UNIVERSITY COUNCIL MEETING TRANSCRIPT
WEDNESDAY, APRIL 29, 2009, 3:00 P.M.
HOLMES STUDENT CENTER HERITAGE ROOM


G. Jackey attended for D. Haliczer.

Parliamentarian Ferald Bryan was present.

ABSENT: Blaustein, Bond, Butler, David, Doerderlein, Feurer, Garcia, Hankla, Hansen, Johnson, Kaplan, Krol, Mock, Morris, Peters, Prawitz, Raji, Schneider, Schoenbachler, Sido, Smith, Smith, Sourcy, Stephen, Thu, Tollerud, Wade

I. CALL TO ORDER

R. Alden: Let’s get started. I’m filing in for the President today so I wanted to get us started on this so I call us to order.

The meeting was called to order at 3:05 P.M.

II. ADOPTION OF THE AGENDA

R. Alden: We need to adopt the agenda. We did have one walk-in item which will be on the Consent Agenda and we’ll talk about – oh, two.

P. Stoddard: A report from Linda Derscheid is a walk-in.

R. Alden: Oh, okay and there’s a second one; a report from the Resources, Space and Budgets Committee that will be on the Consent Agenda.

P. Stoddard: No, no. That’s a report.

R. Alden: Oh, okay so it’s not on the Consent Agenda. Sorry about that. Getting things together here. The first item thought is an Executive Session because we – oh, I’m sorry. Adoption of the agenda. Do I have a motion to adopt the agenda? I’ll get this together one of these days. Second? Okay, any changes to the agenda? Okay, all in favor say aye. Any opposed? Any abstained.

The agenda was adopted with amendments. Linda made the motion; Brent made the second.
III. APPROVAL OF THE MINUTES OF THE APRIL 8, 2009 MEETING (will be sent out electronically)

R. Alden: Okay, minutes weren’t sent out. They will be sent out electronically for approval by the UC in the next week as well as the minutes from this meeting. So hopefully we can get all that approved electronically so you should be seeing both of those during the next week, or two or three. Before next year.

IV. EXECUTIVE SESSION

R. Alden: The next item is an Executive Session. I would have to ask anyone who’s not a voting member to adjourn to the cookies and coffee in the other room until we finish this. I don’t believe it will take long but it depends on the report of the committee. So if you are not a voting member of the UC. The purpose of the Executive Session is the evaluation of the Secretary of University Council and President of Faculty Senate. Oh I’m sorry. Could I get a motion to go into Executive Session? Okay. Second. One of these days I’ll get it all. Okay, all in favor say aye. Any opposed? Any abstained? Okay. So we’re official now.

D. Jarman: I’m going to interrupt for a moment. If you’re a newly elected University Council member, you need to go out. ???

V. PRESIDENT’S ANNOUNCEMENTS

R. Alden: Okay, are we ready? I’d like to call us back into public session and the next agenda item is the President’s Announcements but I’ll try to give a few because there are a few things I feel that we need to talk about.

First of all, I would like to recognize Paul’s service and we do have a recognition of five years of service as the Secretary of the University Council so this is in recognition for your outstanding service to Northern Illinois University, Paul Stoddard, Executive Secretary, University Council/President of the Faculty Senate, 2004-2009. Thank you.

P. Stoddard: Thank you.

R. Alden: We had an Appropriations Committee meeting last week with the Senate Appropriations Committee. It was, how would I classify it, it was less than informative. We were there with 14 state agencies. I think we went around the middle; we were the only university there. It was interesting to see some of the issues for some of the state agencies but I think by the time we came up there were only two committee members still in the chambers. I don’t think it was a problematic meeting at all. I think the issue is not what the budget should be but where the revenue should be coming from and I guess we’ll all know that when that time comes. I think we probably will be – assuming there’s not a deadlock over revenue issues – perhaps better than some of the other states. I think there will be a slight budget decrease but I’m hopeful as we all are that it will not be nearly as ??? as it is some other parts of the country and so we’re still optimistic. It wasn’t a hostile meeting at all. I mean we were asked some fairly
routine questions and I think that President Peters handled it well and made a strong case for the university and again, I don’t think the issue is whether the budgets are justified; it’s more can we afford any budgets because the red ink they’re projecting for next year is about 12 billion dollars which is about 22-24% of the entire budget of the state so obviously something needs to be done so I can’t shed any more light on it than that. Hopefully, we’ll all know in the next few weeks.

You probably are all concerned to some degree with the Swine Flu epidemic. I can say that our emergency response team, and we have a very detailed plan from the days when we planned for Avian Flu, we have an emergency plan for pandemics. We’ve met three times already. They’re monitoring the situation. The Health Services Center is working closely with the public health agencies and I would suggest you monitor our web page. There’ll be updates, routine updates and connections to CDC and other information sources. The last report was there were 91 cases confirmed in the country. One was a death that was an infant or a toddler, not nearly the sort of mortality rates that are being seen in Mexico but it’s a concern and we want to make sure that everybody is safe but doesn’t panic so it’s a, you know, be vigilant and obviously be healthy. Try to keep your hands washed and avoid too much hand shaking although this time of year that’s a part of our recognition but just, you know, be careful to wash your hands before you touch food or your eyes or mouth. I think we will provide routine updates if indications that we need to do things much more proactively. We do have a number of notices being posted around the campus reminding people to remember the sort of things we have to remember during normal flu seasons. This flu has many of the same symptoms characterized by a temperature, usually an elevated temperature over a 100, coughing and aches and pains and in some cases other symptoms that you might associate with flu. When they say there’s a probable case, I guess the most recent off of one of the news’ media website, is that there are 9 probable cases in the western suburbs. That means the people are showing flu symptoms and their samples have been sent away except until CDC confirms it, it’s not a confirmed case so you just have to kind of learn the lexicon of how they talk about the cases. It’s clearly spreading. We watched it go from 40 cases yesterday morning to, like I say, just before noon it was 90-some cases. I thank that’s as the cases get confirmed but we do need to watch out and the Emergency Response Team is meeting regularly to make sure that we advise the campus what the latest is and like I say, you can get updates on the web site on the front page – the yellow alert – just keep clicking on that and that will have connections to CDC and other web sites for updates on what the nation-wide and world-wide issues are. We do have a travel advisory for Mexico so I’m not sure that anyone should be planning on trips to Mexico in the near future simply because of that advisory until this plays itself out. We do not have people studying abroad in Mexico or planning to do so in the summer months so we don’t really have students that we know of but obviously people as they begin their end of the semester period and make their plans, that could change. Hand sanitizing lotions are probably a good idea but I understand the local supplies are really depleted so just soap and water I guess is the best advice. The residents halls and the dining halls have additional precautions to prevent the spread of any sort of diseases and, I don’t know, Brian do you want to say anything about that or ---?

**B. Hemphill:** The only thing that I would add is that we have adjusted some of our processes in terms of how we provide the food for students in residence halls. Traditionally in Neptune students can go through and serve themselves. We’re making adjustments in terms of how we’re
doing that and having staff do more of that so we won’t have so many hands touching all of the spoons and things. It’s just a precautionary measure. That’s the only thing I would add.

**R. Alden:** And I guess one last point that we should mention is that if you do start feeling symptoms of the flu the Health Center is ready for the students to come in. If you feel you’re getting sick in that way we’d urge faculty/employees to go to their primary providers and primary care providers in the region are working with the public health agencies so we want to just make sure everybody is able to catch it before it gets into too bad a state for an individual case. We also would urge you to kind of watch out for each other. If you see somebody who’s looking sick you might want to advise them to see someone. This is a disease that’s contagious from a day before you have symptoms to seven days after your first symptom so it has a fairly broad window of contagious stage and we just want to watch out for each other and just, as we always do in cold and flu season, just take precautions to make sure you’re healthy and get enough rest and food and so forth. Any questions? I know it’s not extremely definitive but we’re at that stage that we’re just kind of monitoring and as more proactive measure are decided on, we will definitely let the campus know what those are. Any questions or comments? Okay. Thank you.

A. Recognition of University Council members whose terms are:

**R. Alden:** I would like to draw your attention to the members of the University Council who have completed their term and I would like to thank them all for their service over the past years as well as those who were re-elected. I congratulate you and welcome you back to another term of service and I don’t know how many of the newly elected members are here but I would like to also recognize that this is an important service to the university and we look forward to starting to work with you next year. So you can see all the members of those groups and I would like to thank all of them for service either past, present or future. So thank you.

**COMPLETED**

David Wade, Management
Janet Holt, Educational Technology, Research and Assessment
Linda Derscheid, Family, Consumer and Nutrition Sciences
Joseph “Buck” Stephen, Mathematical Sciences
Rosemary Feurer, History
Paul Stoddard, Geology and Environmental Geosciences
Lee Sido, Art

**RE-ELECTED**

Laurie Elish-Piper, Literacy Education
Eric Mogren, History
Richard Greene, Geography
NEWLY ELECTED

Rebecca Shortridge, Accountancy
Lisa Yamagata-Lynce, Educational Technology, Research and Assessment
Karen Baldwin, Nursing and Health Sciences
Melissa Lenczewski, Geology and Environmental Geosciences
Maryline Lukacher, Foreign Languages and Literatures
Khan Mohabbat, Economics
Jeff Kowalski, Art

VI. CONSENT AGENDA

R. Alden: On the Consent Agenda we did have one walk-in item on the report from the ad hoc committee that we put together to come up with guidelines or policy for how clinical faculty appointments are awarded and the criteria by which they’re assessed. We would like to send this to Rules and Governance Committee for their consideration at the beginning of next year and hopefully we can get it approved and get it into the Bylaws so that as we hire people into these clinical positions – as we mean clinical, their primary responsibility is not the typical faculty position where you have teaching and scholarship and service, but may have a greater emphasis on clinical activities and may also have teaching as a component. It may also have some scholarship as a component. It’s a different mix; a different role and we wanted to make sure, particularly as we consider the development of the Proton Therapy Clinic and some of the other health care initiatives that we had a way to recognize the rank of these individuals and how they’re appointed to various ranks and so forth. So that was the background behind this so I would just like under a Consent Agenda item just to send that to the Rules and Governance Committee for early consideration in the fall. Is there any comment on that? I think I will need a motion to adopt that as the single item on the Consent Agenda unless someone has a real issue. Yes? Oh, you’re moving. Okay. Do we have a second? Okay. Any comments – usually you don’t comments on a Consent Agenda so I would say all in favor say aye. Any opposed? Any abstained? Okay, thank you.

The motion passed. Chris made the motion; Promod was second.

VII. REPORTS FROM COUNCILS, BOARDS, AND STANDING COMMITTEES

R. Alden: Okay, in terms of reports, we have several reports. We have a written report from the FAC for the IBHE. Do we have any other comments on it? Okay.

A. FAC to IBHE – Earl Hansen – report (Pages 3-7)

B. BOT Academic Affairs, Student Affairs and Personnel Committee – Joseph “Buck” Stephen and Ferald Bryan – no report

C. BOT Finance, Facilities and Operations Committee – Paul Stoddard and Clersida Garcia – no report
D. BOT Legislation, Audit, and External Affairs Committee – Jay Monteiro and Bobbie Cesarek – no report

E. BOT – Paul Stoddard – no report

F. Academic Policy Committee – William Baker, Chair – no report

G. Resources, Space and Budgets Committee – Linda Derscheid, Chair – report – walk-in

R. Alden: Let’s see, we have – I guess the next item is the University Affairs Committee – oh, I’m sorry you did tell me that. The Resources, Space and Budget Committee does have a report and that was a walk-in item. So Linda, are you here? There you are.

L. Derscheid: A summary, a brief summary, of four meetings that we had this semester. Three of the four primarily dealt with the issue of parking or I should say the lack of parking for faculty and staff in this past year. The first meeting was March 17 and we talked with Dr. Williams about some of the parking issues and he explained 28 parking spaces had been turned from brown to blue to help with the parking situation last fall. We brought it up again April 7 for some further clarification and to check on some issues and he talked about the percentage of faculty parking spaces in relation to parking that was available in the parking garage. He said he would check on the possibility of possibly switching some yellow spaces to blue as a temporary solution for the rest of this semester. We talked about bicycle friendliness on campus and decided that needed to be discussed further. It’s a little more complicated than we originally had thought. April 8 was a meeting with James Erman. Dr. Erman talked about faculty travel and as far as he knew, it seemed like there would still be continuing support for faculty travel next year as a status quo and then we met again April 21 to talk about it – the follow-up – about some of the parking issues. We also talked with Provost Alden about the progress of the Strategic Plan and how was that playing out for faculty with all their variety of different proposals and he talked about Phase I focusing primarily on student success projects. The deans will work on sort of rolling out Phase II if possible with more funding projects this coming fall and in the third year hopefully there’ll be some funding for hiring some new people and sort of a reminder that there is about 50 to 60 million dollars worth of faculty proposals that were submitted for the Strategic Plan that the deans has to sort through.

Two institutes were established; the Institute of Language and Literacy and the Institute of Adolescent Learning.

Concern about recruitment and retention issues and then we talked – Dr. Williams reported that Chief Grady had said that he could bag, temporarily for the rest of the semester, 18 meters in the Campus Life Building parking.

R. Alden: Any questions or comments? I will say that there is a web page on Strategic Planning on all the initiatives for Phase I and at least the list of those initiatives for Phase II so if you have a question about what the details are, they’re on the web page and hopefully during the summer we’ll have detailed templates for each of the projects so you can see in much more detail. There was a press release earlier last week that kind of gave the high points but there are executive
summaries of about a paragraph on each of those so people can see what was done this year even though we got a late start and what some of the things are in the future.

H. Rules and Governance Committee – David Wade, Chair – no report

I. University Affairs Committee – Linda Sons, Chair – report

**R. Alden:** The next report is University Affairs Committee. Linda Sons?

1. [Academic Calendars](#) for College of Law 2009-2019 (Pages 8-17)

**L. Son:** Yes we have in your packet the College of Law projected calendars for the years from 2009-2019. This is the follow-up to the other calendars which we already adopted earlier but did not have the College of Law projections at that time. These all seem to be pretty much in accordance with the usual thing in terms of how the College of Law operates on its schedule. As we well know, they come into focus a little earlier than some of the rest of us and sometimes stay in focus a little longer than some of the rest of us but they have “strange” reading periods that go on. Nevertheless, that’s normal for the College of Law. So I am submitting these as the chair of the committee and moving their adoption.

**R. Alden:** Okay, do we have a second? Okay. Any discussion? Okay. All those in favor of the motion say aye. Any opposed? Any abstained? Thank you.

The motion passed. Brent made the second.

J. Elections and Legislative Oversight Committee – Rebecca Butler, Chair

**R. Alden:** Elections and Legislative Oversight Committee. I understand Linda you’re also presenting this report?

1. University Council confirmation of election of 2009-2010 Executive Secretary of University Council

**L. Sons:** Yes I am as a member of the Steering Committee since people from Rebecca Butler’s committee are not able to be here today. I will read the formal motion.

“Pursuant to Article 3.2 of our Constitution and Article 2.1 of the Faculty Senate Bylaws, I’m please (and I am) to offer for election to the Office of the Executive Secretary of the University Council Professor Alan Rosenbaum” I’d like to make a motion to accept his nomination and close the nominations and to unanimously approve his election to this position.

**R. Alden:** Do we have a second? Multiple seconds. Any discussion on this motion? Hearing none, all those in favor of the motion say aye. Any opposed? Any abstained? Congratulations. Do you wish to make a statement?

**A. Rosenbaum:** It will be a brief statement. I want to thank both the Faculty Senate and the
University Council for the confidence that they’re placing in me and I will certainly my best to not let them down.

R. Alden: Okay, thank you.

The motion passed. Baker made the second.

VII. UNFINISHED BUSINESS

A. Policy on Relationships between University Employees and Students (Page 18)

R. Alden: Okay. The Unfinished Business is the Policy on Relationships between University Employees and Students. If you remember I think it was the last meeting that we tabled this while Human Resources reviewed it. I assume we have to take it off the table so.

L. Sons: It was not on the table; it was postponed.

R. Alden: Oh, it wasn’t on the table; postponed. Postponed okay, so we don’t have to make a motion to discuss it.

L. Sons: The motion that I made at that time should be up for consideration right now because it was postponed until this meeting explicitly. So ---

R. Alden: So we don’t even have to have a second because that motion was active when we postponed it.

L. Sons: That’s correct.

R. Alden: So any further discussion on this item just to remind you – well Linda, since it was your committee ---

L. Sons: Yes, I want to make a few more comments. The motion is there and we have had indeed some input from the people in Human Resources and they consulted with various others and you will see in the packet that your received not only the original statement but some underlined material which suggests some potential change from what was originally on the table – I shouldn’t say on the table because that just – what was in the postponed motion. Let’s put it that way. All right? So this is what we have received in response to the time interval for people to work on it and make some changes.

R. Alden: Are there any questions or comments? Yes?

G. Seaver: There’s a wording change that needs to be made. Down under “Supervising dean” there is no position called Vice Provost for Research. It’s Vice President. You see where it says academic research centers, the Vice Provost for Research.

R. Alden: I assume that’s just a technical correction for accuracy so I don’t ---
L. Sons: Yes it was something we had actually brought up the last time but somehow didn’t get in to this copy.

R. Alden: So I assume we don’t need to have an amendment for that change for accuracy?

L. Sons: I would think not.

R. Alden: Okay, any other questions or comments?

L. Sons: I think technically someone needs to move and I don’t think I can because I have put this motion on the floor.

R. Alden: Move?

L. Sons: Move the adoption of this now that’s in front of you as an amendment from the original motion.

R. Alden: Okay. With all of these changes we will need another motion to adopt the changes to what was on the floor the last time. I guess that would be an amendment so could I get a motion to amend the changes as shown? Any second on that? Okay. Any other discussion on the policy? Hearing none, I’ll call for a vote. Was there somebody – Promod did you have something?

P. Vohra: ???

L. Sons: No, we have an amendment.

R. Alden: That was an amendment. Okay, so we – yes, Bill?

W. Baker: I’m not a lawyer and I’m assuming this has gone through legal counsel but I am slightly worried to be quite frank with members over the second sentence “A University employee should not be” – now it seems to me that that wording may well – is it – well, let’s rephrase that – is that deliberately ambiguous? Surely it should be “must not”. Now where’s legal counsel?

T. Bishop: Speaking to the point, yes University Council has been involved with the University Affairs subcommittee, our committee, as we constructed this policy statement. Ken tended a couple of meetings and the various forms of language were submitted to him. Ken never spoke specifically about any issues with the word “should” but as a linguist I don’t see a problem with making it “must not”/”should not” whatever you feel is strongest and clearest but Ken has spoken to not only the original language but also the recommendations that came through Steve Cunningham in terms of modifying the language for the policy so Ken’s been involved throughout the process. You know, speaking on behalf of the committee or asking members of the committee, I have no problem changing the word “should” to “must.”
R. Alden: Any other comments in that direction. Linda?

L. Sons: It is the case that legal counsel has been through this more than once and I think this phrase is used in other universities – similar statements so I doubt that there’s really a problem, you know, but if the Council wants to change it to “must”, let them change it to “must”. It means from the standpoint of the legal folk the same thing.

R. Alden: Promod?

P. Vohra: I’m just speculating as to what “should” means in exceptional situations where, you know, you could have a spouse in the class or in an advising position so maybe should allows that exception to exist there. If you say must then there will not be an exception and I think that would be wrong.

R. Alden: Okay, any other discussion on this matter?

P. Henry: I understood from the last time this was discussed that it was precisely to include spousal situations and that if you had such a situation that you did need to do something with this clearly adequate written conflict of interest or management plan to take that into account and that’s how exceptions would be deal with.

R. Alden: Right. I think that was the issue. That it was kind of a strong statement to begin with then the exceptions came later about how you work around for those exceptions. Gip?

G. Seaver: I hate to raise this issue but it seems to excuse the deans.

R. Alden: I’m not sure what you mean.

G. Seaver: It says “in the case of a dean, the Provost”.

T. Bishop: In the case of a dean, the supervising deans, it’s very explicit about everybody except the deans. Supervises in any way. A student who is supervised in any way. I think it’s very broad and a policy that would apply to any student or anybody who is supervises a student in any way.

R. Alden: I think when it was broadened from faculty to employee I think it was meant to be inclusive of anyone who has those kinds of teaching or supervisory roles. Chris?

C. McCord: In the definition of supervising dean the last clause identifies that in the case of the deans, the supervising dean of the deans is the Provost so there’s a clear inclusion of the deans as governed by this.

R. Alden: Tim?

T. Griffin: As these kind of issues are occasionally raised in the Office of Ombudsman for confidential discussion I would appreciate guidance as to the intent and spirit of one issue related
to this policy and that is a clarification as to what exactly what types of relationships are being discussed. The first sentence indicates to me at least that it would be any relationship that might cause real, potential or perceived conflict of interest, exploitation or bias but the rest of the policy really seems to relate strictly and solely to romantic or sexual relationships that have that impact. I would appreciate from the committee its understanding and intent so that I can interpret this correctly to individuals that may ask me for such.

T. Bishop: As the committee deliberated, in fact we received I think e-mail from you to that effect, the intent of this committee was to respond to the original charge and that was to keep in the context of romantic and sexual relationships. That’s not to say that there could be room for a policy on nepotism but that wasn’t our charge and that’s what we decided. That if there needs to be another policy written about other forms of relationships that’s something that should come to us or to another committee at another date but we weren’t going to try to complicate this policy its original intent was to focus on relationships of a romantic or sexual nature.

R. Alden: Any other discussion? Hearing none, all those of favor of the motion as amended say aye. Any opposed? Any abstained. Okay we have two abstentions.

The motion passed with two abstentions. Baker made the motion; McCord was second.

VIII. NEW BUSINESS

A. University Collegiality Policy (Page 19-23)

R. Alden: The item of New Business. This is a University Collegiality Policy that has been working its way through various groups and it is shown on page 19-23. Since I know a little bit about the background - this arose as a result of a chairs’ workshop that was on collegiality policies that other universities have and the concern was expressed that we have bits and pieces that are – could be considered collegiality but it wasn’t all in one place and it wasn’t very specific about what the potential process would be and so one of the recently retired chairs, working with some faculty members, did put together this based on a number of other institutions’ policies and then they worked with the Office of General Counsel to make sure that it fits in with our existing policies and procedures as well as with, of course, legal issues. Unfortunately, that whole review took so long that it didn’t get to this committee until the very end so I think what we were planning on doing was to have this referred to the University Affairs Committee at the beginning of the fall and hopefully get it taken care of in terms of review and recommendations fairly early in the next academic year whether than try and debate it at this particular meeting. So I guess, you know, we could have a discussion of it or we could wait until that committee comes back but I would assume we would want to make a formal motion to refer it to that committee if that’s the wishes of the University Council. If so, I’ll take a motion to that effect. Okay we have a motion. Is there a second? Any discussion on this matter? Yes?

B. Burrell: I’m not really – my interest is not in discussing whether we should refer it which seems like a good thing to do but just having looked at this previously, I was concerned about the language in 1.24 that talks about disposition of complaints and it says that if mediation is not successful that this will proceed to following the procedures for the University’s grievance
procedures for faculty and staff and I just noticed that on – in the preamble the references to faculty, staff and students. Students are not covered under the grievance procedures for faculty and staff so I wondered what that might mean?

**R. Alden:** Since I wasn’t involved in writing this I can’t really answer that. I know the background of it but I – perhaps that’s one of the implementation issues that the committee should look at is what happens if mediation and maybe a progressive series of steps to try to remediate a problematic behavior fail, what are the opportunities available to all groups and I can’t answer that because I wasn’t involved in the writing of it. It may be addressed in other policies at other universities or it maybe something the committee cares to focus on. I can’t comment beyond that so – it’s a very good question and if we refer it to the committee I would hope they would consider that.

**TAPE TURNED OVER HERE**

--- abstained. Okay, thank you.

**IX. COMMENTS AND QUESTIONS FROM THE FLOOR**

**R. Alden:** Are there any other items or questions or comments from the floor that – since this is our last meeting – yes?

**B. Keller:** Just as a very brief comment, on behalf of the Student Association I would like to thank Dr. Stoddard for his service to the University Council. Welcome Dr. Rosenbaum. Also I would like to take this opportunity to introduce the newly elected SA President, Rob Sorsby who will very shortly be taking the helm for me.

**R. Alden:** Welcome aboard. Any other comments or – yes?

**J. Holt:** Am I remembering right that at the last meeting we were asking for a new FAC rep? Is that right?

**P. Stoddard:** The Faculty Senate elects that person as well as the FPA, now SPS/PA, and those elections were held last week. The new Faculty/SPS Personnel Advisor will be David Wade and the FAC representative – Earl Hansen was re-elected.

**J. Holt:** Thank you.

**R. Alden:** I do have an announcement just to remind you all you’re invited to the President’s house on May 6. You’ve probably already seen the announcements. He wanted to remind everybody. It’s 5:00 for cocktails; 6:00 for dinner and all members of the University Council are invited and thank all for your service this year.

**X. INFORMATION ITEMS**

**XI. ADJOURNMENT**
**R. Alden:** A motion to adjourn? I think we can adjourn.

The meeting adjourned at 3:55 P.M.