NORTHERN ILLINOIS UNIVERSITY

ADMISSIONS POLICIES AND ACADEMIC STANDARDS COMMITTEE
(APASC)

Minutes of Meeting #147
May 7, 2008

Approved

Present: Lesley Rigg (LAS/GEOG); M.J. Blaschak (HHS/SAHP); B. Goldenberg (UCC); J. Wolfskill (LAS/MATH); C. Rollman (VPA/ART); D. Cesarotti (EET/TECH); L. Marcellus (AAC/Council of Adv. Deans); D. Wade (BUS/MGMT)

Ex Officio: S. Eaton (EDUC SERV & PROG); B. Gage (ASSISTANT VICE PROVOST); E. Seaver (VICE PROVOST); M. Gillis (TRANSFER CENTER); B. Burk (ADMISSIONS)

Students: J. Stroup (HHS)

Absent: J. Parker (EDUC/KNPE); D. Espinosa (BUS - student)

Visitors: J. Obendorf (ASSISTANT TO VICE PROVOST OF ENROLLMENT SERVICES); D. Smith (CATALOG EDITOR/CURRICULUM COORDINATOR)

OPENING: The meeting was called to order by D. Wade, Chair.

I. APPROVAL OF THE AGENDA

D. Wade motions to table Double Major/Double Degree and to add Election of Next Year’s Chair as letter C under New Business.

It was moved by D. Wade, seconded by L. Rigg, to approve the agenda as amended. Motion passed.

II. ANNOUNCEMENTS

A. Electronic Approval of Minutes (4/2/08)

Approval of Minutes (4/2/08). The minutes for meeting #146 were approved.

B. Report from the Advising Deans
L. Marcellus indicated that the Advising Deans do not meet until next week so there is not much to report as of yet.

C. Report from the Assistant Vice Provost for Enrollment Services

B. Gage indicated that they are tracking enrollment and intend to share that report with the Advising Deans. Admissions are remaining open longer than usual. The numbers are looking good.

D. Wade asked a question about converting “I” grades to “F” grades from the fall term. He said he had some that did not convert as they should have.

B. Gage said he would check with R&R to see how the old system was working. The new system converts grades after 200 days.

E. Seaver said we are using the old system until the fall.

D. New Student Information System Update

Nothing to report as of right now.

III. OLD BUSINESS

A. HHS Requests for Renewal of Limited Admission
   a) B.S.Ed. in Health Education
   b) B.S. in Clinical Laboratory Sciences
   c) B.S. in Health Sciences

B. Gage asked if a subcommittee should be made to draft a presentation of the data for the group as a whole for the 1st meeting of next year. Volunteers for this subcommittee are D. Wade, M.J. Blaschak, B. Gage, and L. Rigg. This group will share ideas, information, etc. over the summer and will give a presentation to the group as a whole next year.

   It was moved by D. Wade, seconded by M.J. Blaschak to table item III (A) for further discussion. Motion passed.

B. Double Major/Double Degree

   This item was tabled at the beginning of the meeting during the approval of the agenda.

C. Catalog Change-Major in Health Sciences (referred by CUC)
M.J. Blaschak said this item has not made it back from the CUC, therefore it should be tabled until it makes it back through the system.

IV. NEW BUSINESS

A. Catalog Change Items (referred by CUC)

COLLEGE OF EDUCATION, Curriculum Committee Meeting #13, 4/1/08

Department of Teaching and Learning

Other Catalog Changes Page 111, 2007-08 Undergraduate Catalog

**Major in Special Education (B.S. Ed.)**

To be admitted to teacher education in special education, students must have a minimum NIU GPA of 3.0 and must have successfully completed the ICTS Test of Basic Skills. Students must complete a “Statement of Intent to Register” for the first block of teaching methods and clinical courses by March 1, for fall enrollment, or by October 1, for spring enrollment. To remain a major in special education, students must earn a grade of C or better in TLSE 240, ETR 434, TLSE 375, TLSE 420, TLSE 435, TLSE 440, TLSE 445, TLSE 452, TLSE 454 and TLSE 455.

In addition, students must earn a grade of S in the clinical courses TLSE 260, TLSE 466, TLSE 468. Early clinical experiences in special education must equal a minimum of 100 contact hours. Students who do not meet these requirements must retake the course(s). Students are required to maintain a minimum GPA of 2.75. Upon completion of the first block of teaching methods and clinical course work students must have earned a grade of C or better in all professional course work, and must maintain a minimum NIU cumulative GPA of 2.75 for the remainder of the program.

**Emphasis 1: Learning Behavior Specialist I**

This emphasis leads to Illinois teacher certification as a learning behavior specialist I. To be eligible for courses in the first block of teaching methods courses, TLSE 420, 435, 454, and the clinical course, TLSE 466, students must have earned a grade of C or better in TLSE 240 and TLSE 375, and a grade of S in TLSE 260, must have a minimum NIU cumulative GPA of 3.0, and must have passes the ICTS Test of Basic Skills. These requirements must be completed by March 1, to enroll for the first block of teaching methods and clinical course work in a fall semester, and by October 1, to enroll in these courses in a spring semester. Please note that TLSE 260 and TLSE 375 may be in progress at the time of enrollment in the first block of teaching methods and clinical course work. If a student’s NIU cumulative GPA drops below a
3.0 at the end of the semester prior to beginning the first block of teaching methods and clinical courses, the TLRN Department may drop the student from these classes. Upon completion of the first block of teaching methods and clinical course work, students are required to maintain a minimum NIU cumulative GPA of 2.75.

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Emphasis 2: Vision Impairments
Emphasis 2 leads to Illinois teacher certification in the area of blind and partially sighted. To be eligible for courses in the first block of teaching methods courses, LTLA 341, LTLA 362, LTRE 300, and the clinical course, TLEE 382, students must have earned a grade of C or better in TLSE 240 and TLSE 450, TLSE 451, TLSE 470, and TLSE 471, must have a minimum NIU cumulative GPA of 3.0, and must have passed the ICTS Test of Basic Skills. These requirements must be completed by March 1, to enroll in the first block of teaching methods and clinical course work in a fall semester, and by October 1, to enroll in these courses in a spring semester. Please note that TLSE 471 may be in progress at the time of enrollment in the first block of teaching methods and clinical course work. If a students NIU cumulative GPA drops below a 3.0 at the end of the semester prior to beginning the first block of teaching methods and clinical courses, the TRLN Department may drop the student from these classes. Upon completion of the first block of teaching methods and clinical course work, students are required to maintain a minimum NIU cumulative GPA of 2.75.

Reason for change:
This language clarifies the program requirements.

M.J. Blaschak wanted to know what happens if the student does not receive a grade of “C” or better in all coursework, and the answer from B. Gage was that the language says the Department may drop the student from the courses.

D. Wade wanted to know if this was a retention issue.

J. Wolfskill asks if this is a “C” or better in EACH course or is it a “C” average.

D. Wade responds that it is probably in EACH course.

E. Seaver asks if this issue should be tabled.

L. Rigg says probably since it falls under the same umbrella as the Limited Admissions items.

D. Wade makes a motion, J. Wolfskill seconds, to refer this item back to the College of Education for rationale/clarification, specifically of the “C” or better language. Motion passed.
Foreign Language Requirements for the B.A. Degree

Candidates for the Bachelor of Arts degree must demonstrate competence in a foreign language equivalent to that attained in two years of college instruction. This requirement must be met by successful completion of one of the following sequences.

- **American Sign Language:** AHRS 101, AHRS 102, AHRS 201, AHRS 202
- **Arabic:** FLAR 103, FLAR 104

Exemption (no credit awarded) by demonstrating competence equal to the work required in the last course in one of the sequences listed above in a four-skills test (reading, writing, listening, and speaking) administered through the NIU Office of Testing Services. Such examinations are available for languages taught by the faculty of the NIU Department of Foreign Languages and Literatures. For American Sign Language, a skills test is administered by the School of Allied Health and Communicative Disorders.

OR

registration as an international student at NIU, with a native language other than English. Students with high school credit in French, German, or Spanish who wish to continue in that language must gain placement into the appropriate course in the desired sequence by taking the foreign language placement examination. On the basis of this examination, the student must begin the chosen language sequence in the course indicated by the placement examination, disregarding that course’s prerequisites. For example, a student gaining placement into French 201 does not have to complete the courses FLFR 101 and FLFR 102. For placement in all other languages listed above, see the appropriate coordinator in the Department of Foreign Languages and Literatures.

For placement into an advanced course in American Sign Language, see the School of Allied Health and Communicative Disorders.
*With consent of the Department of Foreign Languages and Literatures, native speakers of Spanish may substitute FLSP 215 for any and all levels of FLSP 101 through FLSP 202, as well as for FLSP 211.

Rationale: American Sign Language is recognized as a language on its own, including rules of grammar as well as vocabulary, and is accepted for foreign language credit at many universities. This proposed change is endorsed by the Colleges of Liberal Arts and Sciences and of Visual and Performing Arts (the only colleges offering a Bachelor of Arts degree), as well as by the School of Allied Health and Communicative Disorders and the Department of Foreign Languages and Literatures.

B. Burk wanted to know if this could be effective now.

E. Seaver said the student can take it now and then switch their catalog, but for right now there is no way for students to track it. He will talk to Sue Doederlein about this issue.

D. Wade moves, M. J. Blaschak seconds, the motion to approve. Motion carries.

B. Credit By Examination-Proposed Catalog Wording Change (Brent Gage)

The CURRENT wording from the catalog is:

Eligibility for credit by examination is subject to several restrictions and conditions. Students must be enrolled at NIU to receive credit by examination. All credit by examination is awarded by NIU will be posted to the student’s record with the symbol CR and will not be entered until after the 15th day of the student’s first semester. No specific grade is attached to this credit.

The PROPOSED language is:

Eligibility for credit by examination is subject to several restrictions and conditions. Students must be enrolled at NIU to receive credit by examination. All credit by examination awarded by NIU will be posted to the student’s record with the symbol CR and will not be entered until after the 15th day of the student’s first semester. No specific grade is attached to this credit; however, credit by examination will meet any requirement for a grade or “C” or better in the course for which credit has been awarded.

B. Gage states that the advantage of this is that advisors can see the credit earlier so a student can be placed in the appropriate classes, not 15 days after the semester begins, when the add/drop period is over. They can also use this to look for duplicate credit.
J.Wolfskill adds the highlighted section to the “proposed” language section.

D.Wade motions, J.Wolfskill seconds, to approve the “proposed” language for Credit by Examination. Motion passed.

C. Next Year’s Chair for the APASC Committee

L. Rigg nominates D.Wade to remain as chair.

No opposition to this nomination.

D.Wade retains the position of Chair for the APASC committee for 2008-2009.

V. ADJOURNMENT

It was moved by D. Wade, seconded by J. Wolfskill, to adjourn the meeting. Motion passed.

Minutes submitted by Jennifer Obendorf.