ACADEMIC PLANNING COUNCIL
Minutes of February 9, 2015
3 p.m., Altgeld 315

Present: Abdel-Motaleb, Birberick, Borneman, Boutin, Chakraborty (via phone), Coller, Dawson, Douglass, Falkoff, Freeman, Gordon, Goldberg, Howell, Li, Mogren, Molnar and Shortridge

Guests: Beverly Henry, Associate Dean for Academic Affairs; Chris Parker, Associate Vice Provost for Academic Outcomes Assessment; Jenny Parker, Associate Professor; Jeff Reynolds, Director of Academic Analysis and Reporting; Ritu Subramony, Director of Academic Accreditation; Marc Van Overbeke, Assistant Professor

The meeting was called to order at 3:00 p.m.

It was moved and seconded to approve the minutes of November 24, 2015 and the motion passed unanimously.
It was moved and seconded to approve the minutes of December 1, 2015 and the motion passed unanimously.

Approval of the new degree in B.S. in Hospitality and Tourism Management. Supporting documentation was posted for review on the BlackBoard site. Beverly Henry shared the following information about this program: Previously this major was part of a larger, more comprehensive major which included Nutrition, Dietetics and Hospitality. Over the last ten years, the classes that were previously common to both divisions of the major, have now been shifted to one or the other. Additionally, the field has changed necessitating the division as well. Further, this will help both students and potential employers recognize the program with less confusion.

It was moved and seconded to review.

The following questions were asked:
Would the resources needed to support these programs being changing at all with the division? No, the current resources would be sufficient.

Is Hospitality and Tourism Management the best way to label this program or do you see the Hospitality and the Tourism Management one day splitting into their own separate programs as well?
Previously, this program was called Tourism Management, but it was felt that it didn’t properly represent the tourism portion of what was being offered. It’s felt that the current suggestion of Hospitality and Tourism Management best describes the program and the curriculum.

Motion to approve passed unanimously.

Approval for the B.S. Ed in Middle Level Teaching and Learning. Supporting documentation was posted for review on Blackboard site. Jenny Parker and Marc Van Overbeke shared the following information about this program. Currently, in licensure, we have several grade level bands. The state is mandating that we change those. Currently, our elementary is K-9, our secondary is 6-12 and
then we have the K-12. The state is changing that to Elementary being 1-6 and the middle grades as being 5-8. While the existing Elementary can be changed, we will need a new Middle School Program. In terms of interdisciplinary program, our candidates will get a major endorsement to teach in one of the following areas: English Language, Art, Social Studies, Math or Science. They also be getting an additional endorsement which should allow for the degree to be very marketable.

It was moved and second to review.

**The following questions were asked:**

Recount of the types and total number of levels when adding this new program:
There will be four levels which are: early childhood, elementary, secondary and K-12 programs.

Any idea on the influence this will have on enrollment?
This will not affect our transfer students, but it will affect the freshman. This is a fairly intense program, so the challenge will be to come up with an advising sheet that adequately covers their needs. Additionally, this will take from our current 6-12 and elementary enrollment, but will provide a needed focus on the middle school curriculum.

Discussion took place regarding the speed by which this degree is expected to be passed due to ISBE requiring it.

It was approved unanimously.

**Program Prioritization Update:**

Town hall meetings including further information on program prioritization have taken place.

Brief overview of website contents for program prioritization:
- Guiding principals
  - All programs will be reviewed.
  - Honoring contracts for all employees.
  - Students will be guaranteed that they can finish their academic programs.

- Reviewed timeline including an implementation date for resource reallocation of FY 2107

- Questions and Answers section

Upcoming APC/RSB combined meetings will be held March 16, 23, and 30th to discuss finalization of criteria.

**Program Prioritization Survey**
- Potential Criteria from Dickeson book.
  - 10 Academic
  - 10 Administrative
- Campus constituents will be asked to rank the importance of criteria to determine if items should be included, excluded or potentially combined with other items.
Power Point with potential criteria with definitions available for review.

Universities typically do not implement all criteria suggestions to use, instead choosing criteria to cater options for their specific situation and based on the needs of the institution.

The following question was asked:

What exactly will the task forces do?
The task forces will look at the data and at the analysis that has been done within the programs and then use the criteria and the weightings to rank the programs.

How will the task forces be elected?
A call will go out for nominations for both the academic and the administrative task force. Candidates can either be nominated by someone else or be self-nominated. Members of the task forces will be chosen based on a “trustee mentality” and a number of other critical requirements. The ultimate selection of the committee members will be made by the Executive Vice President/Provost, the President, the CFO and the Executive Secretary of the University Council/President of Faculty Senate. The academic task force will be made up of tenured faculty and instructors (with representation from all 7 colleges) and the administrative task force (with representation from all 10 cabinet departments) will be made up of faculty and staff.

Discussion of upcoming, ongoing/future roles of APC and RSB in the development and implementation of program prioritization.

A request was made for someone to serve on the Faculty Senate and University Council as an ex officio/non-voting member representing the APC. No individuals volunteered for the role.

Meeting adjourned at 4:25 p.m.
Respectfully submitted,
Jeanne Essex