COMMITTEE ON INITIAL TEACHER CERTIFICATION
Minutes of the March 21, 2014, Meeting
Approved


Ex Officio Members Present: T. McCann, J. Parker, C. Zack

Student Representatives Present: None.

Interested Parties: B. Amberg, E. Cowan, C. Donahue, P. Hsu, S. L’Allier, B. Mueller, M. Myles, G. Schumacher, S. Schwartz, D. Smith

The meeting was called to order by CITC Chair Penrod

I. McCann made a motion, seconded by Dunn-Kenney seconded, TO APPROVE THE AGENDA FOR THE MARCH 21, 2014, CITC MEETING. Motion passed unanimously.

II. Approval of CITC/CAPCE minutes for the February 21, 2014, meeting. McCann made a motion, seconded by Dunn-Kenney, TO APPROVE THE MINUTES FROM THE FEBRUARY 21, 2014, CITC/CAPCE MEETING. Motion passed unanimously.

III. Reports

A. University Office of Teacher Certification--J. Parker

1. ISBE update.
   a. Parker reported that she attended a meeting for licensure offices and received clarification on elementary education effective dates. Up until September, 2017, students can stay in old program, but will get a 1-6 license.
   b. ELIS is currently not picking up any tests candidates take to be highly qualified. If there are candidates who qualify to be high qualified through testing, programs can send this to ELIS if they know about it. Charts that outline all licensure tests, mandated points of completion, and test validity periods will be sent to programs.
   c. The current time for transcript evaluations is 120 days.
   d. There has been no progress made on rule writing for early childhood, secondary education, or K-12 programs. New grade levels and licenses are: elementary, 1-6; and middle 5-8. It was asked if programs can submit dual programs for students to get K-8, and the answer is not at this time. Proposals have to be submitted separately. L’Allier asked how how will that look on their licenses and Parker said it will list the grade levels.
e. There has been legislation drafted that addresses CBCs. The proposed legislation is modeled after Pennsylvania law in which candidates’ CBCs will be filed with the state and can be used as long as they are continuously enrolled at the institution. The legislation is in early stages.

f. Cut scores for the edTPA are anticipated within the next four to six weeks.

g. There is a proposal for an amendment for superintendents programs. The new proposal would not take effect until September 1, 2019, to allow current cohorts to complete their endorsements. The proposal is open for public comment until May, 2014.

h. Parker said that if anyone has questions for the ISBE questions, to let her know and she will contact the agency.

2. UOELP Update.
   The deadline for tuitions waivers is March 31 for the spring semester. The deadline to complete endorsement sheets is April 21. Zack reported that milestone training will be April 25, at 9:00 a.m. She asked that anyone planning to attend to let her know. The Blackboard site for all student teachers is up and running. This will be used for communicating with all the student teachers.

B. Assessment/CAEP Update--C. Zack.

   1. CAEP. Zack reported that the CAEP Advisory Committee will be meeting soon. The Unit Assessment Committee needs one to two members from each college. Zack reminded CITC of the upcoming milestone training.

C. Committee on Policy and Procedures--W. Penrod. Penrod reported that there is nothing new to report on additional endorsements. Proposed revisions to the tuition waivers policy will be addressed under new business.

D. Curriculum and Accreditation Committee—J. Miller. No report.

E. Research and Assessment Committee--H. Brantley. No report.

F. Student Teacher Orientation Meeting Committee--J. Cooke-Plagwitz. Cooke-Plagwitz reported that the committee is still recruiting speakers for the fall orientation.

IV. Ad Hoc Committees


B. Technology Committee--K. Maley. No report.

C. Common Core Working Group--J. Ressler. Ressler reported that a short questionnaire was sent to programs and she has heard back from several groups about how the Common Core Working Group can better serve programs. Ressler asked programs who have yet to respond to please get back to him. The committee will meet again in next couple of weeks to plan the rest of the semester.

D. EdTPA Working Group--J. Boisen.
1. BlackBoard. Boisen said that with the BlackBoard site for student teacher now up, she needs to know who from each program needs to have access to the BlackBoard site. The BlackBoard site is where students can upload their video files. Parker said that anyone who just needs to see what is being communicated with student teachers can also have access to the site. There was a brief discussion on how programs are using the BlackBoard site for data collection.

E. Induction and Mentoring Working Group—T. McCann. McCann reported that there is a series of webinars planned by a variety of individuals and he listed the topics. Parker said she will share the link to other webinars with CITC members.

V. Unfinished Business. There was no unfinished business.

VI. New Business

A. Additional Endorsements. A conversation has started regarding how to handle additional endorsements. This will go to the COPS to be worked on.

B. Focused Programs/Subsequent Licenses. There is new paperwork with the new licensure language. Once it receives all approvals, it will be posted online and will replace the form already there.

C. Tuition Waivers. It was reported that the executive committee discussed tuition waivers at their last meeting. They wanted to get something prepared so there could be a first reading at today’s meeting. Penrod said that he created an initial draft and sent out to COPS for feedback. Dunn-Kenney made a motion, seconded by McCann, TO ACCEPT THE FIRST READING OF THE CHANGES TO THE TUITION WAIVER POLICY. Discussion followed regarding what is the current policy how the revisions will affect the policy going forward. It was noted that there is nothing on the books to address the issue of when a student teacher doesn’t complete their assignment. Dunn-Kenney said that CITC/UELP needs a policy on the books for partial completion. Several CITC members hared how they address this issue. It was also discussed how to deal with tuition waivers if the student doesn’t even begin his or her assignment, as well as what could be reasons for a student to not begin or complete his or assignment. It was discussed if cooperating districts should still get the waiver if the student doesn’t start their assignment; does NIU want to adversely affect some of the partnerships it has developed with cooperating districts. It was decided that Cohen and McCann would work on revisions to the policy to present at the next CITC meeting, taking into considerations the issues that have been discussed. Parker took a straw poll of those in attendance and the consensus was that tuition waivers should not be granted if the student doesn’t start their assignment. Committee members briefly discussion how this is handled at other universities.

VII. Announcements

A. The next CITC meeting is April 25, 2014, HSC Sky Room 1:00-3:00 p.m.

Maley made a motion, seconded by Gregory, TO ADJOURN. Meeting adjourned at 1:40 p.m.
Respectfully submitted, Donna Smith, CITC/CAPCE recording secretary.