PRESENT: G. Aase (BUS/OMIS), M. Lenczewski (LAS/GEOG/Chair), D. Changnon (Acting Associate Vice Provost), J. Gray-Stanley (HHS/NUHS), S. Konig (EDU/LTCY/UCC), R. Schneider (VPA/THEA), R. Tatara (EET/TECH), S. Wallace (EDU/ETRA/CITC)

CONSULTANTS: D. Smith (Catalog Editor/Curriculum Coordinator)

GUESTS: C. Fox (CEDU)

APPROVAL OF AGENDA

Tatara made a motion, seconded by Gray-Stanley, to APPROVE THE AGENDA. Motion passed unanimously.

ANNOUNCEMENTS

Approved minutes from March 10, 2011

CONSENT AGENDA

Gray-Stanley made a motion, seconded by Konig, to RECEIVE THE CONSENT AGENDA. The motion passed unanimously. The following college minutes with no undergraduate-level curricular items were so received.

- College of Business #9
- College of Health and Human Sciences #8
- College of Health and Human Sciences #9
- College of Health and Human Sciences #10
- College of Health and Human Sciences #11

The following college minutes with undergraduate-level curricular items were so received.

- College of Business #10
- College of Education #9 (pending APASC approval). Smith reported that APASC approved on April 13, 2011.

COLLEGE MINUTES AND OTHER CURRICULAR ITEMS FOR DISCUSSION

None.

OLD BUSINESS
1. **EDU #14 (AY 09-10)**
   The CUC tabled these minutes pending clarification of APASC’s concerns from their meeting on 10/13/10. Nothing more has been received at this time.

2. **EDU #10**
   These minutes were tabled pending further discussions needed between the College of Education and College of Health and Human Sciences, and to give CUC members more time to study the proposals. New proposal is enclosed. It was reported that the Colleges of Education and Health and Human Sciences have come to an agreement on the new department name in the College of Education—Special and Early Education (SEED). Everything else in the proposal is clerical; moving programs from one department to another. Gray-Stanley made a motion, seconded by Konig, to APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #10 (2/23/11). Motion passed unanimously.

3. **B.A./B.S. in Women’s Studies (revisited)**
   Revised proposal is enclosed. The revision shows the actual proposal, which was unclear with the materials reviewed last time. The main revisions were to add the list of electives to the major and to correct the titles of two FLSP courses and to delete the NURS course. Schneider expressed his objections in that there are very few courses making up the core and too much variety in the list of electives. Lenczewski responded that the program made sure every course listed is related to women’s and/or gender studies. Tatara’s concern was similar in that there are only three WOMS courses required, then the remainder of the major is made up of courses from other departments. Lenczewski pointed out other interdisciplinary programs that are similar, e.g., Environmental Studies and Community Learning and Civic Engagement, and added that none of these degrees are associated with a department, so they need to pull from other departments. It is the nature of an interdisciplinary degree. Tatara suggested that the electives could be better sorted and several more emphases could be offered. The variety of courses for selection was further discussed and it was determined that strong advising is needed to help focus students. Lenczewski clarified that that is always done by the director of women’s studies. There was also discussion about what kind of data would be collected to address particular learning outcomes and how do employers view students with a degree in women’s studies. Committee members discussed the shorter lists of electives for emphasis 1 and suggested that those be identified with some of the subjects mentioned in opening paragraphs, such as history, communication, health, etc. Some of those topics would also be good suggestions for additional emphases. Aase noted that he abstained from the vote last time due to the lack of an assessment plan, which is absent from the revised proposal. Changnon noted that this program still needs to go through the Academic Planning Committee (APC) and will not be allowed to leave that university without an assessment plan. Also, the Unit Assessment Committee has to approve their assessment plan, so assessment will be addressed in other committees. Aase asked about the marketability; when he served on the APC they were looking to eliminate programs with no marketability. Lenczewski responded that there are already a number of contract majors in women’s studies, and there is already a minor, so there will be marginal if any additional resources needed. Aase noted that if they feel there is a market for this major, he won’t oppose it, but he wanted to be on the record that an assessment plan should have been included. Tatara noted that the way the courses are laid out doesn’t match the introductory paragraphs. Schneider made a motion, seconded by Konig, to APPROVE THE B.A./B.S. IN
WOMEN’S STUDIES AS PRESENTED. Motion passed unanimously. It was noted that the CUC would like to see the program develop more emphases and they can contact Lenczewski for examples. They also should be prepared to answer questions about an assessment plan at the UCC meeting.

4. Adding courses from another college/checking on course capacity. Wallace reported that he reviewed the APPM and found a number of places that refer to impact of curriculum on other programs, but he felt that these references are vague and often secondary to statements of nonduplication. He also spoke to each college and, while they all have a procedure in place for consulting with other colleges, the procedures are all slightly different. Wallace suggested that the CUC reexamine the curricular process in the APPM and look at where it can be streamlined as well as where impact on other units can be addressed. Discussion followed regarding how to do this and it was decided that the CUC would add a meeting to a Thursday in August and selected August 25, which is after faculty meetings and after the start of the fall semester. Suggestions for improving the APPM could be collected prior to that meeting.

5. Major/minor course duplication. Changnon reported he is still gathering data. This issue will be added to the agenda for the August 25 meeting.

6. Subcommittee Contract Majors and KNPE 101 letter-suffixed courses. Smith reported that this information is provided to the CUC as informational and for the CUC to look for trends in contract majors and topics for the KNPE 101 course. Lenczewski pointed out that there is a major in Southeast Asian Studies in development.

NEW BUSINESS

1. Higher Learning Commission Requirements. Changnon reported that as of July 1, 2011, the Higher Learning Commission (per a federal mandate) will require the university to report on courses that can be offered through distance education. Last fall, Virginia Cassidy collected this information from each department, but a more efficient method of data collection needs to be developed. Changnon added that changes will need to be made to the curricular approval process to approve new or revised courses that can be offered at least 75% through distance education. In addition, programs that can be completed with 50% or more of the courses being distance education courses will also need to be approved. Currently there is one program at the undergraduate level that meets this criterion. It was noted that any of these courses or programs already in existence will not need to go through an additional approval process. It was asked why this cannot be done through Registration and Records and Changnon responded that they can indicate whether or not a section of a course is being offered through distance education. But adding the approval through the curricular process speaks to the need to address quality of courses and programs. Changes to the APPM, including a form for course proposals, will be vetted through the colleges and presented at the August 25, 2011, CUC meeting.

2. Election of chair. Lenczewski was selected chair of the CUC for 2011-12 by acclamation.

A motion was made and seconded to adjourn. Motion passed unanimously. Meeting adjourned at 2:10 p.m.
The next meeting will be August 25, 2011, 12:30, Altgeld 203.

Respectfully submitted,

Donna M. Smith