NORTHERN ILLINOIS UNIVERSITY

ADMISSIONS POLICIES AND ACADEMIC STANDARDS COMMITTEE (APASC)

Minutes of Meeting #191
November 12, 2014

APPROVED

Present: S. Johnston-Rodriguez (EDU/SEED); M. Kolb (Associate Vice Provost); S. Marsh (BUS/MGMT); E. Mogren (LAS/HIST); M. Myles (ADVISING DEANS); M. Parks (VPA); J. Ross (HHS/Student); J. Stevens (LAS/Student); J. Umoren HHS); J. Wolfskill (LAS/MATH); D. Zinger (EET/TECH)

Ex Officio: S. Eaton (EDUC SERV & PROG); C. Garvey (ADMISSIONS);

Absent: A. Birberi (Vice Provost); E. Weldy (V.P. STUDENT AFFAIRS/ENROLLMENT MANAGEMENT);

Visitors: J. Montag (REGISTRATION AND RECORDS); J. Ratfield (VICE PROVOST ADMIN. ASST); D. Smith (CATALOG/ CURRICULUM COORDINATOR); M. Pickett, (AAC Director)

I. ADOPTION OF THE AGENDA

S. Johnston-Rodriguez made a motion to adopt the agenda, seconded by M. Myles.  Motion passed unanimously.

II. ANNOUNCEMENTS

A. Approval of minutes from October 1, 2014 meeting

M. Myles made a motion to approve the minutes from the October 1, 2014 APASC meeting, seconded by D. Zinger .  Motion passed unanimously.
III. NEW BUSINESS

A. Curricular Items from CUC

CEET #2 - 3+3 program Law/Engineering

D. Gaebler and M. Tahernezhani were in attendance. Gaebler explained that there are several 3+3 programs making their way through the undergraduate curricular process. These programs basically eliminate a year from these degree programs. It allows the students to complete their general education and major requirements in the first 90 hours and all that remains is the 30 hours of electives. He said that the SOCI 3+3 is very similar to the POLS 3+3 in that in the fourth year the students would matriculate into Law School, enrolling in law courses that would fulfill the electives that would remain to complete the B.A. or B.S. degree.

The Engineering 3+3 is a little more complicated because the engineering programs major requirements consist of more than the typical 120 hours for the degree. The fourth year will consist of a blended year - up to 6 hours of engineering coursework along with 9 hours of Law courses. The program would also consist of 6 hours of engineering courses in the summer between the third and fourth years, in the spring semester of the fourth year as well as the summer between the fourth and fifth years.

Mogren asked about advising. He also asked about the college's commitment for course availability. M. Tahernezhani said that in terms of advising they have a two-tier advising system within the college. Three years ago they established central advising, which is for freshmen and sophomore students and then faculty advising for the junior and senior-level students. They have prepared 6-yr integrated time tables for all the majors and emphases with the college to aid advisors in helping students stay on track for their degree program. In addition, they are basing their summer offerings on an analysis of the most frequently offered courses and have included them in the time tables.

Myles asked about the 33 hours that remained in the program - did it matter what these courses were. Tahernezhani indicated that all the courses are contained in the time tables that have been established and will ensure the students stay on path for the degrees. He emphasized that this program is targeting the cream of the crop, only approximately 5-7 students per year.

Myles also asked about the financial aid implications. Gaebler indicated the students would be charged undergraduate tuition during the fourth year while they are enrolled in both undergraduate and law courses. They may incur additional fees for the law courses. They will still be eligible for financial aid. Montag said the logistical details were worked out when the Political Science program was put through so it should now be able to be applied to Engineering and Sociology. Tahernezhani indicated that there will be coordination of financial aid, records, etc. the details were discussed with the responsible parties.
There was some discussion regarding transfer students being eligible for the program. Although they would be eligible it would be difficult for them to have met all the general education requirements and the major requirements. Specifically concerns were voiced about the 3+1 students in the Technology program. The hours required to be taken at NIU was another issue discussed. There was also discussion about what would happen if students didn’t finish the law portion of the program – whether the hours of law courses would count, etc.

J. Wolfskill made a motion to accept the catalog language presented from CEET regarding Undergraduates in Law Courses (see below) as well as the 3+3 program for Engineering and the Department of Sociology, seconded by Umoren. **Motion passed unanimously.**

**Academic Regulations**

**Undergraduates in Law Courses**

Undergraduates who have matriculated in the College of Law pursuant to an approved 3+3 program in the Department of Political Science who are matriculated in the College of Law may take up to 30 hours of academic credit towards their baccalaureate degrees for courses taken in the College of Law as provided by the applicable 3 + 3 program. Law courses may not be counted for credit towards a baccalaureate degree except as so provided. Under no circumstances may more than 30 hours of Law course work be applied towards their baccalaureate degrees.

**College of Business #2 –**

New Course, ACCY 415 – grade of C or better in prerequisites (ACCY 360 and 375 and CRQ: ACCY 450)

There was some discussion regarding a potential policy change in which cases such as this would be left to the discretion of the departmental and college curricular committees. There was some concern of such policies for gateway courses. Wolfskill suggested at another meeting that the policy be reviewed.

J. Wolfskill made a motion to approve College of Business #2, specifically for the new proposed course in Accounting (ACCY 415), seconded by S. Marsh. **Motion unanimously passed.**

**College of Education #5**

S. Johnston-Rodriguez explained that due to requirements of the ISBE they had to revise the program. Modification of coursework and some editing was done to meet the requirements. The course designator changed as well due to the department name change. Myles clarified that Special Education isn’t a Limited Admission program however there are things that need to be done before they can begin the professional sequencing.

S. Johnston-Rodriguez made a motion, seconded by S. Marsh to approve COE #5. **Motion passed unanimously.**
College of Engineering #1

S. Marsh made a motion to approve CEET #1 for TECH 438 and TECH 492, the grade of C or better requirements - seconded by D. Zinger. **Motion passed unanimously.**

College of Health & Human Sciences #6 and #7

This is the change in the GPA for School of Nursing and Health Studies from 2.5 to 2.75. The rationale presented was discussed. J. Wolfskill made a motion to refer the item back to the School of Nursing and Health Studies for a more complete justification/explanation for the increase in GPA, seconded by J. Ross. **Motion pass unanimously.**

College of Health & Human Sciences #8

Umoren explained that the requirements have not changed. It is because there was previously an emphasis in Hospitality, which is now being changed to the B.S. in Hospitality and Tourism Management. Smith added it is coming to APASC for approval of the C or better language as well as the Degree Completion Program in Hospitality and Tourism Management.

A motion to approve HHS #8 as submitted was made by J. Umoren, seconded by S. Marsh. **Motion pass unanimously.**

College of Health & Human Sciences #9

New Course – FCNS 419 Nutrition for Health Promotion and Chronic Disease Prevention, grade of C or better for prerequisite FCNS 310.

Motion by J. Umoren, seconded by S. Marsh to approve HHS#9. **Motion passed unanimously.**

College of Liberal Arts & Sciences #4

Motion by J. Umoren, seconded by S. Marsh for the elimination of the Limited Admission and Limited Retention requirements for the Sociology major. **Motion passed unanimously.**

College of Visual & Performing Arts #2

M. Parks made a motion to approve the materials contained in CVPA #2 including the Art Education entrance portfolio for the School of Art & Design B.S.Ed. in Art Education seconded by J. Umoren. **Motion passed unanimously.**
B. Proposed UNIV catalog language (First read)

Mogren explained this is an introduction to the proposal for UNIV catalog language – a first read for the committee. Kolb said that the PLUS Task force has finished their report and will be submitting it to the Provost pending approval on Friday. There are a variety of components that are moving forward. The general education curriculum has been approved by the GEC and is moving toward catalog language. Some others, such as the writing infused requirement and UNIV 301 will be coming to APASC in the spring.

Kolb continued saying the three requirements that the Task Force has recommended at the baccalaureate level all represent high impact practices. The catalog language for the courses is listed and the courses are currently undergoing some revision. The most important component is the actual language making it a graduation requirement. First year experience has data to support that high impact practices improve completion rates and retention. There are a series of high impact practices that they want to see all students have as part of their baccalaureate experience. He said the Task Force fielded questions regarding the requirement for transfer students, those with earned Associates degrees or in a degree completion program you would not necessarily do the first year experience.

S. Marsh asked if there was a specific list of the degree completion programs – she thinks this information should be included. C. Garvey asked about the Adult learners or Outreach students as well as online students. Kolb said First and Second Year experience had talked about developing an online class as well as how individuals who failed the course would be handled. Montag asked if an exception were to be made who would make that decision. Kolb indicated that several ideas were discussed - one being that the First & Second Year experience Advisory Board would handle it. Myles suggested that it be handled as other exceptions, through the college advising office.

There was discussion about what happens when a student doesn’t enroll in the course in their first year – would they be denied graduation? There were several ideas of how this would be handled as well as resources that would be available/needed. CHANCE students currently are required to take the course so there must be a mechanism to track who has fulfilled the requirement.

V. ADJOURNMENT

A motion to adjourn @ 5:02 p.m. was made by M. Myles, seconded by J. Stevens. 
**Motion passed unanimously.**

Respectfully submitted,

Jeanne Ratfield  
Administrative Assistant  
Office of the Provost