistics, and Rhetoric (9) (added ENGL 603) – Foreign Language Requirement (course revisions)
Department of Foreign Languages and Literatures
FLFR 546, 565, 580 (course additions)
FLSP 539 (course addition)
FLGE 511, 512, 514, 561, 562, 563, 582, 584 (course revisions)
Page, 2010-11 Graduate Catalog – Specialization in French (addition of FLAL 520)

Department of Geography
GEOG 658, 671 (course revisions)

2010-11 Graduate Catalog – Certificate of Graduate Study – Geographic Information Analysis (16-18) (course revisions)

Department of Geology and Environmental Geosciences
GEOL 509X
GEOL 606, 625, 648, 650, 651, 655, 675, 720, 730, 745, 780 (course revisions)
Page 229, 2010-11 Graduate Catalog – Master of Science in Geology – Requirements (revisions) – Thesis Option (revisions) – Non-Thesis Option (revisions)

Department of History
HIST 500, 730, 542, 543, 650, 750 (course additions)
Page 238, 2010-11 Graduate Catalog – Department of History – Advising (additions)
Page 238, 2010-11 Graduate Catalog – Master of Arts in History (addition of African as option)
Page 238, 2010-11 Graduate Catalog – Doctor of Philosophy in History (addition of Africa as option) – Candidacy Examination (additions)

Department of Mathematical Sciences
MATH 539 (course deletion)
STAT 571 (course deletion)
MATH 795 (course addition)
STAT 584, 680, 785 (course additions)
MATH 792 (course revision)
STAT 583, 585, 586, 671, 691 (course revisions)
Page 244, 2010-11 Graduate Catalog – Master of Science in Applied Probability and Statistics – Course Requirements (additions and deletions)
Department of Political Science
PSPA 634, 636, 665 (course additions)
PSPA 605, 609, 612, 632, 699 (course revisions)
Page 262, 2010-11 Graduate Catalog – Master of Public Administration –
Specialization in Urban Management (revisions)

Department of Sociology
SOCI 541, 550, 551, 557, 558, 559, 560, 563, 564, 565, 575, 576, 580, 582, 585,
587, 588, 592 (course revisions)

COLLEGE OF VISUAL AND PERFORMING ARTS
School of Art
ART 699A (course deletion)
ART 665, 699A, 699B (course revisions)
ART 690, 699B, 765, 799B (course revisions)
2010-11 Graduate Catalog – Master of Arts in Art – Specialization in Studio Art
(revisions) – Specialization in Art History (revisions)
Page 2010-11 Graduate Catalog – Master of Fine Arts in Art – Design (revisions)
– Fine Arts (revisions)

New Business

Update on Graduate Dean Search: Wright informed the Committee that two applications were
received. The Committee will meet to determine campus interviews and announcements will be
distributed across campus.

Announcements

Call for Proposals 2011 Graduate Student Research Conference: Smith announced that the Call
for Proposals has been established and the deadline is January 21, 2011. He hopes that students
across disciplines apply. More information can be found at the website: www.niu.edu/gsra.
There will be a key note speaker. Students are encourage to submit research whether
individually or a panel.

Meeting adjourned at 10:40 a.m.