NORTHERN ILLINOIS UNIVERSITY

ADMISSIONS POLICIES AND ACADEMIC STANDARDS COMMITTEE
(APASC)

Minutes of Meeting #183
October 2, 2013

APPROVED

Present: J. Hathaway (VPA/ L. Marcellus (Advising Deans); S. Marsh (BUS/MGMT); E. Mogren (LAS/HIST); J. Stafstrom (UCC); S. Johnston-Rodriguez (EDU/SEED); M. Vega (HHS/Student); J. Wolfskill (LAS/MATH); D. Zinger (EET/TECH);

Ex Officio: A. Birberick (VICE PROVOST); S. Eaton (EDUC SERV & PROG); M. Kolb (ACTING ASSOCIATE VICE PROVOST)

Absent: A. Hlubek (TRANSFER CENTER); E. Weldy (VICE PRESIDENT/STUDENT AFFAIRS & ENROLLMENT MANAGEMENT); K. Buster-Williams (ADMISSIONS)

 Visitors: D. Smith (CATALOG/ CURRICULUM COORDINATOR); J. Montag (REGISTRATION AND RECORDS); J. Ratfield (VICE PROVOST ADMIN. ASST)

OPENING: The meeting was called to order by A. Birberick.

I. ADOPTION OF THE AGENDA

J. Wolfskill moved to approve the agenda. S. Marsh seconded. Birberick asked that the Selection of the 2013-14 chair be moved up in the agenda to follow the approval of the agenda. Also the Selection of the chair for should read 2013-14 not 2012-13. Motion carried.

II. ANNOUNCEMENTS

Birberick opened up nominations. J. Wolfskill nominated E. Mogren, seconded by S. Marsh. Hearing no other nominations, Birberick closed the nominations and the committee voted unanimously for Mogren to serve as chair.

Committee members introduced themselves.

On a motion by S. Marsh, seconded by D. Zinger the minutes from the May 8, 2013 meeting were approved. Motion passed unanimously.

Ratfield pointed out that the purpose of the Douglass memorandum was informational. It indicates programs that will undergo program review and any that have
limited admission or retention components will need to submit that information to APASC.

III. OLD BUSINESS

Follow-up Item from May 8, 2013:

A. Curricular Item referred by CUC - EDUC

College of Education- Special and Early Education Emphasis 2: Vision Impairments GPA. This had been approved by APASC in Fall 2012 however APASC sent it back to the college with the suggestion that the word cumulative be added for NIU GPA. The college confirmed that was its intent in August 2013.

On a motion by S. Johnston-Rodriguez, seconded by L. Marcellus, the motion to add cumulative for NIU GPA passed unanimously.

B. Curricular Item referred by CUC – Physics

D Smith indicated that this item had been tabled in May 2013 due to various issues and there has not been anything received from the department yet. J. Wolfskill noted that the department had recently submitted something to the college curriculum committee so information should be coming as it progresses through the process. The item will remained tabled until information is received.

IV. NEW BUSINESS

A. Curriculum Item Referred by CUC – KNPE

Wolfskill asked what the basic course was that all the new courses build on. Smith indicated that course is KNPE 452, Applied Physiology of Exercise. The department indicated that 452 is a building block for the major. Stafstrom asked what the issue at stake was as this is looked at? Mogren said that the committee reviews the items for approval and inclusion in the catalogue. Marsh indicated that the reason the committee is reviewing these is due to the grade of C or better. She explained if the C or better wasn’t being required the committee would not be reviewing the courses. There was discussion about the C grade as it relates to success in the majors. The department had stated that students who do not achieve a C or better in KNPE 452 do not have a baseline level of competence and will not achieve in courses that build upon that knowledge. Eaton pointed out that at least anecdotaly they are aware that students who do not achieve a C in 452 do not possess the appropriate level of competence and more than likely that is coming from the grades – if not it’s an assumption which would require documentation. It was pointed out that there are other classes in KNPE that require a grade of C or better. Also a C
or better in KNPE 452 is also required for KNPE 458. Wolfskill asked if 458 was required in the major. Finding the answer to be yes, Wolfskill indicated that the C or better in 452 is already a defacto requirement for the major and that makes this request in line with a requirement that already exists.

D. Zinger made a motion to approve the prerequisite of C or better in KNPE 452 for new courses, KNPE 462, 464, 465, 470 and 472, seconded by S. Marsh. Motion passed unanimously.

B. Proficiency Credit – BS in Applied Management

J. Wolfskill questioned why this is coming to the coming to the committee. He indicated that any department can grant proficiency credit based on appropriate criteria. S. Marsh said she could provide background, she said that the BS in Applied Management is actually not in a department but in the Provost’s Office and CUC is the curricular body for that program. There is a new emphasis being proposed in that program around which the proficiency credit issue came aware and why CUC forwarded the matter to APASC. It was pointed out the Gip Seaver is the administrator for the program and would have the equivalent authority as a department chair. S. Marsh added there is an advisory group but no faculty body for oversight.

L. Marcellus said that the BSAM program is made up of courses from several different colleges and originated from Outreach and the Provost Office with buy-in from the College of Business and Liberal Arts & Sciences. There is a history as to how the colleges were involved. She spoke with the BSAM advisor briefly prior to meeting regarding the 30 hours of proficiency stated in catalog. She asked if the 30 hours of proficiency was always used. L. Marcellus indicated that she was concerned that students with applied associates’ degrees were in a way getting credit for non-transferable courses when a student with an AA or AS degree or without a degree who happened to take the same course would not receive credit. BSAM advisor indicated that she does not mention the 30 hours of proficiency (it is in the catalog) and she makes sure that students complete missing gen ed requirements first. If students fall short of the required 120 total hours needed for graduation, she would then pursue the proficiency credit. She has only used the proficiency credit a few times. The BSAM advisor sends a letter to Registration & Records asking the proficiency credit to be posted and she copies Dr. Seaver. Wolfskill asked if credits go towards a specific course. Marcellus indicated it was a 200–level ILAS course.

Stafstrom made a motion that APASC agree that a proficiency credit policy should be in place, seconded by Marsh. NO VOTE was taken on this motion.

M. Kolb questioned a faculty body not dictating policy. S. Marsh said the advisory group consists of the chair of CUC and representatives from all the colleges however their role is advisory only. She said ideas are shared but all
decisions are made by the Provost’s office (Gip Seaver). E. Mogren indicated the committee, at this point, is charged with deciding whether or not there needs to be a policy and not writing it only whether or not it should exist. Further discussion about what credits are allowed to transfer in for students who have an Applied Associates Degree. Applied Associates degree students may have 60 hours but they do not all transfer in towards a degree and whether those courses could be used for any part of the BSAM degree.

S. Marsh made a motion, to ask the CUC, as the curricular body for this program, to outline a process by which proficiency credit can be awarded for the BSAM. D. Zinger seconded. Motion passed unanimously.

V. ADJOURNMENT

J. Wolfskill made a motion to adjourn, seconded by D. Zinger. Motion carried.

Respectfully submitted,

Jeanne Ratfield
Administrative Assistant
Office of the Provost