President’s Corner

As your newly elected Operating Staff Council President, I want to say Welcome back students! I’m told that we have approximately 3,000 new freshmen and approximately 2,000 new transfers this year. It’s great to see all the traffic and hustle and bustle of people returning to campus. They are our future and it’s also a reminder as to why we are all here. Your other new Operating Staff Council officers are Gay Campbell – Vice-President, Theresa Kinniry – Secretary and Elizabeth Buck – Treasurer. I would like to remind you that all of our meetings are open to anyone. We meet the second Thursday of each month at 9:00am. We usually meet in Holmes Student Center 406. If you have a particular issue that you would like the Council to address you may contact me or any one of our 15 members. For a current list of members and their contact information go to www.niu.edu/osc/index.shtml

I’d like to take this opportunity to thank everyone for the success of StaffFest 2007. We served 1000 plus people this year. Thank you to the administration for their generous financial support of this wonderful celebration honoring current and retired Operating Staff members as well as the employee release time which made this event possible. A special thank you to LaRonda Thuestad and her committee for their almost year long preparation for the event. Their tireless efforts have made this one of the best StaffFests to date. Thank you to the administration members and past Operating Staff Council Presidents who put on their hats and gloves to become servers. One more thank you goes to the Holmes Student Center Catering staff who missed much of the event because they were working hard to keep the food flowing. We look forward to StaffFest 2008!

Jay Monteiro, President
Operating Staff Council 2007-2008

EAC Election

Northern Illinois University will hold an election to determine who will be the representative from Northern’s Civil Service Staff to the State Universities Civil Service Advisory Committee (also known as the Employee Advisory Committee “EAC”) on October 16, 2007. Balloting will be conducted at Human Resource Services, Holmes Student Center and Transportation. The term of office for this representative will be from January 1, 2008 through December 31, 2011. Civil Service employees interested in running for this position must pick up a Petition and Statement of Candidacy Form at Human Resource Services, beginning on September 17, 2007. These forms must be completed and returned no later than 4:30 p.m. on September 21, 2007. In order to be eligible for nomination and election to membership on this committee, a Civil Service employee must meet the following qualifications:

1. hold a certified status position (not student or extra help)
2. have at least three current consecutive years of employment in an institution currently served by the system.

For additional information, contact Jodi Tyrrell at 753-0094.
Operating Staff Council Dependent Award

Deadline for the Operating Staff Council Dependent Award is September 28, 2007. The Purpose of this award is to award financial assistance to children of Northern Illinois University Operating Staff (Civil Service) employees while attending NIU. This award is made possible through funds presented by the NIU Civil Service Employees’ fund-raising activities.

To be eligible, you must be a child of an NIU Operating Staff employee or Operating Staff retiree, a full-time student pursuing an undergraduate, graduate, or professional degree at NIU, meet all admission requirements of college, department, or program in which she/he plans to pursue a degree and have an overall 3.0 GPA.

The award of $250 per semester will be awarded for both fall 2007 and spring 2008. Previous award recipients may reapply. The maximum that will be awarded to any individual is $2,500. For an application and more information visit the OSC website www.niu.edu/osc/depaward_info.html

FERPA Tutorial Offered

The Office of Registration and Records has developed an online tutorial for faculty and staff regarding FERPA (Federal Educational Right to Privacy Act). This new site serves two key purposes for NIU personnel.

First, staff who are requesting computer access to systems which contain student information protected under FERPA must complete the tutorial prior to access being granted. Once the tutorial is completed, staff are then asked to submit their name and Novell login information to Registration and Records for system access to be granted.

Second, this site will serve as a good resource for staff who encounter requests for information or who have questions regarding FERPA throughout the course of the year.

Please visit and bookmark the following site: www.reg.niu.edu/regrec/confidentiality/ferpa/tutorial.shtml

StaffFest 2007
EMPLOYMENT CHANGES

June 2007

Welcome New Employees:
Barbara Andree, Chief Clerk—College of Health and Human Sciences
Jelmir Atkins, Secretary III—Health Services
Carole Ball, Benefits Services Supervisor—Health Services
Ana Camara, Ambulatory Care Assistant—Nursing
Charles Craft, Elevator Mechanic—Physical Plant
Roger Gorbet, Account Technician—Controller
Charmaine Hantsch, Secretary III—Building Services
Matthew Janouskovek, IT Support Associate—College of Business
Megan, Krok, Secretary III—Building Services
Steven Sheldon, IT Support Associate—Customer Support Services
Greg Wilhelm, Building Service Worker—Building Services

Changes:
Kathleen Carey to Administrative Assistant II—Executive Vice President and Provost
Cara Carlson to Secretary IV—Vice President Research and Dean of Graduate School
Barbara Coleman to Building Services Superintendent Assistant—Building Services
Bridgett Davis to Payroll Specialist II—Human Resource Services
Lesslie Erickson to Account Technician II—Intercollegiate Athletics
Brandon Funkhouser to Storekeeper II—Materials Management
Chad Glover to Human Resource Representative—Human Resource Services
Nancy Graff to Business Manager II—College of Health and Human Sciences
Valerie Hall to Secretary IV—Political Science
Brian Hart to Building Services Superintendent Assistant—Building Services
Lenita Hepler to Administrative Assistant I—College of Business
Marianne McIntyre to Events Administrator—Convocation Center
Sherri Metsker to Human Resource Representative—Human Resource Services
Barbara Rice to Administrative Assistant I—Human Resource Services
Terri Smialek to Accountant II—Controller
Ruthann Yeaton to Administrative Secretary—College of Health and Human Sciences

Retirements:
Linda Buhr, Cashier III—Bursar
Octavio Murillo, Lead Elevator Mechanic—Physical Plant
Christine Welch, Administrative Assistant II—Executive Vice President and Provost

Separations:
Lori Beck, Community Affairs Specialist I—NIU Outreach Regional Development Institute
Charles Slater, Building Service Worker—Building Services

July 2007

Welcome New Employees:
Valerie Clawson, Staff Secretary—Communication
Katherine Hageland, Staff Secretary—Housing and Dining
Tara Milton, Secretary IV—College of Engineering and Engineering Technology
August Milz, Library Assistant—University Libraries
Jennifer Pietrandrea, Account Technician I—Intercollegiate Athletics
Rebecca Radtke, Ambulatory Care Aide II—Communicative Disorders
David Scharenberg, Jr., Radiation Safety Officer—Environmental Health and Safety

Changes:
Kristi Gordon to Secretary IV—Grounds
Kenn Klages to Garage Foreman—Transportation
Susan Martinez to University Cashiering Operations Manager—Holmes Student Center
Nancy Schuneman to Staff Secretary—International Training Office

Name Changes:
Christy Carlson to Christy Gray, Police Officer—Public Safety
Jennifer Stein to Jennifer Seales, Interpreter Hearing Impaired—Access-Ability Resources

Retirements:
James Blair, Route Driver—Materials Management
Diane Ekes, Word Processing Operator II—Vice President Research and Dean of Graduate School
Robert Garland, Grounds Worker—Grounds
Jeri Johns, Secretary IV—Teaching and Learning

John Lovell, Police Officer—Public Safety
Mary Lou Raith, Kitchen Helper—Holmes Student Center
Ronald Schabacker, Building Service Worker—Building Services
Jacqueline Stading, Secretary IV—Engineering Technology
Carole Swanson, Kitchen Helper—Housing and Dining

Separations:
Anthony Canady, Security Guard—Public Safety
Clare Foust, Program Administrativ Assistant—International Programs
Joanne Gliesman, Kitchen Helper—Housing and Dining
Judith Liszka, Secretary IV—Economics
Terry McCalister, Building Service Worker—Building Services
Caleb Medearis, Security Guard—Public Safety
Stacey Roberson, Secretary III—NIU Outreach Naperville
Karie Sullivan, Admissions/Records Specialist I—Registration and Records

SERVICE AWARDS

June 2007

5 Years
Annie Murphy—Judicial Affairs

10 Years
Gigi Beard—Controller
Thelma Bridgewater—Procurement Services

15 Years
Sharon Barry—College of Law Library
Brien Martin—Housing and Dining

20 Years
Atique Ahmed—Architecture and Engineering
Thomas Andrew—Information Services

30 Years
George Tarbay—Media Services

July 2007

5 Years
Vickie Hueramo—Contracts, Records and Reports
Donna Schoo—Registration and Records
Michele Stieren—Registration and Records
University Women’s Club Hosts Annual Fall Open House

The University Women’s Club of NIU will host its annual fall open house from 4:30 to 6:30 p.m. Wednesday, Sept. 26, at the home of Barbara Peters, 901 Woodlawn Drive, DeKalb.

The University Women’s Club invites every woman associated with the university, whether she is a current or retired faculty or staff member, or the wife of a current, retired or deceased faculty or staff member, to join this long-standing organization of NIU women.

Meet people with a common interest in NIU, participate in distinct interest groups, enjoy social events and support the club’s philanthropic endeavor of providing scholarships to deserving NIU women students.

For more information about membership please contact Nancy Norris (815) 756-3292 or Sally Stevens (815) 756-2343.

StaffFest 50/50 Winner

The 50/50 winner from StaffFest was Liberal Arts and Sciences retiree Janet McCarthy. Pictured here is LaRonda Thuestad, StaffFest Chair presenting the prize. Janet won $189 and our Operating Staff Dependant Award Scholarship fund is $189 richer too. Congratulations Janet!