

Inventory of the

Education College

Records

in the

Northern Illinois University Archives

UA 22

INTRODUCTION

The University Archives acquired the records of the College of Education in several installments beginning in the mid-1960's. Literary rights are dedicated to the public. There are no restrictions on access to the collection.

42 boxes
27.75 linear feet
1904+

SCOPE AND CONTENT

The College of Education records date from 1904 to the present. There are two series in the collection: college level records and departmental records.

College level records (1957-) include: correspondence, committee and council records, research grants information, records of the School Administrators' Advisory Council, Educational Administration Center, Illinois Gifted Program, Reading Clinic, Office of Clinical Education, and publications, studies, and surveys. Curriculum committee minutes are regularly added to the collection.

Departmental records (1904-1981) include: correspondence, minutes of meetings, committee files, curriculum information, reports, program proposals, newsletters, records from student teaching and the university schools, and publications for the departments of Education, Educational Administration & Services, Elementary Education, Secondary Professional Education, Outdoor Teacher Education, Physical Education and Special Education.

HISTORICAL SKETCH

The creation of the College of Education in 1959 was part of the University-wide reorganization which replaced the division system with colleges. In that year the College consisted of the Departments of Education, Nursing Education, Outdoor Teacher Education, Physical Education for Men, and Physical Education for Women. The Department of Education was sub-divided into departments in 1966 and Nursing Education was transferred to the College of Professional Studies in 1974.

Reorganization of the College in 1978 resulted in the creation of four departments: Curriculum and Instruction, Learning and Development, Leadership and Educational Policy Studies, and Physical Education. Effective July 1, 1999 the College of Education reorganized into seven departments: Counseling, Adult and Health Education; Educational and Psychological Foundations; Educational Technology, Research and Assessment; Kinesiology and Physical Education; Leadership in Educational and Sports Organizations; Literacy, Intercultural and Language Education; and Teacher Education.

COLLECTION INVENTORY

BOX FOLDER DESCRIPTION

SERIES I: College Records

1	1a	<u>A Century of Service: A Social History of Professional Education Programs at Northern Illinois University, 1899 to 1999</u> , by Richard J. Mueller, 1999
	1b	Background and Information (1961-1978); reorganization, 1999 Administrative Correspondence:
	2	Academic Vice President and Provost, 1959-1969
	3	Administration and Services, 1959-1968
	4	Advisory Council on Teacher Education, 1962-1966
	5	American Association of Colleges for Teacher Education, 1962-1964
	6	AACTE, Peace Corps Project, 1962-1963
	7	Cancelled Classes and Justifications, (1957-1966)
	8	Catalog Material, 1958-1966
	9	Civil Service Employee Requests, 1963-1968
	10	Civil Service Personnel, 1959-1969
	11	College Senate, 1962-1967
	12	Conant Report, "Education of American Teachers," 1963-1965
	13	Conferences and Workshops, 1967-1969
	14a-b	Council of Deans-Grant Applications, 1967-1969
	15	Council on Curriculum, Research and Development, 1967
	16	Course Syllabi, 1960-1961
	17	Curriculum Committee, 1962-1967
	18-19	Deans of Education at State Universities, 1959-1963
	20	DeKalb County Advisory Committee on Special Education, 1966-1968
	21	Doctoral Program Reaction Survey, 1968
	22	Education Department, 1959-1960
2	1-2	Education Department, 1960-1969
	3-4	Educational T.V., 1960-1964
	5	Educational T.V., Midwest Program Airborne Television Instruction, 1961-1964
	6	Educational T.V. Committee, 1962-63
	7	Elections, 1962-1969
	8-9	Elementary Education, 1958-1969
	10	Executive Vice President, 1960-1962
	11	Extension Courses, 1960-1966

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
2	12	Graduate Assistantships, 1963-1969
	13	Graduate Course, Permission to Teach, 1966-1969
	14	Graduate School, 1961-1970
	15	Graduate School, Education Department, 1960
	16	Grants Research, 1966-1967
	17	Head Start Program, 1966
	18	Illinois Association of School Boards, 1966
	19-20	Illinois Board of Higher Education, 1968-1969
	21	Illinois Citizens' Education Council, 1966
	22	Illinois Correctional Institutions, 1954-1963
	23	Illinois Council on Education for Teaching, 1968-1969
	24	Illinois Department of Instructional Television, 1968
	25	Illinois Education Association, 1963-1965
	26	Illinois Health Education Commission, 1968
	27	Illinois Junior High School Principals Association, 1964-1968
	28	Illinois Public Aid Commission, 1962-1963
	29	Illinois State Curriculum Innovation Committee, 1965
	30	Illinois State Steering Committee for Cooperative Programs, 1965
	31	Illinois Study Committee on Teacher Certification, 1964
	32	Illinois Task Force, 1965-1966
33	Interdepartmental Correspondence, 1957-1963	
3	1	Interdepartmental Correspondence, 1964-1967
	2	Junior College Committee, 1958
	3	Junior Colleges, 1965-1968
	4	Junior High Schools, 1960
	5	League for Nursing, 1961-1969
	6	Literacy Project, 1963-1965
	7	Local 963 Strike, 1969
	8	Mott Foundation, 1967-1968
	9	National Commission on Accrediting, 1962-1965
	10	NDEA Institute for Advanced Study, 1967
	11	NDEA-Title IV (Graduate Fellowships), 1961-1968
	12	National Education Association, 1960-1968
	13	Nonacademic Personnel Committee, 1968-1969
	14	Nonacademic Personnel Requests, 1969-1970
	15	North Central Association Visit, 1965-1966
	16	Northern Illinois Association for Educational Research, 1966-1967
	17-18	Outdoor Teacher Education, 1959-1965
	19	Peace Corps, 1962-1964
	20	Physical Education Objectives, 1961
	21	Physical Education-Men, 1957-1964
	22-23	Physical Education-Women, 1961-1969

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	
3	24	President, 1957-1967	
	25	Proposal for "New" Senior High Laboratory School, 1964	
	26	Refusals (Contracts), 1969-1972	
	27	Rehabilitation Proposals, 1963	
4	1	Reorganization (of the College), 1961-1966	
	2	Reports of Recent Research, 1965	
	3	Request for Reduction in Teaching Load, 1963-1969	
	4	Retired Professors, 1965	
	5-7	School Business Management Program, 1960-1970	
	8	School Surveys, 1963	
	9	Space Committee, 1956-1969	
	10	Special Education, 1960-1965	
	11	Special Research and Training Projects, 1963	
	12	Staff, Instructional Under \$500/month, 1967	
	13-21	Summer Session, 1958-1968	
	22	Summer Session, Rotation Plans, 1947-1962	
	23	Summer Staff Appointments, 1958	
	24	Superintendent of Public Instruction, 1960	
	25	Supervision of New Staff, 1958-1960	
	26	Teacher Education and Professional Standards Commission, 1963-1965	
	27	Teacher Certification Requirements, 1962-1964	
	28	Travel (Out of State), 1965-1967	
	29	Tri-University Project, 1967-1968	
	30	University Center Bookstore, 1962-1965	
	31	University Council for Citizenship Education, 1961	
	32	University Press, 1961-1966	
	33-34	University School, 1958-1967	
	5	1	University School, 1968-1969
		2	Circulars, 1962-1969
		3	General, 1959-1970
4-13		General (from Outside the University), 1958-1969	
14-15		Internal Budget, Correspondence, 1960-1969	
16		Education Division-Correspondence, 1951-1959	
17		Education Division-Minutes, 1949-1961	
		Committee and Council Records:	
6	1-2	College Council, Minutes, 1960-1972	
	3-5	College Senate, Minutes, 1961-1972	
	6-8	Curriculum Committee, Minutes, 1961-1972	

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
7A-C	1-	Curriculum Committee, Minutes, 1972-1981, 1983-
8	1-2	Curriculum Committee, Correspondence, 1961-1966
	3	Faculty Meeting Minutes, 1961-1962
		Research Grants:
	4	Policy for Outside Grants, 1961-1962
	5	Correspondence, 1961-1965
	6	Projects, 1960-1965
	7-9	Proposals, 1962-1966
	10	Notices of Award, 1963-1967
	11	Illinois Office of Education Review, Professional Programs, 1976
	12	IL State Board of Education Review, Professional Programs, 1986
		School Administrators' Advisory Council:
9	1	Member Lists, 1961-1967
	2-3	Minutes, 1961-1968
	4	Correspondence, 1961-1969
		Educational Administration Center:
	5	Summary and Analysis of West Suburban Superintendents' Salary Study, (1963-1966)
	6	Current Salary Practices in Northern Illinois, 1965
	7	Statutory Provisions on Impasse, 1968
	8	Forecasting Pupil Population, 1967
	9-13	Survey of Schools: Barrington, Chicago Heights, Dakota, Galva, Johnsburg
10	1-3	Survey of Schools: McHenry, Oswego, Posen-Robbins
		Illinois Gifted Program:
	4	Advisory Council Meeting Minutes, 1963-1965
	5	Graduate Fellowships, 1964-1965
	6-7	Information, 1963-1968
		Reading Clinic:
	8	Background and Information, 1965-1968
	9	Correspondence, 1961-1963
		Office of Clinical Education:
	10	Background Information, n.d.
	11	Newsletters, 1978-1980
		Publications:
	12	Midwest Laboratory School Administrators Workshop Report, 1969
11	1-3	Newsletter, <u>Synopses</u> , (1960-1969)
	4	The Researcher and UniSchool, 1969-1972

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
		Seminars:
11	5	Use of the Monrobot XI Computer in the University Junior High, [1966?]
	6	Workshop for Elementary School Principals, 1968
	7	Congress of Classroom Teachers, (1952-1968)
	8	Curriculum and Instruction, 1967
		Studies and Surveys:
	9	Junior College Proposal for Boone and Winnebago Counties, 1964
	10	Northeastern Bureau County School Survey, 1966
	11	Community Junior College Survey, 1965
12	1	Ellwood Park Public Schools, 1967
	2	Four County Northwest Illinois Community College Study, 1966
	3	Kishwaukee Community College Study, 1966
	4	The Lake County Study, 1966
	5	School Dist. 15, Lombard, 1967
	6	McHenry County Community College, 1963
	7	Oak Lawn Hometown Elementary, 1958
	8	Ottawa Township High School, 1968
	9	A Study of the Community Needs in Rock Falls, Illinois, 1967
	10	School Needs in District 104 (Bedford Park, Summit), 1966
	11	High School Facilities in Waukegan, Illinois, 1964
	12	Wheaton High Schools, 1967

SERIES II: Department Records

		Education:
	13	Background and Information
13	1	Meeting Minutes, 1951-1963
	2	Reports, 1959
	3	Conferences and Seminars, 1953
	4	Newsletters, 1955-1966
	5	Administration Committee, Minutes, (1960-1965) Elementary Education Committee:
	6	Background and Information
	7	Minutes, 1950-1963
	8	Committee on Doctoral Programs, (1960-1966)
	9	Guidance and Counseling Committee, (1954-1956)
	10	Psychology Committee, (1956-1957)
	11	Personnel and Standards Committee, 1956
	12	Secondary Committee, (1955-1959)

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
		Education, cont.:
13	13	Supervision and Curriculum Committee, 1960-1961
	14	Committee on the Preparation of Teachers in Secondary Education, 1958
	15	Child Guidance Committee, 1946
14		Education Administration and Services:
	1	Background and Information
	2	Area Chairmen Meetings, 1969
	3-4	Department Meeting Minutes, 1960-1970
	5-6	Correspondence, 1966-1974
	7	Reports, 1967-1970
	8	Curriculum Proposals, 1968
	9	ERIC Clearinghouse in Career Education, Quarterly Reports, 1974
		Elementary Education:
	10	Program Description, 1965
	11	Faculty Meeting Minutes, 1963-1970
15	1-2	Correspondence, (1962-1970)
	3	Reports, 1960, 1968-1970
	4-5	Faculty Bulletins, (1964-1970)
	6	Curriculum Information, 1963-1967
	7	Committee Structure, 1967
	8	Curriculum-Laboratory Experiences Committee, 1966
	9	Educational Experiences Planning Committee, 1967, 1969
	10	Conferences, (1963-1966)
	11	ABLE Model Program, 1973, 1975
		Instructional Skills Laboratory:
	12	Information, 1965-1966
	13	Bulletins 1964-1965
	14	Student Essays on School Management, 1904
16	1	Student Papers on Reading, 1904
	2	Student Lesson Plans, 1904
17	1	Mathematics Lessons, 1904
	2	Geometry Lessons, 1904
		Secondary Professional Education:
18	1	Background and Information
	2	Department Meeting Minutes, 1962-1970
	3-4	Correspondence, 1960-1972
	5	Reports, (1959-1970)

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
18	6-8	Publication - <u>Thresholds in Secondary Education</u> , 1975, Index; (1979-1983)
	9	Publication - <u>Introducing Career Education to Teachers</u> , 1972
		Outdoor Teacher Education:
19	1	History
	2	Annual Report, 1970-1971
	3	Staff Meeting Minutes, 1961-1970
	4-5	Correspondence, 1951-1974
	6	Studies, Articles, and Reports, 1953-1962
	7	Five-Year Research Project Proposal, n.d.
	8	Outdoor Teacher Education Conferences, 1956, 1960
20	1	Staff Reports on Classes, 1953-1954
	2	Summary of Experiences of P.E. Majors, 1954
	3	Summary of Learnings, Sophomore Block, 1957
	4	Sophomore Block Experiences, 1955-1962
	5	Education Experiences--Junior Block, 1961
	6	Junior Block Programs, 1960-1965
	7	Senior Evaluations, 1961
	8	Student Evaluations, 1957-1958
	9	Newsletters, <u>Taft Library News</u> , 1976-1980
	10	Newsletters, <u>Lorado Taft</u> , (1954-1970)
21	1	Newsletters, <u>Lorado Taft</u> , (1973-1989)
	2	Eagle's Nest Legal Deed, 1898
		Physical Education:
22	1	Operating Code, 1967, 1978
	2	Newsletter - <u>The Northerner</u> , 1966-1968
	3	Alumni Newsletter, 1973-1978
	4	Alumni News, 1990-
		Physical Education-Men:
	5	Organization and Policies, (1951-1973)
	6	Informational Brochures, (1940-1964)
	7	Department Meeting Minutes, (1949-1970)
	8-9	Correspondence, 1958-1968
	10	Faculty Handbook, 1971
	11	Proposal for Occupational Therapy Curriculum, 1965-1967
	12	Course Outlines and Objectives, [1962?]
23A	1-2	Course Outlines and Objectives, [1962?]
	3-4	Intramural Sports for Men, Handbooks, 1966-1972

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	
23A	5	Physical Education Department, Faculty & Staff, Photos, May 1992 Physical Education-Women:	
	6	Dept. Booklets, ca. 1966, n.d.; <u>Newsletter</u> , Dec. 1967; Article, Sept. 1964	
	7	Department Information, 1954, 1965	
	8-10	Annual Reports, (1958-1975)	
	11	Academic Program Reviews, 1971-1973	
	12	Proposal for a Dance Major and Minor 1962, 1972	
	13	Course Outlines, 1966	
23B	1	Graduate Faculty Materials, 1968-1971	
	2	Women's Athletic Sports Policies, 1972-1978	
	3	Women's Intercollegiate Sports, 1974-1980	
	4	Women's Intercollegiate Sports - Budget Materials, 1970-1978 Women's Intercollegiate Sports Commission (WISC):	
	5-6	Minutes, 1971-1979	
	7-9	Documents, 1967-1978	
	10	Coaches Guide, 1977-1978	
	11	Illinois Association for Intercollegiate Athletics for Women (IAIAW), 1971-1978	
	12	IARFCW Extramural and Intercollegiate Regulations, 1968, 1971	
	13	Orchesis, History, Constitution, Programs, Clippings, (1954-1977) Delta Psi Kappa, Alpha Lambda Chapter:	
	14	"The Founding of the Alpha Lambda Chapter of Delta Psi Kappa," ca. 1971	
	15	Establishment Certificate, May 16, 1948	
	23C	1	Constitution and By-Laws, (1957-1979)
		2-3	Membership Booklets and Lists, (1960-1981)
		4	Pledge Tests, 1978/1979, 1980/1981, n.d.
5		Related Material, (1961-1980)	
6		<u>Major News</u> , pub. by Delta Psi Kappa and Alumni Assoc., (1956-1964)	
7		Officer Responsibilities, (1965-1981) Delta Psi Kappa:	
8		Booklets, 1958, 1964, ca. 1982, n.d.	
9		Book Detailing Rituals, n.d.	
10		Chapter Manual and Constitution Booklets, 1970, 1978-1982	
11		National Constitution and By-Laws, n.d.	
1 Vol.		Photo Album, Faculty and Staff, 1969-1970	
1 Vol.		Scrapbook (very poor condition) on Major-Minor Club, 1965-1969	
1 Vol.		Photo Album with Wooden Covers, Delta Psi Kappa, Alpha Lambda Chapter, 1978-1979	

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
23D	1 Vol. 1 Vol. 1 Vol. 1 Plaque	Scrapbook (poor condition) on Fencing Team, 1970-1971 Scrapbook, Delta Psi Kappa, Alpha Lambda Chapter, 1976 Songbook, Delta Psi Kappa, Alpha Lambda Chapter,(1952-1964) N.I. Mixed Bowling League, 1948-1953
24A	1 2 3	Special Education: Booklets, Newsletter, Program Proposal, 1961-1963 Department and Faculty Meeting Minutes, (1966-1970) Correspondence, (1962-1965)
24B	1-2 3 4 5 6 7-8 9 10 11	Correspondence, 1966-1970 Staff Newsletter, 1973-1974 Special Education Committee - Minutes, 1965-1966 Reports, 1961-1970 Guides, 1966, 1971 Faculty Handbook, 1971 Curriculum Proposals, 1965-1967 Doctoral Program Proposal, 1974 Ray Graham School for Exceptional Children, 1971-1972
25	1 2 3 4 5 6 7	Student Teaching: Policies, (1958-1972) Correspondence, 1958-1970 Handbook-Elementary, 1965-1973 Handbook-Secondary, 1966, 1971 Newsletters, 1942-1943 Reports and Recommendations Rural Teacher Training, 1942
26	1 2-3 4 5 6-8 9 10 11 12	University Schools: McMurry Training School: History and Information P.T.A. Meeting Minutes, 1920-1967 Metronoscope Information, 1938 Student Programs, (1911-1928) Student Publications, 1929-1945 <u>Winding Roads</u> , 1928-1929 <u>The Little Norther</u> , 1916 <u>The Cardinal and Black</u> , 1928 <u>Happy Days Poems</u> , by 3 rd Grade Class, June 1931

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
		University Schools, cont.:
27	1	<u>McMurry Spotlight</u> , 1950
	2	Ellwood School, Student Publication, 1933-1934
	3	Glidden School, Student Pub., 1927; <u>The Happy Book</u> , 1928 (2)
	4-8	<u>The McMurry Bee</u> , 1932-1938
28	1-3	<u>The McMurry Bee</u> , 1939-1942
	4	University Elementary School: Handbook, (1961-1967)
	5	University Junior High School: Faculty Handbook, 1968
	6	Student Handbook, 1960-1970
	7	Yearbook, 1967-1968
	8	Newsletter- <u>The Black Hawk Smoke Signal</u> , 1964-1965
	9	Newsletter- <u>Lab Scab Star</u> , (1967, 1972)
	10	Student Writings- <u>Miscellaneous Mutterings</u> , 1969-1970
	11	University School: History
	12	Purposes and Programs of the School, 1966, 1968
	13	Faculty Reassignment, Tenure, 1971-1973
29	1	Information, 1969-1970
	2-3	Reports, 1968-1971
	4	Faculty Meeting Minutes, 1968-1971
	5-6	Correspondence, 1968-1972
	7	Cluster Information and Minutes, 1970-1971
	8	Bulletins, 1966-1969
30	1-3	Bulletins, 1970-1972
	4	Faculty Handbook, 1969, 1971
	5	Student Handbook, 1970-1971
	6	Department Meeting Minutes: Art, 1969-1971
	7	English, 1969-1970
	8	Enrichment Center, 1970
	9	Foreign Language, 1969-1971
	10	Guidance, 1969-1971
	11	Intermediate, 1969-1970
	12	Library, 1969-1970
	13	Mathematics, 1969-1970
	14	Media Center, 1970-1971
	15	Music, 1969-1971
	16	Physical Education, 1969-1971

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
30	17	Primary, 1969-1970
	18	Science, 1969-1971
	19	Social Studies, 1969-1970
	20	Speech Therapy, 1970
31		Committee Meeting Minutes:
	1	Curriculum, 1969-1971
	2	Discipline, 1969-1970
	3	Department Heads, 1969-1970
	4	Faculty Advisory Committee, 1971
	5	Faculty-Student Committee, 1969
	6	Internal Research, 1970
	7	Learning Center, 1970
	8	Outdoor Education, 1970
	9	Committee on Student Usage of Resource Center, 1971
	10	Student Evaluation Form, 1971
	11	Space Committee, 1968
		Coordinator of Services:
	12-14	Correspondence, 1969-1972
	15	Monthly Reports, 1970-1971
		Research Coordinator:
	16	Reports, (1965-1970)
	17	<u>Research Notes</u> , 1970-1971
32A	1	Research Project Screening Committee 1969-1971
	2-12	Project Applications, (A-Z), 1965-1972
	13-15	Junior High School Workshop, 1965-1967
	16	Publication, <u>Unischool</u> , 1969-1972
	17	Publication, <u>The Researcher</u> , 1969-1972
	18-20	News Releases, 1969-1972
	21	Class Photographs, 1969-1970
	22	National Association of Laboratory Schools, Newsletters, 1971-1972
	23	Holiday Greetings [Curriculum & Instruction] Booklet, Dec. 1985
32B	1 Vol.	Scrapbook (oversize), 1969-1971
	1 Vol.	<u>Historical Images of Education</u> [Prints from the Blackwell History of Education Research Collection], 1991

ADDENDUM TO SERIES I: College Records

33	1	<u>Notes</u> from the Dean's Office, 1984-1985
	2	<u>Update</u> on people and activities in the college, 1985

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	
33	3	<u>Focus</u> on research activities in the college, 1985	
	4	Mini-World Showcase: An Annual Feature of International Education Week, 1990	
	5	Criteria and Procedures Related to Personnel Decisions Within the College of Education, April 1990	
	6	Committee to Evaluate the Reorganization of the College of Education, 1979	
	7	One-Room Country School, Dedication, September 12, 1999	
	8	"Milan Township One-room Schoolhouse," by Angela Schroeder, 2006	
	34	1	Children's Literature Institute Announcements, (1981-2004)
		2-15	Children's Literature Institute Planning Committee, 1982-1995
35	1-3	Children's Literature Institute Planning Committee, 1996-1998	
	4	Children's Literature Institute, Program Book, 2000	
	5	Guidelines for NIU Children's Literature Institute, 1988, 1989	
	6	Children's Literature Teaching Collection, 1984, 1995	
	7	3 rd Annual Conference on Literature for Young Adults, Sept. 27, 1996	
	8	Arbuthnot Honor Lecture, Proposal for 1983; Host for 1987	
	9	Earl Hanson and Group, ca. Early 1980's	
	10	Educational Technology, Research and Assessment, 2003/2004	
	11	Morgridge Endowment, 1995	
	12	"Endeavors," Spring 2004	