The meeting was called to order by CUC Chair Lenczewski.

**APPROVAL OF AGENDA**

Garver made a motion, seconded by Schnizlein, to APPROVE THE AGENDA. Lenczewski asked if the New Business could be moved to the top of the agenda and Smith asked that Curricular Approval Process Update be added to announcements. *Motion passed unanimously as amended.*

**ANNOUNCEMENTS**

1. Minutes from the March 9, 2016, meeting have been approved.
2. Section D: Items reported for inclusion in the 2016-17 Undergraduate Catalog by another standing committee of the Undergraduate Coordinating Council.
3. Contract majors and KNPE 101 letter-suffixed courses. Lenczewski explained that the CUC is provided this information so that they can look at any trends in majors or the KNPE topics course. She added that there are several Women’s Studies majors. Jaffee observed that there are a few computers and music majors.
4. Curricular Approval Process Update. Klonoski passed around a handout illustrating the new committee structure that was approved at the April 6, 2016, University Council (UC) meeting. The non-policy-making committees, i.e., CIUE and CUAE, will merge into the Committee for the Improvement of the Undergraduate Academic Experience (CIUAE). The GEC and Honors Committee will remain the same with the exception of an advisor being added to the GEC as an ex-officio, non-voting member. And APASC, CUC, and UCC will merge into the Baccalaureate Council (BC), which will take care of the business formerly taken care of by those other bodies. Membership on the BC will fairly similar to the UCC with some additional seats such as an advisor as an ex-officio, voting member. Also, there will be representatives from the BC on the GEC and Honors Committee and they will report back to the BC. The BC will report to the UC. Klonoski also explained that Pat Erickson, in the office of the Faculty Senate president and University Council executive secretary, is handling the committee assignments as they come in from the colleges. It was discussed that the colleges make these appointments differently and that most of the appointments aren’t finalized until the end of the spring semester.

**NEW BUSINESS**
1. New courses from the Office of Educator Licensure and Preparation. Lenczewski reminded the CUC that they are the curricular committee for these new course proposals since they don’t fall within a college. The CUC can make recommendations on language, how the courses work, etc., just as they would do with a college-level curriculum committee. Parker provided background on the courses. Last semester the edTPA, which is an electronic portfolio assignment, became a state-mandated requirement for Illinois state educator licensure. Licensure candidates will not be licensed if they don’t pass the edTPA. This requirement was added to all of the educator preparation programs. However, while NIU currently has a high passing rate, it became evident that there isn’t a mechanism to help students pass if they need to retake the edTPA and something needs to be in place to help students in case the pass rate decreases. Nor is there a mechanism for candidates coming from out of state who need to be licensed in Illinois. Parker explained that OELP 201 would be open to students for programs that want their students to take additional support for the edTPA. OELP 401 will be a mechanism for students to be enrolled so they can be placed in a school again in order to redo and resubmit the edTPA. Both courses one semester hour and are not mandatory. The courses were developed in conjunction with an edTPA task force. Parker also said that they considered the IDSP or UNIV designators, but decided the OELP designator would set these courses apart as being courses specific for students in educator preparation programs. It was confirmed that verification of nonduplication was done. Lenczewski said the proposals are good, but the descriptions are not quite catalog style. For example, a course description shouldn’t begin with “This course will ….” It was noted that the courses are S/U grading and Lenczewski asked if Parker and Boisen could provide what students need to do to pass the course. Parker said they are hoping that the first time this could be offered would be spring 2017. Smith confirmed that as long as the courses got final approval before registration for spring 2017 began, which they should be able to do, they could be offered in spring 2017. They would be added to the 2017-18 catalog. Lenczewski asked if the CUC would approve pending the revision of the descriptions according to catalog style and to do an electronic approval of those revised course descriptions. Schnizlein made a motion, seconded by Garver, TO APPROVE NEW COURSES OELP 201 AND OELP 401 PENDING APPROVAL OF THE REVISIONS OF CATALOG DESCRIPTIONS. Motion passed unanimously.

CONSENT AGENDA

Aase made a motion, seconded by Garver, to APPROVE THE CONSENT AGENDA. Lenczewski said that CBUS #10 need to go to APASC for approval of a change to a GPA requirement. The motion passed unanimously with the amendment. The following college minutes with no undergraduate-level curricular items were so received.

College of Health and Human Sciences #10
College of Liberal Arts and Sciences #9
College of Liberal Arts and Sciences #10
College of Liberal Arts and Sciences #11

The following college minutes with undergraduate-level curricular items were so received.
College of Business #10 (pending APASC approval)
College of Education #8
College of Health and Human Sciences #11 (pending APASC approval)

COLLEGE MINUTES AND OTHER CURRICULAR ITEMS FOR DISCUSSION

College of Business #9
New courses ACCY 435, MKTG 411, and MKT 412 were noted. It was reported that APASC approved the C or better language for ACCY 435. Lenczewski noted the revision to both the title and description for MKTG 446. When both the title and description are changed, it’s important to be sure the course is basically the same. The changes were to bring the language up to date. Aase made a motion, seconded by Takai, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF BUSINESS #9 (2/9/16). Motion passed unanimously.

College of Education #7
New course CAHE 422 was noted. Jaffee made a motion, seconded by Schnizlein, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #7 (2/2/16). Motion passed unanimously.

College of Liberal Arts & Sciences #12
New course HIST 388 was noted. There was a question why this is being proposed as a new course and not a topics course. Garver explained that the department will also propose the course for general education credit and for a Pathway. She added that the department plans to offer the course on a regular basis and explained the importance of the course and the topic. Jaffee made a motion, seconded by Garver, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #12 (4/6/16). Motion passed unanimously.

OLD BUSINESS

No old business.

CUC members thanked Lenczewski members for serving as chair and she thanked them for serving on the committee.

Garver made a motion TO ADJOURN. Motion passed by acclamation. The meeting adjourned at 1:10 p.m.

Respectfully submitted,

Donna M. Smith