Birberick called the meeting to order and introductions were made.

**APPROVAL OF AGENDA**

Jaffee made a motion, seconded by Garver, to APPROVE THE AGENDA. Motion passed unanimously.

**ELECTION OF CHAIR**

Jaffee made a motion, seconded by Aase, TO NOMINATE LENCZEWSKI TO BE CUC CHAIR FOR 2015-16. Motion passed by acclamation.

**FIRST MEETING ENCLOSURES**

The following informational items were sent to committee members:

1. 2015-16 meeting schedule. Lenczewski reminded committee members to add these dates to their calendars.
2. 2015-16 CUC membership.
3. Electronically approved minutes of March 19, 2015 (the CUC did not meet in April, 2015).
5. CUC bylaws. Lenczewski pointed out that the main purpose of the CUC is to look at potential conflicts and impacts on other colleges as well as make sure curricular changes fit with the mission of the university. It’s important that colleges consult with other areas if they have changes that will impact that area. The committee should not do a lot of wordsmithing. She added that the CUC is the curriculum committee for interdisciplinary courses such as UNIV and IDSP and for interdisciplinary programs such as Black Studies.
6. Working Rules for Presentations to the CUC by Units Holding Conflicting Points of View on Curricular Items.
7. Nonduplication and Impact on Other Units.
8. Guidelines for Certificates of Undergraduate Study.
10. Procedures for Requesting a New Degree Program or Off-Campus Degree-Granting Authority and Delivering a Degree Program Online and New Program Form.
11. Vibe tutorial.

**ANNOUNCEMENTS**
1. Vibe System. Lenczewski reported that the CUC uses Vibe for its documents. Please let her or Smith know if you need assistance accessing documents.

2. CUC members were reminded that if they are unable to attend a CUC meeting, they can name a substitute to represent their constituency and they should inform Donna Smith (753-0126, dsmith@niu.edu) so the substitute can be added to the Vibe system.

The CUC was reminded that it is the curricular body for interdisciplinary undergraduate curricular material not located in an academic college or colleges, specifically UNIV 101 and curricular offerings from the Division of International Programs and the Center for Black Studies. This responsibility includes usual curricular activity (new, revised, and deleted courses as well as other catalog changes), general education submissions/resubmissions, and review of these units’ overall curricular offerings.

3. Items previously in Section B, now reported for inclusion in the catalog (Section C). These are items previously approved by the CUC, but which needed approval from at least one other body (e.g., Board of Trustees, IBHE, etc.).

4. Items reported for inclusion in the catalog by another standing committee of the UCC (Section D). These items usually come from the Academic Policies and Admissions Standards Committee or the General Education Committee, but sometimes a catalog item will come from another committee of the UCC.

CONSENT AGENDA

Lenczewski explained that the consent agenda is used to expedite the consideration of some college curriculum committee minutes and other straightforward and/or noncontroversial curricular items. She meets with Smith to go through all the college minutes for the upcoming meeting. Typically what is taken off of the consent agenda is anything new and anything that may impact another department. If a CUC member has a question/concern about or wants to discuss any item on the consent agenda, he or she should ask to have that item removed from the consent agenda and added to the items for discussion prior to the approval of the consent agenda.

Hunt made a motion, seconded by Jaffee, to APPROVE THE CONSENT AGENDA. The motion passed unanimously. The following college minutes with no undergraduate-level curricular items were so received.

College of Business #8 (AY 14-15)
College of Business #9 (AY 14-15)
College of Business #10 (AY 14-15)
College of Business #11 (AY 14-15)
College of Health and Human Sciences #11 (AY 14-15)
College of Health and Human Sciences #12 (AY 14-15)
College of Health and Human Sciences #13 (AY 14-15)
College of Liberal Arts and Sciences #13 (AY 14-15)

The following college minutes with undergraduate-level curricular items were so received.
College of Health and Human Sciences #10 (AY 14-15)

COLLEGE MINUTES AND OTHER CURRICULAR ITEMS FOR DISCUSSION

**College of Education #10 (AY 14-15)**

New course, CAHE 402, was noted. Garver made a motion, seconded by Hunt, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #10 (4/7/15). **Motion passed unanimously.**

**College of Education #11 (AY 14-15)**

New courses KNPE 235, KNPE 302, and KNPE 303 were noted. Lenczewski said that these courses will also need approval by APASC due to the GPA requirement. There was a brief discussion about KNPE 302 and whether or not the program already had an assessment course. It was explained that the new course came out of a recent review of program data. Kilaparti made a motion, seconded by Gray, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #11 (4/21/15) PENDING APASC APPROVAL. **Motion passed unanimously.**

**College of Liberal Arts & Sciences #14 (AY 14-15)**

Lenczewski pointed out the proposal for a new certificate of undergraduate study in Sustainable Food Systems. She said this is a joint program between Environmental Studies and the College of Health and Human Sciences and it is tied to the Communiversity Garden. She added that sustainable food systems is a growing trend in the United States so having a CUS at NIU would be beneficial. All the courses in the program have been vetted through their respective departments. There was a question about the typical number of hours for a certificate and it's 12-15. New courses, ENVS 210 and MATH 404, were noted. Students enrolled in ENVS 210 will work in the Communiversity Garden as part of their course work. Also in these minutes is the proposal to change the language for the “3+3” programs to “accelerated.” This goes along with the proposal for a new accelerated B.A or B.S./M.A. program in Political Science. There was a brief discussion to clarify what is required for the new program as well as what are the guidelines for departments proposing such a program. Birberick said that at this point, since these programs are relatively new, she is evaluating them on a case-by-case basis. Smith reported that the other programs that have 3+3 B.A. or B.S./J.D. programs have given their consent to the change to the “accelerated” language. Aase made a motion, seconded by Jaffee, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF COLLEGE OF LIBERAL ARTS AND SCIENCES #14 (3/18/15) PENDING APASC APPROVAL. **Motion passed unanimously.**

**College of Liberal Arts & Sciences #14 (AY 14-15)**

New course, PSYC 475, was noted. Hunt made a motion, seconded by Gray, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF COLLEGE OF LIBERAL ARTS AND SCIENCES #15 (5/6/15). **Motion passed unanimously.**
OLD BUSINESS

No old business.

NEW BUSINESS

1. Contract Majors and KNPE 101 letter-suffixed courses. Lenzewski explained that the CUC looks at these every year to see if there are any trends and, if so, to possibly recommend that a formal program, or course in the case of the KNPE courses, be proposed. She said there are a few women’s and gender studies contract majors, but that a few years ago when the College of Liberal Arts and Sciences proposed a major in Women’s Studies they were asked to put it on hold by the provost’s office. Jaffee noted the music and technology contract majors, but added that there probably aren’t enough to recommend that be a new major or emphasis.

Aase made a motion TO ADJOURN. Motion passed by acclamation at 1:30 p.m.

The next meeting will be October 8, 2015, 12:30, Altgeld 203.

Respectfully submitted,

Donna M. Smith