The meeting was called to order by CITC chair Penrod.

I. Approval of Agenda. Chandler made a motion, seconded by Eads TO APPROVE THE AGENDA FOR THE JANUARY 17, 2014, CITC/CAPCE MEETING. Motion passed unanimously.

II. Approval of CITC/CAPCE minutes for the November 15, 2013, meeting. Eads made a motion, seconded by Dunn-Kenney made a motion, seconded by, TO APPROVE THE MINUTES FROM THE NOVEMBER 15, 2013, CITC/CAPCE MEETING. Motion passed unanimously.

III. Reports

A. CAPCE--C. Malecki. L’Allier made the report. CAPCE will meet on February 10, 8:15 to 9:30, GH 423 to discuss the fall pilot of combined CITC/CAPCE and the future.

B. University Office of Teacher Certification--J. Parker

1. IPTS. ISBE has accepted our IPTS matrices. Parker congratulated everyone who worked so hard on this.

2. Parker reported that Linda Jamali from the ISBE reported that colleges no longer need to submit the form for ACT writing; the scores (22 or above). All go through ELIS once the student has set up an ELIS account, which they need to do before submitting ACT scores.

3. Legislation/rule is pending to remove the five-attempt limit on the TAP (and other licensure tests)
4. Springfield peer review process for the annual program reports. Parker and Zack were able to review reports; they got to see what other institutions put together for their part of that process. They learned a lot.

5. An update on middle grades was made. There is support from the committee for the implementation for a middle grades program.

6. On February 7 there will be an evaluation training at NIU for EdTPA. This would be beneficial for anyone involved in EdTPA in any way.

C. Assessment/CAE Update--C. Zack.

1. ISBE Reports and Review. Zack reported that the reports were submitted to the ISBE by the deadline. She knows that they have been reviewed; they are just waiting for feedback. She said that she is cautiously optimistic that things will be better than in past years.

D. Committee on Policy and Procedures--W. Penrod. Penrod reported that the Middle Grades electronic vote was taken. The results are that students who can graduate by June 2017 can be in the old program. If not, they need to be in the new one.

E. Curriculum and Accreditation Committee--T. McCann. Miller is taking over as chair and they will be meeting February 21. They are looking at issues and questions of some programs and they will work to help those programs solve those problems.

F. Research and Assessment Committee--H. Brantley.


G. Student Teacher Orientation Meeting Committee--J. Cooke-Plagwitz

1. Student Teacher Orientation, January 10, 2014. Cooke-Plagwitz reported that the Student Teacher Orientation was January 10. She reported that it went well, with 127 students attending. The committee has not met this semester, but is planning to meet the last week in January.

IV. Ad Hoc Committees

A. Conceptual Framework Committee--C. Zack. No report. They are recommending no changes, so there will be no more meetings this year.

B. Technology Committee--K. Maley. No report.


D. EdTPA Working Group--J. Boisen.

1. Blackboard. They are working on a Blackboard site for submitting videos for all students in all the programs. Parker noted that they are trying to create a community to be able to contact all students who are teaching in the field at one time. She added that it is the hope that this will progress into a page for people who place student teachers to be able to communicate with their students.

2. There will be an introduction to EdTPA webinar on January 29, from 6:30 to 7:30 for all university advisors, cooperating teachers, administrators, and anyone who would like an overview. Boisen will send out more information.

3. Local evaluators training will be the last week in January.

4. Retake Guidelines are in the resource library on the AACTE website.

5. Boisen reported that she is now qualified as an EdTPA scorer.
E. Induction and Mentoring Working Group—B. Wilkins (alternate M. Dunn-Kenney). Dunn-Kenney reported that they have been working on a webinar, which will be available to alumni and cooperative teachers.

V. Unfinished Business

A. There was no unfinished business.

VI. New Business

A. There was no new business.

VII. Announcements

A. Penrod reported that he received an e-mail about all preparation programs needing their materials and electronic platforms to be in accessible format.
B. Registration is open for the AACTE conference, March 1-3, Indianapolis. The NAPDS conference is March 28 in Las Vegas.
C. Next CITC/CAPCE Meeting, February 21, 2014, Capital Room, 1:00 – 3:00.

Miller made a motion, seconded by L’Allier, TO ADJOURN. Meeting adjourned at 1:30 p.m.

Respectfully submitted, Donna Smith, CITC/CAPCE recording secretary.