NORTHERN ILLINOIS UNIVERSITY

ADMISSIONS POLICIES AND ACADEMIC STANDARDS COMMITTEE
(APASC)

Minutes of Meeting #190
October 1, 2014

APPROVED

Present: A. Birberick (Vice Provost); S. Johnston-Rodriguez (EDU/SEED); M. Kolb (Associate Vice Provost); E. Mogren (LAS/HIST); M. Myles (ADVISING DEANS); M. Parks (VPA); J. Umoren (HHS); J. Wolfskill (LAS/MATH); D. Zinger (EET/TECH)

Ex Officio: S. Eaton (EDUC SERV & PROG); C. Garvey (ADMISSIONS); E. Vincent (ADMISSIONS);

Absent: S. Marsh (BUS/MGMT); J. Ross (HHS/Student); J. Stevens (LAS/Student); E. Weldy (V.P. STUDENT AFFAIRS/ENROLLMENT MANAGEMENT);

Visitors: J. Montag (REGISTRATION AND RECORDS); J. Ratfield (VICE PROVOST ADMIN. ASST); D. Smith (CATALOG/ CURRICULUM COORDINATOR); M. Pickett, (AAC Director)

Chair Mogren gave a brief outline of the duties of the committee. Introductions of individuals present.

I. ADOPTION OF THE AGENDA

J. Wolfskill made a motion to adopt the agenda, seconded by M. Myles adding revised language from the School of Music under Old Business and under New Business, Item C: ACT/SAT Concordance. Motion passed unanimously.

II. ANNOUNCEMENTS

A. Approval of minutes from September 3, 2014 meeting

M. Myles made a motion to approve the minutes from the September 3, 2014 APASC meeting, seconded by S. Johnston-Rodriguez. Motion passed unanimously.

III. OLD BUSINESS

School of Music - Music Education revised language

J. Wolfskill made a motion to accept the revised language from the School of Music, Vocal Music, Requirements outside School, seconded by J. Umoren. Motion passed unanimously.
IV. NEW BUSINESS

A. Catalog Language Proposal from Advising Deans: Withdrawal from the University for Violation of Student Conduct (Myles)

M. Myles explained that the Advising Deans have been looking at different policies and how they are implemented across the colleges and whether or not they are consistent. One issue identified is when students are removed from the institution as a result of a specific judicial decision - a university suspension or expulsion. It is up to the student to initiate a withdrawal on their own accord. Some colleges would wait for the student to contact them, which sometimes is not an option since the student may be in jail. In other cases the college would be proactive and call the student and explain that they have an option for withdrawal if they want to use it. In some cases students who were banned from campus would contact faculty members directly and ask them to work with them to finish the class. Therefore in an effort for consistency this language was developed. It is consistent with university withdrawals based on the point in the semester when the action is taken. Withdrawal from coursework will be processed at the time the sanction is imposed on the student and it final, regardless of appeal outcome. If before the 8th week of the semester (16 week course) Registration and Records will handle the withdrawal. If it is after the 8th week of a 16 week course the major college will contact instructors and ask whether the student is passing or not. Those not passing at the time of withdrawal will receive a grade of F.

There was discussion regarding academic standing/dismissal and possible appeal for reinstatement, which is handled by the colleges or the Academic Advising Center. In addition Birberick pointed out that this would ensure all students are treated equitably based on the point in the semester the withdrawal occurs.

Montag added that the transcripts show courses and grades, academic standing but do not say anything about judicial sanctions.

J. Wolfskill made a motion to approve the language submitted by the Advising Deans as written, seconded by D. Zinger. **Motion passed unanimously.**

B. Draft Catalog Language for Gen Ed and Baccalaureate (Birberick)

Birberick explained the PLUS Task Force has completed their report and is in the process of collecting public comment through Friday of next week. After the public comments are received, the task force will make edits based on the feedback. There will be two phases, the catalog language phase and then the implementation phase. The catalog language will consist of two pieces, one for changes of the General Education program which will be put forward by the GEC and 2) catalog language for the baccalaureate experience which falls to this committee.
Kolb spoke about the baccalaureate experience language proposed by the PLUS Task Force beginning with the revised and clarified mission. They recommended the word basic be changed to foundational within the goals. They recommend reorganizing the baccalaureate learning outcomes the skill based outcomes contained in the first four and then the knowledge-based outcomes in the latter four as well as tweaking synthesis. He talked about the other requirements, that don't necessarily need to be in the catalog. The Task Force recommended more writing infused classes in the form of two upper-division. A first year experience would like to make a mandatory baccalaureate requirement. Engaged learning experiences would be notated on the transcript. Requiring a career success course which could be taken in the major is also recommended. And finally the e-Portfolio requirement, a system that would be available for students. These are all high impact practices that are shown to impact retention.

The committee discussed and asked questions regarding the drafted language. Some would actually be degree requirements while others may not. APASC has an opportunity to give their opinion on what they think should be the requirements. Some implementation questions were also posed and Kolb/Birberick indicated that an implementation team is proposed for how the specifics will be worked out.

C. ACT/SAT CONCORDANCE (Garvey)

Garvey provided current catalog language as well as proposed language after discovering they have been using an outdated concordance between the ACT and SAT.

M. Myles made a motion to accept the proposed concordance language, seconded by D. Zinger. **Motion passed unanimously.**

V. ADJOURNMENT

A motion to adjourn @ 4:26 p.m. was made by J. Wolfskill, seconded by S. Johnston-Rodriguez. **Motion passed unanimously.**

*Respectfully submitted,*

*Jeanne Ratfield*
*Administrative Assistant*
*Office of the Provost*