

## **Escalator Orientation and Mobility Training Policy**

### **Rationale**

The Northern Illinois University Libraries are committed to providing an environment that is conducive to study and research. From time to time another University unit may wish to make use of the Northern Illinois University Libraries facilities for specialized training. In those instances it is the intent of University Libraries to provide a safe and effective resource for such training.

### **Policy**

University Libraries requires a minimum of 2 business days (M-F) notice when Orientation and Mobility training will be making use of library escalators for training purposes. Contact the Library Security Office to provide notice.

During both Fall and Spring semesters when the escalators are needed, students are using the escalators as part of a class with the instructor of the class present at all times. Students are trained in proper techniques under the guidance of the instructor and then practice the techniques, using the buddy system at all times (one student under blindfold or low vision simulation and the other student as the teacher). Students in the class are to wear proper shoes for the experience.

Escalators will be operating when training occurs. The training will not create a hazard for patrons using the escalators. Training will take place on escalators in both the up and down directions because of the different specialized techniques for each direction. During training, the library will provide personnel at each floor level to immediately stop the escalator in case of emergency.

06/16/09  
Library Management Group