

CANDIDATE INFORMATION SHEET

(for Student Teaching)

Please complete this form and bring two copies of it to your Student Teacher Orientation session (normally scheduled the Friday before you begin student teaching). This form is used by your *University Supervisor* to schedule visits. It is very important that this information be accurate and complete.

Name/Address of Candidate:

Candidate Name _____

Language _____

Candidate Z# **Z** _____

Candidate e-mail _____

Candidate phone #(s) home: _____ cell: _____

Student teaching from _____ to _____

Address while student teaching:

Home Address:

Name/Address of Cooperating Teacher and School:

Cooperating Teacher Mr./Mrs./Ms./Dr. _____

School _____

School Address _____

School Telephone _____

E-Mail _____

Contact Time:

Best time for NIU supervisor to call your cooperating teacher during the day:

Time _____ Telephone Number _____

Class Schedule:

- Complete the following schedule including the planning periods, study hall duty, lunch hour etc.
- Include the time the class begins and ends
- In the days of the week rows include the **course number** and the **room number** where it is taught

CLASS SCHEDULE

Period (Times)	Room	Mon.	Tues.	Wed.	Thurs.	Fri.
1 (_____)						
2 (_____)						
3 (_____)						
4 (_____)						
5 (_____)						
6 (_____)						
7 (_____)						
8 (_____)						

School Holidays: please indicate the school holidays during your student teaching assignment:

_____ , _____ , _____ , _____ , _____ , _____