



Northern Illinois University

Division of Administration and Finance

1425 W Lincoln Highway
DeKalb, Illinois 60115-2828
815-753-1695

March 12, 2018

Matthew Parks
Deputy Chief Information Officer
Northern Illinois University
DeKalb, Illinois 60115

Dear Matt:

Congratulations on your new appointment.

In accordance with the policies and procedures of the State of Illinois, the Board of Trustees, and Northern Illinois University, we are pleased to offer you the following appointment:

Title:	Associate Vice President and Chief Information Officer
Department:	Division of Information Technology
Salary:	\$225,000
Full-Time Equivalent (FTE):	100%
Appointment:	Regular, Full-time
Appointment Period:	April 1, 2018 – June 30, 2018 (12 months thereafter)

Please acknowledge your acceptance of this appointment by signing and dating the acceptance section of this letter. Then forward the entire offer letter, including the original signed acceptance, to our office within 5 days.

If you have any questions regarding this offer, please feel free to contact us.

Sincerely,

A black rectangular box redacting the signature of Sarah McGill.

Sarah McGill
Vice President for Administration & Finance
and Chief Financial Officer

Your Future, Our Focus

Northern Illinois University is an Equal Opportunity/Affirmative Action Institution.

Acceptance

The annual salary and appointment stated herein are subject to the appropriation of sufficient funds by the General Assembly of the State of Illinois and the approval of the governor. Appointments at Northern Illinois University are subject to the statutes of the State of Illinois and the latest revisions of the governing bylaws, Regulations, policies and practices of the Board of Trustees. Appointments are also subject to the latest revisions of all university policies and procedures; most of which, are stated in employee handbooks, procedure manuals, and the Constitution and Bylaws of the university. Under certain state laws, as well as university regulations, policies and procedures, indebtedness to the university may be withheld from compensation payments to employees. Acceptance of this appointment includes consent to such withholding when assessed in accord with appropriate legal standards.

I understand that my performance will be evaluated and that my appointment status and subsequent increases in compensation are subject to availability of funds and/or applicable standards of performance. The terms of this appointment are binding upon both parties and shall remain in full force and effect during my employment at Northern Illinois University, including subsequent appointments, if applicable.

I hereby acknowledge and accept the terms of this offering letter, and all related university policies and procedures associated with my appointment. My signature and date below signify acceptance of the terms of the above contract.

Signature



Date

3/12/18