

Inventory of the

**DeKalb Kiwanis Club**  
DeKalb, Illinois

Records

In the  
Regional History Center

**RC 18**

## INTRODUCTION

Elmer Embree, charter member of the DeKalb Kiwanis Club and Waite Embree, club historian, gathered together the DeKalb Kiwanis Club Records. Mrs. Mattie Welch Embree donated these materials to the University Archives in 1967. J. Joseph Bauxer, University Archivist, transferred the collection to the Northern Illinois Regional History Center in June 1978.

Property rights in the collection belong to the Regional History Center; literary rights are dedicated to the public. There are no restrictions on access to materials in the collection.

Linear Feet of Shelf Space: 17.5  
 Number of Containers: 31 boxes + 9 volumes  
 Northern Illinois Regional History Center  
 Collection 18

## SCOPE AND CONTENT

These records partially document the history of the DeKalb Kiwanis Club from 1921-1966. Although there are no meeting minutes following 1930 and the financial reports are incomplete, the Club's correspondence and newsletters provide extensive information on the organization's activities and functions from 1921-1962. Elmer Embree's correspondence and official reports while he was Lieutenant Governor of the Illinois-Eastern Iowa District (1934-1935) comprise a major series of the collection. These records document Embree's duties throughout the district as well as the district's operations. Information on the Illinois-Eastern Iowa District also is available in The Illeiwon (1929-1966), district rosters (1939-1961), annual reports (1933-1958), and in convention programs (1921-1947). Background information on the national Kiwanis organization is contained in several manuals and official publications from Kiwanis International (1924-1959).

Researchers should note that historical information on the club can be found in Box 1, File Folder 1. Complementary organizational records held by the Regional History Center include: DeKalb Public Speaking and Discussion Club (RC 30); Rockford Harmony Singing Society (RC 40); American Association for University Women, DeKalb (RC 56); International Organization of Good Templars (RC 66); and the Sycamore, Rochelle, and DeKalb Business and Professional Women's Club Records (RC 97, 98, 99). The Embree Collection (RC 2) also might provide additional background information.

The notebooks dated 1996 through 2006 contain the following as well as miscellaneous material: attendance, minutes, financial reports, correspondence, publicity, and bulletins.

## HISTORICAL SKETCH

In 1920 Frank Greenaway, editor of the DeKalb Chronicle, F.J. Raymond, business manager for the Chronicle, and Frank and Andrew Anderson, clothiers, started working on founding a Kiwanis Club in DeKalb. The DeKalb Club, sponsored by the Aurora Kiwanis, finally secured a charter on January 25, 1921. E. G. Clark of the Clark Orchestra Roll Company acted as the first president over a group of 88 charter members. Over the years several members served as officers to the Illinois-Eastern Iowa Kiwanis District; Elmer, Embree, Karl Adams, J. A. Spickerman, and C. B. Watson were elected Lieutenant Governors and in 1951, Mr. Watson

was appointed District Governor.

The DeKalb Kiwanis Club sponsored numerous community projects throughout its history. It was instrumental in creating the DeKalb Park District and in building the Hopkins Park swimming pool. Annual events such as the DeKalb County Basketball Banquet and Kiwanis Pancake Day provide enjoyment to hundreds of participants from DeKalb and surrounding communities. In addition, the military tank war memorial located on the corner of Fourth Street and Lincoln Highway, as well as its predecessor, a captured German cannon, were brought to DeKalb by the Kiwanis Club's efforts. Today, the DeKalb Kiwanians continue to play an active and beneficial role in community affairs.

SUBJECT TRACINGS

DeKalb  
DeKalb Kiwanis  
Kiwanis, DeKalb  
Service Clubs

COLLECTION INVENTORY

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
1	1	History, 1921-1974
	1 volume	<u>A History of the DeKalb Kiwanis Club, 1921-1967</u>
	2	Background Information, 1929-1962
	3	Corporate Papers, 1940
	4	Meeting Schedules, (1921-1924)
2	1-3	Minutes, (1921-1930)
	4	Resolutions, (1927-1950)
	5	Semi-Annual Reports, 1923-1938
	6	Activity Surveys and Achievement Reports, 1939-1957
	7	Reports of Club Visitations, 1935
	8	Membership and Committee Lists, (1923-1955)
	9-10	Membership Reports, 1924-1938
	11	Annual Report of Club Elections, 1923-1957
	12	Committee Chairman Lists, 1931-1958
	13	Committee Reports, 1923-1961
	14-21	Correspondence, 1921-1961
	22	Treasurer's Record Book, 1927-1928
	23	Financial Reports, 1925-1961
	24-26	Yearbooks, 1925-1965
	27	Programs and Announcements, 1921-1956
	28	Entertainment Programs, 1925-1965, 1977
	29	Kiwanis-Chronicle Basketball Banquet, 1940-1959
		Programs & Guest Lists, (1940-1959)
	30	<u>DeKalb Kiwanis News, 1935-1936</u>
*		See also Membership rosters Box 12, files 1-2
3	1-5	<u>DeKalb Kiwanis News, 1937-1946</u>
	6-15	<u>The DeKalb Kiwanian, (1947-1962)</u>
	16	News Items Sent to the District Bulletin, (1929-1959)
	17	Kiwanis Track Meet Information, 1953
	18	Hopkins Park Project, 1929
	19	Farm Tours Information, (1946-1961), (1979-1986)
	20	Field Day Programs, (1953-1957)
	21	Club Speeches, (1928-1961)
	22	Kiwanis Quizes and Tests, (1934-1946)
	23	Kiwanis Poetry, n.d.
	24	<u>The Kiwanis Dinner Bell, n.d.</u>
	25	DeKalb Business Directory, n.d.
	26	Kiwanis Skit by Ben Dean, n.d.
	27	Photograph Negatives, (1938-1955)
	Envelope 28-33	Photographs, (1923-1960) (145)
	34	Basketball Photographs (126), (1941?)
4	1	Embree Notes, (1935-1940)

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	4
4	2-5	Lieutenant Governor E. Embree's Correspondence and Division V Information, August, 1934-1935	
	6	E. Embree Certificates, (1936, 1946)	
	7	Reports of Club Visitations, Various Clubs, 1935	
	8-13	Rockford Club Materials, (1935-1956)	
	14-17	Streator Club Materials, 1934-1935	
	18-22	Tn-Cities Club Materials, 1934-1935	
	23-26	Freeport Club Materials, 1934-1935, 1958	
	27-31	Marengo Club Materials, (1935-1949)	
	32-35	Mendota Club Materials, 1935	
	36-38	Mt. Morris Club Materials, 1935	
	39-42	Ottawa Club Materials, 1935	
	43	Programs and Booklets from other Illinois Kiwanis Clubs, (1933-1959)	
	44	District Chairman Embree's Correspondence, (1936)	
	45	Committee Appointments and District Officers for all Kiwanis Clubs, 1935	
	46	Recommendations for Committees, 1935	
	47	Illinois-Eastern Iowa District Information (1929-1955), 1968-1986	
	48	Illinois-Eastern Iowa District Bulletins, 1924, 1929-1933	
	49-52	<u>The Illeowan</u> , (1934-1953)	
5	1-2	<u>The Illeowan</u> , (1954-1966)	
	3	Illinois-Eastern Iowa District Rosters, (1939-1961)	
	4-6	Illinois-Eastern Iowa District Annual Reports, (1933-1958)	
	7-8	Illinois-Eastern Iowa District School of Leadership Training Programs, 1934-1935	
	9	Illinois-Iowa Convention Programs, (1921-1947)	
	10-12	Illinois-Eastern Iowa Convention Schedules and Reports, (1921-1947)	
	13	Manual for District Officers, 1935	
	14-16	Club Management Manuals, (1940-1956)	
	17	Official List of Kiwanis Clubs, 1935, 1938	
	18	Official District Bulletin, (1934-1935)	
	19-20	Official Bulletins to Kiwanis Clubs, (1934-1940)	
	21-22	Official Committee Bulletins, Kiwanis International, (1934-1940)	
	23	<u>Monthly Suggestions</u> to Clubs, (1934-1940)	
	24	Committee Programs, 1940	
	25	International Convention Programs, (1924-1959)	
	26	Proceedings of the International Council of Kiwanis International, 1934	
6	1-2	Kiwanis Directories, (1950-1955)	
	3	Official Song Books, 1927, 1951, 1965	
Oversize	1 volume	Scrapbook, 1921-1961	

ADDENDUM NOTE

On August 10, 1987 Mr. Jim Grosklags donated material from the DeKalb Kiwanis Club to the Regional History Center. Records in the Addendum date from 1921 to 1987 and include minutes of meetings, monthly reports, membership rosters, publications and photographs. Especially noteworthy are the minutes which continues the run from Box 2 and spans 1931-1987. Also, the publication the DeKalb Kiwanian continues the run from Box 3 and spans 1964-1987. Information on Kiwanis sponsored events such as Pancake Day, Peanut Day, and Christmas Tree Trimming Parties is also included in the Addendum. Researchers should note that budgets and treasurer's reports are interfiled in the minutes. Box 16 contains correspondence from past president, Harold Wright. Folders 5-10 contain general correspondence from the years 1945-1974. Researchers should note that some budget and supplemental materials are interfiled with the DeKalb Kiwanian for various years.

ADDENDUM

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
7	1-6	Minutes, 1931-1949
8	1-7	Minutes, 1950-1969
9	1-11	Minutes, 1970-1979, 1981-1987
10	1-7	Monthly Reports, (1923-1959), 1977-1978, 1981-1982
	8	Membership Information, 1950-1955
	9	Membership Correspondence, 1949-1956
	10	Proposals for Membership, 1950-1953
11	1	Charter Member - Dr. Clifford Smith, 1971, 1978
	2	Charter Member - Dr. John Spickerman, 1981, 1982
	3	Howard Gould, 1978, 1984
	4	Membership Record, 1921-1947
	5	Attendance Record, 1947-1949
12	1-2	Membership Rosters, 1952-1983 *
	3-6	<u>DeKalb Kiwanian</u> , 1963-1970
13	1-4	<u>DeKalb Kiwanian</u> , 1971-1978
14	1-3	<u>DeKalb Kiwanian</u> , 1980-1987
15	1	Committees, 1951, 1979, 1983
	2	Pancake Day, 1967-1969, 1982-1983
	3	Peanut Day, 1964, 1970-1971, 1977, 1979, 1982
	4	Tree Trimming & Bell Ringing, 1979, 1981, 1982
	5	Convention Delegates and Alternates, 1926, 1936-1957

\* See also Yearbooks - Box 2, files 24-26

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	6
15	6	Illinois-Eastern Iowa District, Division V Annual Report of Lieutenant Governor, 1940	
	7	<u>Illeiwana</u> , 1977, 1981-1987	
16	1	President's Correspondence, Harold Wright, 1958	
	2	President's Correspondence, Harold Wright, 1957-1958	
	3	Kiwanis Convention Denver, 1962	
	4	YMCA, 1965-1966	
		Correspondence	
	5	1945-1953	
	6	1953-1955	
	7	1956-1958	
	8	1960	
	9	1963-1966	
	10	1969-1974	
17	1	Kiwanis Pins, n.d. (5)	
		Photos:	
	2	Events and Circle K Club, 1947-1984 (20, 9 slides)	
	3	Officers and Members, 1957-1982 (27, 31 slides)	
	4-5	Past Presidents, 1921-1986 (46, 5 pages)	
18	1 vol.	Photographic Record, 1924-1969	
	1 vol.	Photographic Record, 1921-1974	
	1 vol.	Pictorial Book, 1977-1984	
19		Club Committee Chairmens' reports	
	1	October 1970-February 1971	
	2	March 1971-September 1971	
	3	November 1973	
	4	January-May, September-November 1974	
	5	January-May 1975, January, March, April, June 1976	
		Club Committee Chairmens' reports-Summaries	
	6	1971-1977	
		Annual reports	
	7	1940, 1957-1960, 1962, 1966, 1968-1969	
	8	1969-1981	
	9	Meeting agendas and President's speeches, 1962-1963 [President Myron Madison]	
	10	1 vol. <u>The Widening Path</u> (1953)	
		1 vol. <u>A History of the DeKalb Kiwanis Club, 1921-1967</u> (1967)	
Oversize	1 volume	Treasurer's Ledger book, 1930-1947	
Oversize	1 volume	Scrapbook, 1966-1971	

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
		ADDENDUM - AUGUST 1992
20	1	Minutes, 1988-1990
	2	Board of Director's Minutes, 1988-1989
	3	<u>DeKalb Kiwanian</u> , 1988-1991
	4	Treasurer's Reports, 1986-1991
	5	Correspondence, 1981-1991
	6	Guidebook
	7	Committee Reports and Membership Lists, 1987-1989
	8	60th Anniversary Celebration, 1981
	9	Chauncey B. Watson, Sr. Memorial, 1963
	10	Newspaper Clippings
	11	Kiwanis International, 1988
	12	<u>Illeiovan</u> , 1989-1991
	13	<u>Bulletin</u> , 1988-1991
	14	Photographs, 1988, 1991 (31)
		ADDENDUM - NOVEMBER 2000
		Notebook:
	15	Program, 75 <sup>th</sup> Anniversary Banquet, April 26, 1996
	16	<u>Keynoter</u> Article, "IDD in Nepal: Key Club On-Site," February 1996
	17	<u>The Illeiovan</u> , February, March, May 1996
	18	Miscellaneous, 1994-1996
	19	Attendance, 1994-1996
	20	Regular Club Minutes, October 2, 1995-September 16, 1996
	21	Board Minutes, August 28, 1995-September 3, 1996
	22	Monthly Report, October 1995-September 1996
	23	Correspondence, Lt. Governor Jim Grosklags, September 21-November 29, 1995
	24	Membership Roster, February 25, 1995
21	1	Correspondence, 1987-1988
Oversize	1 volume	Membership Records (Dues), 1971-1979
	2	Membership Records (Dues), 1978-1988
	3	Sponsored Youth Committee Report, January 1968-September 1972
	4-5	Monthly Reports, January 1968-September 1992
	6	Budgets, 1976-1982
Oversize	1 volume	Treasurer's Records, 1971-1981
	7-8	Treasurer's Reports, 1983-1988
	9	Ledgers, 1987-1988
	10-12	Financial Reports, 1977-1983, 1987-1990
22	1-2	Financial Reports, 1990-1991
	3	Sales Taxes, 1969-1980
	4	State of Illinois, Retailers Occupation Tax, 1970-1983



<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	8
22	5	Return of Organization Exempt from Income Tax, Form 990, 1960-1984	
	6	Annual Report Charitable Organization, Supplement to State and Federal Form 990, 1979-1985	
	7	Corn Broil, 1980-1981	
	8	Gum Machines, 1981-1988	
	9	Pancake Day, March 21, 1981	
	10-11	Farm-City Day Photographs, 1955-1957	
ADDENDUM - AUGUST 2010			
Oversize	2 volumes	Photo Albums, n.d.	
Oversize	2 volumes	Scrapbooks, 1975-1977	
23	1	Club Information Letters, n.d.	
	2	<u>The Widening Path: An Interprising Record of Kiwanis, 1958</u>	
	3	<u>The First 46Years: Dekalb Kiwanis Club, 1967</u>	
	4	65 <sup>th</sup> Anniversary, 1985	
		75 <sup>th</sup> Anniversary,:	
	5	Planning, 1995-1996	
	6	Correspondence, 1995-1996	
	7	Attendance, 1996	
	8	Program, 1996	
	9	Publicity, 1996	
	10	Anniversary Proclamations, 1986, 1996	
	11	Articles of Incorporation, 1940, 1968	
	12	Bylaws, 1960-1996	
	13	Tax Papers, 1975, 1987-1995	
	14	State of Illinois Reports, (1965-1996)	
	15	Policies and Procedures Manual, 1995-1996	
	16-18	Regular Meeting Minutes, September 1979-September 1988	
24	1-5	Minutes, October 1988-Minutes 1995	
	6	Board of Director's Meeting Minutes, (1988-1991)	
	7	Annual Club Reports, (1981-1994)	
	8	Annual Election Reports, (1947-1996)	
	9	Certificate of Election of Delegate and Alternates, (1987-1996)	
		Membership:	
	10	Club Officers and Directors, 1947-1955	
	11	Membership Rosters, 1991-1995	
	12	Membership Form Information, 1996	
	13-14	Attendance Records, 1976, 1982-1994	
25	1	Membership Handbook, n.d.	
	2	Semi Annual Billing Statement, 1963-1996	
	3	Legion on Honor, 1962-1985	
	4	Duties of Committee Chairman, n.d.	
	5	Correspondence, 1991-1996	

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
25	6 7-9	Reports, 1988-1994 Notebook, 1996-1997
26	1-6	Notebook, 1997-2000
27	1-6	Notebook, 2000-2003
28	1-6	Notebook, 2003-2005
29	1-2 3-4 5  6 7 8 9 10 11 12 13 14 15 16	Notebook, 2005-2006 Yearbook, (1961-1989) <u>The Dekalb Kiwanian</u> , August 1987-October 1988, February 1989 Programs, Fund-raising, Community Service: Appreciation Certificates, 1989, n.d. Builder's Club, Clinton Rosette Middle School, 2005 Club Achievements, 1963-1965 Community Service, 1990, 1997-1998 Fund-raising, 1990 Iodine Deficiency Disorder, 1995-1998 Pumpkin Festival, 1995 Scholarships, 1995 Spastic Paralysis Research, 1970-1981 Travel and Adventure Series, 1990 Slides, April, 1967
30	1  2 3 4 5 6 7 8 9 10 11 12 13 14-15 16 17 18 19 20-23 24 25 26 27	Newspaper Clippings, 1953-1999 Photographs: 50 <sup>th</sup> Year, May 24, 1965 60 <sup>th</sup> Anniversary, 1980 75 <sup>th</sup> Anniversary, 1996 Bowling Tournament, n.d. Circle K Installation, May 9, 1965 Corn Picking Queen Vicky Dee Thompson, n.d. Farm Day, n.d. Jim Grosklags Installed as Secretary, September 25, 2006 Handing Off the Gavel, September 4, 1962 Hopkin's Park Snow Slide, December 21, 1965 Kid's Day, n.d. Larry Koralik Oration, February 9, 1966 Legion of Honor, n.d., October 1, 2004 Max Fox, 1961 Moose Club Prank, 1961 Nicole Stenglf Induction, June 12, 2006 Officers, (1968-1978) Pancake Day, (1961-1996) Pancake Queens, 1965 Peanut Day, 1961 Peanut Queen, 1966 Play Day, n.d.

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	10
30	28 29-40 41-42 43-45	Vocational Scholarship Winner Violet Roinar, n.d. October 1989-September 1990 Identified Photographs, 1947-2006, n.d. Unidentified Photographs, 1961-1962, n.d.	
31		Patches: Aktion Club, n.d. Awards, 1997-1999 Builder's Club, 1998-1999, n.d. Club Bulletin, 1998-2003 Distinguished Club, 2001-2005 Distinguished officers, 1982-1990 Interclub, 1997-2000 International Foundation, 1999-2001 Membership Price, n.d. Sponsored Youth Outreach, 2000-2004 Secretary Award, 1997-2001 Spastic Paralysis, 1998-2005 Year, 2001-2006 Young Children Priority One, 1996-2006 Miscellaneous, 1951-2006 Buttons, n.d. Song Books, 1965, 1978 Illinois-Eastern Iowa District, Division 14: Directory, 2002-2003 Governor Patrick Nelson Visit, November 17, 1989 Council Meetings, 1997 Midwinter Conference, January 20, 1996 80 <sup>th</sup> District Convention, August 1997 Annual Club Reports, 1995-1996 Monthly Report, 1995-1996 Correspondence from Lieutenant Governor Jim Grosklags, 1995-1996 Distinguished/Merit Award Nominations, 1995-1996 Official Board Visit, 1996 Statistical Secretary's Report, 1996 82 <sup>nd</sup> Annual Kiwanis International Convention, 1997 85 <sup>th</sup> Annual Kiwanis International Convention, 2000	
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