Committee on the Improvement of Undergraduate Education
February 3, 2014
(13-14, #3)

APPROVED

Members present: Patricia Anderson (Alum Assoc); Jason Hanna (LAS); Sheryl Honig (EDU); Michael Kolb, Acting Associate Vice Provost (for Birberick); Brian Mackie (BUS); Linda Matuszewski (UCC/BUS); Sarah McHone-Chase (LIB); Shanthi Muthuswamy (EET); Audrina Pryer (student-LAS)

Members absent: Richard Blecksmith (LAS for Holland), Karen Brandt (HHS), Derek Brown (student-LAS), J.D. Bowers (Associate Vice Provost for Honors), Aaron Cornelio (student – HHS), Mark Mehrer (LAS for Kusimba)

Others: Jeanne Ratfield, (Administrative Assistant to Vice Provost) Recorder.

I. Adoption of Agenda

A motion was made by S. Honig, seconded by J. Hanna to approve the agenda. The motion passed.

II. Approval of Minutes

S. Honig made a motion to accept the minutes from the October 14, 2013 meeting, seconded by L. Matuszewski. The motion passed.

III. Old Business

The primary purpose of this meeting is to select the recipient of the David Raymond Grant for Use of Technology in Teaching. There were six applications. Committee members discussed their individual rankings of the applicants. By majority vote Brianno Coller will be this year’s recipient of the David Raymond grant.

There was some discussion of how the criteria might be adjusted for next year. It was suggested that the transferability categories need to be more specific. This will be addressed again when applications are sought next year.
Kolb reminded members that the selection is confidential and should not be discussed until notification has been made.

Mackie reminded members that the Excellence in Teaching and Instruction awards will be the committee’s next task. The deadline for submission of packets to the committee is February 17th. The committee meeting for February 17, 2014 will be cancelled. The information will be posted to Blackboard shortly after the deadline date. Committee members will receive notification when the materials are posted. Rankings need to be submitted so the information can be presented to the committee at the next meeting. The committee will meet on March 17, 2014 for selection of the recipients.

IV. New Business

None

V. Adjournment

S. McHone-Chase made a motion to adjourn @ 1:40 p.m., seconded by S. Muthuswamy. Motion passed.

Respectfully submitted,

Jeanne Ratfield