

Inventory of the

DeKalb County Animal Shelter
Genoa, IL

Records

in the

Regional History Center

RC 335

INTRODUCTION

Roberta Shoaf, Director of the DeKalb County Animal Shelter, donated the DeKalb County Animal Shelter Records to the Regional History Center on April 14, 2014.

Property rights in the collection belong to the Regional History Center; literary rights are dedicated to the public. There are no restrictions on access to the collection.

Linear feet of shelf space: 1.5
Number of containers: 1 + Oversized Folder
Northern Illinois Regional History Center
Collection 335

SCOPE AND CONTENT

The collection consists of four series of records from 1974-2014 of the DeKalb County Animal Shelter of Genoa, Illinois. Series one contains administrative records such as founding information, lists of members, meeting minutes, and property documents. Series two contains financial records including bank information, and reports. Series three contains outreach and membership records including correspondences, newsletters, outreach information, fund-raising event information, news articles, and photographs. Series four also contains oversized animal rescue posters and several facility blueprints.

HISTORICAL SKETCH

DeKalb County began the formation of the Animal Welfare Society of DeKalb County in 1974. Headed by the efforts of Geraldine Hayward, the shelter was established in a barn donated by Geraldine Hayward that was located next to her house. In 1975, the organization changed its name to the DeKalb County Animal Welfare League, and 35 years later to the DeKalb County Animal Shelter and Adoption Center. The organization has been dedicated to animal rights, fair treatment, and finding loving homes for the many animals who have found their way to the shelter. With support from the community and donors, the organization has been able to renovate and expand their facilities over the years allowing them to increase the amount of animals they rescue. The shelter housed sixty animals at a time in 1975, and today cares for 120 animals each day.

SUBJECT TRACINGS

DeKalb County, (Ill.)
Genoa, (Ill.)
Animal shelter
Animal rescue
Pet adoption
Hayward, Geraldine

Series I. Administrative Records

1	1	DeKalb County Animal Welfare League Founding Information, 1974
	2	Articles of Incorporation, August 19, 1975
	3	By-laws, n.d.
	4	IRS Non-Profit Tax Information, January 10, 1980
	5	Animal Shelter Isolation Room Grant Application, 2000
	6	Animal Shelter Real Estate Leases, March 8, 2000 and March 1, 2005
	7	Animal Shelter Schematic Design Proposal, August 6, 2008
	8	List of Board Members, (1974-2012)
	9	Board of Directors Meeting Minutes, (1974-1980)
	10	List of Members, (1974-1983)
	11-13	Member Meeting Minutes, (April 1974- April 2013)
	14	Member Meeting Agendas, (July 2005-March 2013)
	15	Member Meeting Supplemental Information, (January 2009-March 2014)
	16	DeKalb County Animal Welfare League Membership Card, n.d.
	17	Property Insurance Documents, 2007-2011

Series II. Financial Records

	18	Banking Information and Records, n.d.
	19-20	Financial Records and Reports, (1976-2013)

Series III. Outreach and Membership

	21	Correspondences with Members, 1974-2009
	22	DeKalb County Animal Welfare League Newsletters, (1974-1986)
	23	State of the Heart Newsletter, n.d.
	24	City Council Meeting and Petition to Retain Animal Services, January 11, 1982
	25	City of DeKalb Animal Control Proposal Ideas, June 23, 1986
	26	City of DeKalb on Dangerous Dogs, April 1, 1989

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
1	27	State Pet Adoption Bill HR2924, n.d.
	28	News Articles, 1974-2012
	29	Animal Shelter Pamphlets and Brochures, n.d.
	30	Emergency Animal Rescue Fire Fighter Window Sticker, n.d.
	31	Adoption Center Posters, n.d.
	32	Animal Shelter T-Shirt Designs, n.d.
		Fundraisers
	33	Flyers and Information, 1980-2010
	34	Donor Lists, n.d.
	35	Christmas Fundraiser Flyers and Information, 1984-1990
	36	Cats and Dogs for Adoption Quilt Fundraiser, December 23, 2001
	37	Geraldine Hayward Memorial Information, 2004
	38	Feral Cat Research, July 11, 2011
	39	Pumpkin Fest Preparation Lists, n.d.
	40	Strawberry Festival Planning Notes, Documents, and Receipts, (1978-1985)
	41	Photographs (9), 1990-2004
Oversized		Animal Posters:
Drawer 35	2	“Focus on Kindness” Animal Rescue Poster, n.d. Christmas Kitten Poster, 1981
		Blueprints:
	3	Large Scale Shelter Floor Plans, September 19, 2007 Small Scale Shelter Floor Plans, September 19, 2007 Kennel Floor Plans, July 1, 2008 Site Plan, Project Location Map, April 1, 2009 First Floor Demolition Plan, April 1, 2009 Foundation Plan, April 1, 2009 First Floor Plan, April 1, 2009 Front Elevation Plan, April 1, 2009 Building Plans, April 1, 2009