OPENING: The meeting was called to order by J. Parker sitting in for D. Wade.

I. APPROVAL OF THE AGENDA

   It was moved by J. Parker, seconded by D. Kempton, to approve the agenda as amended. Motion passed.

II. ANNOUNCEMENTS

A. Introductions

   Each person introduced him or herself and E. Seaver announced Suzanne Warber’s new role as Acting Director of Registration and Records.

B. Approval of Minutes (05/06/09). The minutes for meeting #155 were approved.

   It was moved by J. Parker, seconded by S. Eaton, to approve the 5/6/09 minutes. Motion passed.
C. Report from the Advising Deans

L. Marcellus indicated that the advising deans are currently working on revising the withdrawal information for the catalog and will be meeting next week.

III. OLD BUSINESS

A. Followup on 66 Transfer Credit Hour Issue

E. Seaver stated that the issue was raised regarding how many students coming in from community colleges are actually able to articulate in 66 credit hours. The way MyNIU works is that advising appointments are assigned automatically based on the number of credit hours a student has accumulated. The issue was raised about articulating all the hours a student transfers when only 66 hours count toward graduation and how many native students might be at a disadvantage because of this. Transfer students coming in fall do not start registering until after open registration. So no student is disadvantaged for the fall term. The total number of students coming in with 66 hours or more is 1,348. A student with 66 hours versus one with 90 hours would most likely be a day difference in being able to register. There were 124 students coming in with 90 hours and above. Those students would register a week ahead of the other transfer students. The breakdown in semester hours students were transferring in with is as follows:

<table>
<thead>
<tr>
<th>Students</th>
<th>Semester Hours transferring in</th>
</tr>
</thead>
<tbody>
<tr>
<td>1020</td>
<td>66-78</td>
</tr>
<tr>
<td>214</td>
<td>78-90</td>
</tr>
<tr>
<td>124</td>
<td>90+</td>
</tr>
</tbody>
</table>

E. Seaver indicated that he has asked Registration and Records if it was possible to redesign MyNIU to count only 66 of the community college transfer hours. It is possible but it would be a system modification to the core element. Every time there is an upgrade or a bundle fix it has to be retested in R&R, Financial Aid and Student Financial. It is a significant modification of MyNIU because it attaches into the core element. It is the student’s program plan that drives everything. E. Seaver indicated that he will be taking this information to UCC.
Registration occurs within a 2 ½ week period and after that it is open registration. Most students register during the open registration time frame.

J. Wolfskill asked if the 54 hour requirement is what used to be called the 66 hour limit. E. Seaver answered yes and it is a requirement in the degree audit report.

IV. NEW BUSINESS

A. Acceptance of APASC Annual Report 2008-2009

It was moved by J. Parker, seconded by J. Wolfskill, to accept the APASC Annual Report 2008-2009. Motion passed.

B. Curricular Items Referred by CUC

L. Marcellus stated that previously the prerequisite for UBUS 310 was a “C” or better in ACCY 206 and 207, MGMT 217 and UBUS 223. Now a grade of “C” or better is required in all ten tool courses before taking UBUS 310. She indicated that OMIS 259 has been brought back as one of the prerequisites. She said that native students were behind compared to transfer students which were coming in with some computer coursework.

L. Marcellus stated that all of the business departments’ retention criteria states that before a student can graduate they must have a “C” or better in these courses. Since transfer students can no longer transfer in a “D” this change in prerequisites would make it fair to all students.

L. Marcellus presented that in the Fall 2008 semester, 22 students out of 690 would have to repeat at least one of the tool courses for the “C”. She said that typically the courses are in Economics, Psychology or Math. UBUS 310 is offered every fall and spring semester.

The proposed catalog change is as follows:

Course revision: Page 69, 2008-2009 Undergraduate Catalog

UBUS 310. BUSINESS CORE: LECTURE (9). … PRQ: All 100- and 200-level College of Business core requirements with a C or better in ACCY 206, ACCY 207, MGMT 217, and UBUS 223, a cumulative GPA of at least 2.75, and junior standing. PRQ: A grade of C or better in each of the following: ACCY 206, ACCY 207, ECON 260, ECON 261, ENGL 104 or ENGL 105, MATH 211 or MATH 229, MGMT 217,
PSYC 102, OMIS 259, and UBUS 223; a cumulative GPA of at least 2.75; and junior standing.

**Rationale:** This revision changes the “C or better” requirement for the 100- and 200-level College of Business Core from a graduation requirement (see pp. 68, 70, 73, 76, 79, and 82 in the 2008-2009 Undergraduate Catalog) to a retention requirement for UBUS 310. This change assures that students have adequate foundational knowledge prior to beginning their upper-level major requirements. Likewise, this change levels the playing field between native and transfer students since transfer students are no longer permitted to transfer to NIU those courses in which they earned a grade of D.

It was moved by J. Wolfskill, seconded by D. Cesarotti, to approve the course revision for UBUS 310 submitted to APASC by the College of Business. Motion passed.

L. Marcellus stated that the College of Business was changing limited retention requirements paragraph in the undergraduate catalog.

J. Wolfskill asked if OMIS 259 was in the business core now. L. Marcellus indicated that UBUS 259 has been approved and is going through the curricular process now.

D. Kempton questioned the statement, “To continue as a business major, students must earn a C or better in UBUS 310. UBUS 311 must be completed no later than the semester or term immediately following completion of UBUS 310.” He asked if it was possible that someone might not satisfy the UBUS 311 requirement and what happens if they do not.

L. Marcellus said the College of Business will be making changes regarding UBUS 311. Presently UBUS 311 is a prerequisite for some of the 400-level courses so students have the option to repeat it. Most departments in Business require UBUS 310 and 311 together. If a student receives a “D” in UBUS 311 they can continue with some 300-level courses but will not be able to go on to certain 400-level courses.

The proposed catalog change regarding limited retention is as follows:

**Other catalog change:** Page 67, 2008-2009 Undergraduate Catalog

**Limited Retention Requirements**
All business majors must complete UBUS 310 in the first semester in which they enroll in 300- or 400-level business courses. Prerequisites for UBUS 310 are: completing all required 100- and 200-level courses in the Business Core; earning a C or better in ACCY 206, ACCY 207, MGMT 217, and UBUS 223; a grade of C or better in each of the 100- and 200-level courses in the Business Core; having a 2.75 or better cumulative GPA; and having junior standing. To continue as a business major, students must earn a C or better in UBUS 310. UBUS 311 must be completed no later than the semester or term immediately following
completion of UBUS 310. Additional retention requirements for each major can be found under Department Requirements.

**Rationale:** This revision changes the “C or better” requirement for the 100- and 200-level College of Business Core from a graduation requirement [see pp. 68, 70, 73, 76, 79, and 82 in the 2008-2009 Undergraduate Catalog] to a retention requirement for UBUS 310. This change assures that students have adequate foundational knowledge prior to beginning their upper-level major requirements. Likewise, this change levels the playing field between native and transfer students since transfer students are no longer permitted to transfer to NIU those courses in which they earned a grade of D.

It was moved by D. Kempton, seconded by L. Marcellus, to approve the catalog change submitted by the College of Business regarding the limited retention requirements. Motion passed.

V. ADJOURNMENT

It was moved by S. Eaton, seconded by D. Kempton, to adjourn the meeting. Motion passed.

*Minutes submitted by Lisa Allison.*