What's New

New Features
- Sort Dropdown Menu
- Recently Used Favorites
- Pop-up Window for Look-up
- Breadcrumbs
- Cascading Menus
- Type Ahead
- New look for Save
- Number of Search Results option
- New look for Processing
- Expanded Window View
- Modal Grids / Long Edit Boxes

Sort Dropdown Menus
Click the sort icon to display the menu in ascending or descending order.

Favorites Menu
Most recently used favorites appear at the top of the Favorites list. The Recently Used section shows the last 5 pages accessed.

Pop-up Window for Look-up
Search results display information in a moveable, resizable pop-up window. You are able to grab the look-up window to move to another location. Use the drag to resize button on bottom right corner to change the size of the pop-up window.
A New Look

Processing

Navigational Look – Breadcrumbs

Use the breadcrumbs that appear across the top of the page to navigate to a different page.

Number of Search Results Displayed

Enter the number of search results displayed

Example: Show 100 rows

Cascading Menus

Use the arrows to access each menu. Each area will cascade to show additional pages available.

Type Ahead

- As you enter type in the field, a drop-down box displays with the results that match your information.
- The type ahead feature will help locate information similar to the look-up button.
- You may select the display information or continue to enter the desired information.

Expanded Window View

Pages are viewed full screen with the left-hand menu hidden. Click the Home link to return the left-hand menu view.

Note: The Type Ahead feature is currently available in HRIS and has been disabled in FMS and MyNIU.
What's New

New Window (Modal) Grids

When you click the “Zoom” icon in a grid or on a long edit box, a new window (modal page) will open. The primary page is grayed out allowing you to view the information on the original page and work with the new window. You are able to grab the “Zoom” window to move to another location. Use the drag to resize button on bottom right corner to change the size of the “Zoom” window.

Note: Long Edit boxes have the same “Zoom” feature available.