

Inventory of the

Graduate School

Records

in the

Northern Illinois University Archives

UA 28

INTRODUCTION

The University Archives acquired the records of the Graduate School in several installments beginning in the mid-1960's. Literary rights are dedicated to the public. There are no restrictions on access to the records.

29 boxes
14.0 linear feet
1951+

SCOPE AND CONTENT

The records of the Graduate School partially document its functions and expansion from 1951 through the present. The records held include: correspondence, survey records, graduate faculty handbooks, Graduate Council files, committee records, and brochures and programs. Meeting minutes are regularly added to the collection. The archives also maintains a copy of every master's thesis and doctoral dissertation. Graduate music recitals from 1962 through 2000 are located in the Audio Visual Collection, UA 11. Graduate Catalogs from 1951 to the present are located in the Reading Room, Reference area.

HISTORICAL SKETCH

The move for a graduate program at Northern was slow in developing, primarily due to the state appropriations necessary to finance a program. In 1939 President Adams appointed a graduate faculty committee to work with similar groups in other Illinois public institutions on plans for graduate programs. In Northern's case this first effort was unsuccessful, but the idea was still alive among administrators and faculty and in November 1949 President Holmes appointed a steering committee to set up the mechanics for a graduate program. At the same time the Teachers College Board established guidelines for Northern in the areas of faculty qualifications, library holdings, location of classes, and degree offered (M.S.Ed.). In 1951 the Board granted Northern permission to offer graduate courses and during that summer, under the direction of J. Robert Hains, courses were offered by the departments of Biological Sciences, Education, English, Mathematics, Physical Sciences, Social Sciences, and Speech.

By 1960 twenty-three departments at Northern were offering graduate courses leading to the Masters degree. In the Fall of 1962, after considerable effort, doctoral programs were introduced for the departments of Business Education, English, Education, and History. The first doctoral degree was conferred in 1964. A Performer's Certificate was authorized in 1982 and in 1983 an Educational Specialist degree was approved. As of 2003 Northern offers the Masters in over 100 major programs, the Doctor of Education in six academic majors, and the Doctor of Philosophy in ten departments.

The first Director/Dean of the Graduate School in 1951 was Dr. J. Robert Hains. After Hains became Executive Vice-President and Provost in 1961 Dr. C. Norton Coe was appointed Dean of Graduate School, followed by Dr. Wayne J. McIlrath from 1963 to 1973. James A. Rutledge became Dean in January 1974. Dean Jaros served as Dean of the Graduate School and Associate Provost for Graduate Studies and Research from fall 1980 to spring 1984. Graduate School Associate Dean David Greenfield served as interim Dean until he resigned in August 1984. Jerrold H. Zar, former Chair of Biological Sciences Department, followed as interim Dean and in 1985 was named Dean of the Graduate School bringing stability until his retirement in December 2002. T. Daniel Griffiths served as Acting Dean and Vice Provost for Research, until Rathindra N. Bose was hired as Vice President for Research and Dean of the Graduate School in July 2003.

COLLECTION INVENTORY

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
1A	1	History and Information
	2	Correspondence, 1951-1979
	3	Curricular Requests, 1962-1966
	4	Student Withdrawals and Reasons, 1958-1963
	5	Candidates for the Degree, 1954-1964
	6	Departmental Distribution of Students, 1955-1963
	7	Report on Enrollment, 1954-1963
	8	Survey Data, Analysis, and Recommendations Concerning Access of Women and Men to Graduate Education, 1976
	9	Title IX Education Amendment of 1972, Report, Spring 1980
	10	Support Function Report, FY 1987
1B	1-2	Graduate Faculty Handbooks, (1953-1979)
	3	Handbooks for Preparing Theses and Dissertations, (1968-1978)
	4	Research Handbook, Sept. 1976
	5	Graduate Student Union & History Graduate Student Government, 1968
	6	Graduate School Brochure, 2001
	7-9	Graduate Student Newsletter, (1978-1982), (1986-2007)
	10	Responsibilities of Graduate Studies and Research Personnel, 1989
2		Graduate Council:
	1	Correspondence, 1951-1970
	2-4	Minutes, 1951-1968
	5-6	Supplementary Information, 1957-1968
3A	1-6	Minutes, 1968-2001
3B	1-4	Minutes, 2002+
4		Graduate Council Subcommittees:
	1	Graduate Colloquium Committee, 1975-1979, Fall 1981
	2	Graduate Curriculum Study Committee, 1951-1958
	3	Committee to Study Graduate Grading Systems, 1971
	4	Committee for Improving Graduate Instruction, 1960
	5	Committee for Investigation of the Sixth Year Program, 1958
	6	Committee on Qualifying Papers, n.d.
	7	Committee on Selective Retention of Graduate Students, n.d.
8	Heads of Departments of the Graduate Division, Minutes, 1952-1954	

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
4	9	Graduate Curriculum Committee: Minutes, 1961-1965
	10	Correspondence, 1955-1962
	11	Graduate Faculty, Meeting Minutes, 1951-1962
		Graduate Student-Faculty Committee:
	12	Reports, 1966-1969
	13	Brochures and Programs, 1967-1974
	14	Quad-Cities Graduate Study, Annual Report, 1972
	15	Intech, 1984-1988
	16	University Press Board, 1988-1991
5		Graduate Council:
	1-9	General Information & Correspondence, 1984-1993
6	1	Standing Committees, Lists, 1970-1988
	2	Subcommittees, 1989-1991
		Committees:
	3	Colloquium, 1989-1990
	4	Curriculum, 1989-1993
	5	Dissertation Completion Award, 1988-1992
	6	Graduate School Fellowships, (1872-1985)
	7	Graduate Council Fellowship. 1989-1992
	8-9	Honorary Degree, 1985-1993
	10-11	Research and Artistry, 1989-1991
	12-15	Standards, 1989-1993
7		Office of Sponsored Research:
	1	Study of Research Requests, 1957-1962
	2	Policies and Procedures, Annual Report, 1967
	3	Advisory Council, 1963-1965, 1974
	4	Grant Applications and Awards, 1963-1964, 1967-1968
	5	Reports, 1975-1976
	6	<u>Sponsored Research Items</u> , 1964-1966
	7-8	<u>Research Developments</u> , 1967-1974
	9	Administrative Program Review, May 1987
	10	Miscellaneous Correspondence, (1986-2000)
	11	Graduate Student Grants and Fellowship Bulletin, 2000
8	1-6	Graduate Faculty Admission Committee, 1974-1990
	7	Ad Hoc Committee on Graduate Faculty Membership, 1988-1989
9	1-26	Graduate Faculty Membership Committee, 1990-1995

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
10	1-6	Graduate Council Curriculum Committee Minutes: See also Box 4 September 1975-1983
11	1-4	1983-1986
12	1-5	1986-1991
13	1-7	1992-2005
13B	8-14	2006-2014
13C	15-16	2014-2016
14	1-2	Graduate Council: General Information, 1993-1995
	3-4	Supplemental Information, September 1993-June 1995
	5	Standards Committee, 1993-1995, 1999-2001
	6	Graduate Assistantships, (1986-1998)
	7	Graduate School, 2001
	8	Graduate School - Customer Parking, 1999
	9	IBHE Correspondence and Related Material, (1995-2000)
	10	Office for Research, Restructuring, 1982-1983
	11	Thesis and Dissertation, 1990-1991
	12	Tuition Waivers, 1995-2000
15	1	Dean Jerrold Zar's Correspondence: Admissions, 1992
	2	Alliance for Science & Technology Research in America, 2001
	3	Argonne, 1989
	4	Arlt Award in the Humanities, 2002
	5	Asian-American Students, 2000
	6	Assessment, 1996
	7	Biotechnology Center, 1985-1987
	8	Board of Regents, 1990
	9	Board of Trustees, 1995
	10	Bursar, 1993, 1999
	11	Center for Biochemical and Biophysical Studies, 1992
	12	Center for Imaging and Visualization Studies, 1989-1990
	13	College of Business, 1992, 2002
	14	College of Education, 1999
	15	College of Law, 1984-1985
	16	College of Liberal Arts and Sciences, 1986
	17	Commencement, 1986, 1990, 2000

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
15	18	Continuing Education, 1989-1992
	19	Development, 1999
	20	Educational Technology, Research and Assessment, 2001
	21	English Proficiency, (1986-2001)
	22	Fellowships, 1990, 2000
	23	Fermilab, 1999, 2001
	24	Food Research Center, 1989
	25	Geology, 1992
	26	Grants, (1983-2002)
	27-28	High-Performance Computing, 1990-1992
29	Illinois Manufacturing Extension Center (IMEC), 2000-2002	
16	1-4	Illinois Resource Network, 1987-1990
17	1	Illinois Universities Senior Research Officers Committee, 1984-1985
	2	Indirect Costs, 1985, 1988, 2002
	3	Industry, 1991
	4	Intellectual Property Committee, 2001
	5	International Programs, 1995, 1998-1999
	6	Journalism, 1987
	7	Leadership in Educational and Sport Organizations, 2001
	8	Minorities, (1990-2001)
	9	National Council for Science and the Environment, 1999-2000
	10	NIU Centennial Convocation, 1994-1995
	11	Northern Illinois University Law, ca. 1996
	12	Nursing - Research Grants, 1990
	13	Online Instruction, ca. 1999
	14	Performance Learning Systems, 1989-1992
	15	Peterson's, 2001-2002
	16	Physics Frontier Center, 2001
	17	Plant Molecular Biology Center, 1984-1986, 1990
	18	Presidential Research Professorships, 2001
	19	Public Administration and Law, Joint Degree, 2000
	20	Radiation Safety, 2000
	21	Registration and Records, 1990-1993, 2002
	22	Research, 1987, 1992-1994
	23	Research Animals, 1999
	24	Rockford, 1999
	25	Rhoten A. Smith Assistantship Fund, 2001
	26	Social Science Research Institute, 1992
	27	Special Education, 1993
	28	STAT LAB, 2000-2002
	29	Student Association, 1998

17	30	Student Judicial Office, 1990-1991
	31	Supportive Professional Staff, 1987
	32	Teaching and Learning, Tuition Waivers, 2001
	33	Technology Commercialization Office (TCO), (1990-2002)
	34	University Enterprises, Inc., 1989
	35	University Libraries, Qualifying Papers, 1986
	36	University Press, 1986, 2002
	37	Thomas C. Wiegele Dissertation Completion Award, 1992, 2000
	38	Graduate Council, Summary of Minutes, (1993-2002); and List of Graduate Council Meeting Dates, 1951-2002

ADDENDUM

		Dean Jerrold Zar's Correspondence:
18	1-5	January 2, 1996-September 3, 1997
19	1-5	September 4, 1997-November 19, 1999
20	1-5	November 19, 1999-June 28, 2001
21	1-2	June 2, 2001-May 28, 2002
	3-8	Board of Regents, April 25, 1985-May, 1996
22	1-2	Graduate Assistants General Information, 1981, May 9, 1990-September 14, 2000
	3	Illinois Board of Higher Education, December 5, 1991-May 1992
	4	Illinois Board of Higher Education Reports, January 8, 1991-November 26, 1991
	5	Institute for Illinois, November 15, 1985-May 3, 1988
	6-7	Illinois Resource Network, September 10, 1984-November 3, 1988
	8	Tuition Waiver Program for Employee, November 13, 1998
	9	Vice President for Research and Graduate Studies e-mail correspondence, 2013-2014

ADDENDUM

		Presidential Research Professors:
23	1-11	General, 1982-1987
	12	Jan M. Bach, 1982-1986
	13	Arnold Hampel, 1982-1986
	14	Paul J. Kleppner, 1982
	15	W. Bruce Lincoln, 1981-1986

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
		Presidential Research Professors, cont.:
24	1	Zdenek Hurych, 1982-1983
	2	Dennis N. Kevill, 1983-1985
	3	Martin F. Kaplan, 1983-1986
	4	Jordan A Schwarz, 1985-1986
	5	Thomas D. Rossing, 1985-1986
	6	John L. A. Mitchell, 1986-1987
	7	James E. Erman, 1987-1988
	8	Stephen R. Kern, 1985-1988
	9	Hsin Yi Ling, 1983-1989
	10	Bruce White, 1983-1989
	11	Charles W. Spangler, 1987-1991
	12	Alan Repp, 1984-1991
	13	Martin Lorenz, 1989-1991
	14	Patricia S. Vary, 1990-1991
	15	Jonathan H. Berg, 1989-1991
	16	Sean Shesgreen, 1989-1992
	17	Marvin A. Powell, Jr., 1989-1991
	18	Joel S. Milner, 1988-1992
25	1	James F. Willott, 1990-1992
	2	Stephen Foster, 1991-1993
	3	Fred H. Smith, 1992-1993
	4	Michael Gelven, 1992-1993
	5	Cecil H. Brown, 1988-1994
	6	Samuel Kinser, 1993-1994
	7	Ross D. Powell, 1993-1994
	8	Robin D. Rogers, 1994-1995
	9	Anton Zettl, 1990-1995
	10	Sylvia Huot, 1993-1995
	11	Harold I. Brown, 1983-1996
	12	Stephen Haliczzer, 1994-1996
	13	David Hedin, 1996-1998
	14	Lee Barnes Peck, 1995-1998
	15	Theodore Kisiel, 1994-1998
	16	Daniel Gebo, 1996-1998