PUBLIC NOTICE AND AGENDA

University Council
Wednesday, September 7, 2022, 3 p.m.
Altgeld Hall 315
Northern Illinois University
DeKalb, Illinois

I. CALL TO ORDER

II. VERIFICATION OF QUORUM

III. ADOPTION OF THE AGENDA

IV. APPROVAL OF THE MAY 4, 2022, MINUTES – Pages 4-6

V. PUBLIC COMMENT

VI. NIU PRESIDENT LISA FREEMAN'S ANNOUNCEMENTS

VII. ITEMS FOR UNIVERSITY COUNCIL CONSIDERATION

A. Campus Security and Environmental Quality Committee presentation
Scott Mooberry, Director, Environmental Health and Safety

VIII. CONSENT AGENDA

A. Approve the 2022-23 University Advisory Committee to the Board of Trustees membership roster, confirming Brad Cripe for a three-year term, per NIU Bylaws, Article 8.4.1.1 – Page 7

B. Approve KNPE Professor Peter Chomentowski and HRS Director of Insurance and Benefits, Liz Guess, to serve as NIU's academic and non-academic representatives, respectively, to the State Universities Retirement System Members Advisory Committee (SURSMAC)

C. Approve Department of Accountancy Chair, Brad Cripe, to serve on the Student Mandatory Fee Advisory Committee.

D. Approve the University Council tenured/tenure-track faculty serving on the FS-UC Rules, Governance and Elections Committee, and approve the University Council Personnel Committee per NIU Bylaws, Article 2.1.1(A) and 2.2.1(A) – Page 8

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. Proposed amendment to NIU Bylaws 2.2, UCPC membership and duties – Pages 9-10
FIRST READING
Chad McEvoy, Vice Provost for Faculty Affairs

XI. REPORTS FROM COUNCILS, BOARDS AND STANDING COMMITTEES

A. Faculty Advisory Council to the IBHE – Linda Saborío – report

B. University Advisory Committee to the Board of Trustees – report
Felicia Bohanon, Holly Nicholson, Ismael Montana
Katy Jaekel, Greg Beyer, Brad Cripe

C. Rules, Governance and Elections Committee – report

1. Cyberbullying and Online Harassment Resources Project
Holly Nicholson, President, Operating Staff

D. Student Government Association – report
Raaif Majeed, President
Dallas Douglass, Speaker of the Senate

E. Operating Staff Council – Holly Nicholson, President – report

F. Supportive Professional Staff Council – Felicia Bohanon, President – report

XII. INFORMATION ITEMS

A. Policy Library – Comment on Proposed Policies (right-hand column on web page)
B. Minutes, Academic Planning Council
C. Minutes, Athletic Board
D. Minutes, Baccalaureate Council
E. Minutes, Board of Trustees
F. Minutes, Campus Security and Environmental Quality Committee
G. Minutes, Comm. on the Improvement of the Undergraduate Academic Experience
H. Minutes, General Education Committee
I. Minutes, Graduate Council
J. Minutes, Honors Committee
K. Minutes, Operating Staff Council
L. Minutes, Supportive Professional Staff Council
M. Minutes, University Assessment Panel
N. Minutes, University Benefits Committee
O. Minutes, Univ. Comm. on Advanced and Nonteaching Educator License Programs
P. Minutes, University Committee on Initial Educator Licensure

Q. 2021-22 Annual Reports
R. UC 2022-23 dates: Sep 7, Oct 5, Nov 2, Nov 30, Feb 1, Mar 1, Apr 5, May 3
S. Disclosure of Foreign Gifts and Contracts – Pages 11-14
If you have questions or need to access the related form, contact Carrie Kinowski, in the Office of the General Counsel.
T. Call for nominations for honorary degrees – Page 15

XIII. ADJOURNMENT

MINUTES

University Council
Wednesday, May 4, 2022, 3 p.m.
Altgeld Hall 315
Northern Illinois University
DeKalb, Illinois

VOTING MEMBERS PRESENT: Akst (for Scheibe), Beyer, Burg, Cofer, Collins, Conderman, Cripe, Elish-Piper, Freeman, Garcia, Hein (for Costello), Hulseberg, Ingram, Martin, Monteiro, Nicholson, Rogers, Stange, Timko, Vaughn, Weffer, Yates

VOTING MEMBERS ABSENT: Bohanon, Boughton, Costello, Olson, Poyser, Scheibe, Teso-Warner

OTHERS PRESENT: Bryan, Chomentowski, Majeed, McEvoy, Saborío

I. CALL TO ORDER

NIU President **L. Freeman** called the meeting to order at 3 p.m.

II. VERIFICATION OF QUORUM

A quorum was verified.

III. ADOPTION OF THE AGENDA

M. Stange moved to adopt the agenda, seconded by **W. Vaughn**. Motion passed.

IV. APPROVAL OF THE APRIL 6, 2022, MINUTES

J. Hulseberg moved to approve the minutes, seconded by **A. Rogers**. Motion passed.

V. PUBLIC COMMENT

VI. NIU PRESIDENT LISA FREEMAN'S ANNOUNCEMENTS

VII. ITEMS FOR UNIVERSITY COUNCIL CONSIDERATION

A. Recognition of University Council members who have completed their service

VIII. CONSENT AGENDA

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. Proposed amendment to NIU Bylaws, Article 13, Amendment of Bylaws
Peter Chomentowski, University Council Chair
FIRST READING

S. Weffer moved to waive the waiting period, seconded by **B. Ingram**. Motion passed.

Yes – 18 votes
No – 3 votes
Abstain – 1 vote

The proposed amendment was approved.

Yes – 20 votes
No – 2 votes
Abstain – 0 votes

XI. REPORTS FROM COUNCILS, BOARDS AND STANDING COMMITTEES

A. Faculty Advisory Council to the IBHE – report
Linda Saborío, NIU representative

B. University Advisory Committee to the Board of Trustees – report
Felicia Bohanon, Holly Nicholson, Peter Chomentowski
Katy Jaekel, Karen Whedbee, Greg Beyer

C. Rules, Governance and Elections Committee – report
Holly Nicholson, Chair

D. Student Government Association – report
Devlin Collins, President
Dallas Douglass, Speaker of the Senate

E. Operating Staff Council – report
Holly Nicholson, President

F. Supportive Professional Staff Council – report
Felicia Bohanon, President

XII. INFORMATION ITEMS

A. Policy Library – Comment on Proposed Policies (right-hand column on web page)
B. Minutes, Academic Planning Council
C. Minutes, Athletic Board
D. Minutes, Baccalaureate Council
E. Minutes, Board of Trustees
F. Minutes, Campus Security and Environmental Quality Committee

G. Minutes, Comm. on the Improvement of the Undergraduate Academic Experience
H. Minutes, General Education Committee
I. Minutes, Graduate Council
J. Minutes, Honors Committee
K. Minutes, Operating Staff Council
L. Minutes, Supportive Professional Staff Council
M. Minutes, University Assessment Panel
N. Minutes, University Benefits Committee
O. Minutes, Univ. Comm. on Advanced and Nonteaching Educator License Programs
P. Minutes, University Committee on Initial Educator Licensure
Q. UC 2022-23 dates: Sep 7, Oct 5, Nov 2, Nov 30, Feb 1, Mar 1, Apr 5, May 3

XIII. ADJOURNMENT

H. Nicholson moved to adjourn, seconded by **M. Stange**. Motion passed.

Meeting adjourned at 3:30 p.m.

8.4 University Advisory Committee (UAC) to the Board of Trustees

8.4.1 Composition

8.4.1.1 The committee shall consist of the president of the Faculty Senate, the presidents of the Supportive Professional Staff Council and the Operating Staff Council, and three additional faculty members selected to represent the faculty's multiple roles in the university, particularly those in teaching, research, and service. These faculty shall be nominated by the University Council chair and confirmed by the University Council. They shall serve three-year staggered terms. In the event of a mid-term vacancy in a faculty position, the University Council chair shall nominate a person to fill the remainder of that term with the nomination confirmed by the University Council. In the nomination of the faculty representatives, the University Council chair shall consult with the Faculty Senate.

8.4.2 Duties

8.4.2.1 The Board of Trustees expects the president to meet regularly with the University Advisory Committee. The president shall keep the University Advisory Committee informed of and shall seek and receive advice from it about matters coming before the Board of Trustees. The University Advisory Committee may appoint one or two of its members to serve as liaison to each of the working committees of the board. A University Advisory Committee liaison, or a spokesperson chosen by the University Advisory Committee because of expertise on a specific issue, will be recognized at a regularly scheduled point on the committee agenda.

8.4.2.2 The committee shall be accountable to the University Council. Members of the committee shall also be accountable to their specific university organization--Faculty Senate, Operating Staff Council, or Supportive Professional Staff Council.

	2021-22	**2022-23**	2023-24	2024-25
FS President	Peter Chomentowski	**Ismael Montana**		
Faculty	Karen Whedbee	**Karen Whedbee**	Karen Whedbee	
Faculty	Katy Jaekel	**Katy Jaekel**		
Faculty	Greg Beyer for Hanna	**Brad Cripe**	Brad Cripe	Brad Cripe
SPS Council President	Felicia Bohanon	**Felicia Bohanon**		
Operating Staff Council President	Holly Nicholson	**Holly Nicholson**		

University Council Standing Committees – 2022-23

FS-UC Rules, Governance and Elections Committee *This listing shows all of the RGE Committee members seated thus far. However, only the UC T/TT faculty representatives and the committee chair (currently TBD) require UC approval.*	
UC-Faculty-EDU-KNPE UC-Faculty-EDU-CAHE	Fall-Bill Pitney Spring-Katy Jaekel
UC-Faculty-EET-TECH	Kevin Martin
UC-Faculty-HHS-AHCD	Janet Olson
UC-Faculty-LAW	Marc Falkoff
FS-Faculty-LAS-PHIL	Valia Allori
FS-Faculty-LAS-PADM	Jaehee Jong
FS-Faculty-BUS-FINA	Nan Qin
FS-Faculty-VPA-THED	Lori Hartenhoff
Student-SGA/UC/FS	Dallas Douglass
Supportive Professional Staff-UC/FS	Melanie Costello
Operating Staff-UC/FS	OSC will appoint
Instructor-UC/FS-EET-ELEC	Ed Miguel
Dean (nonvoting)-LAW	Cassandra Hill

RGE Chair - TBD

University Council Personnel Committee	
T/TT Faculty-LAS	Carol Walther
T/TT Faculty-LIB	Larissa Garcia
Student	Raaif Majeed
Student	SGA will appoint
Operating Staff	OS Council will appoint
Operating Staff	OS Council will appoint
Supportive Professional Staff	Andrew Rogers
Supportive Professional Staff	Melanie Costello
Instructor-LAW	Meredith Stange
Clinical Faculty-LAW	Wendy Vaughn

Proposal to amend NIU Bylaws Article 2.2 University Council Personnel Committee

This revision was determined by the University Council Personnel Committee to define the composition and responsibilities of the new University Council Personnel Committee (the former UCPC became the Faculty Senate Personnel Committee).

ARTICLE 2: STANDING COMMITTEES OF THE UNIVERSITY COUNCIL

2.2 University Council Personnel Committee

2.2.1 Composition The University Council Personnel Committee shall consist of the following members:

(A) Two tenure-track faculty members selected by and from the tenure-track faculty members serving on University Council.

(B) ~~Two~~ One student member~~s~~ selected by and from the student members serving on University Council.

(C) Two operating staff members selected by and from the operating staff members serving on University Council.

(D) Two supportive professional staff members selected by and from the supportive professional staff members serving on University Council.

(E) One instructor member selected by and from the instructor members serving on University Council.

(F) One clinical faculty member serving on University Council.

(G) The vice provost for faculty affairs who shall serve ex officio as chair, and who shall not vote.

(H) The executive vice president and provost who shall serve ex officio, and who shall not vote.

2.2.2 Duties

2.2.2.1 ~~Provide the colleges and personnel with university criteria, current policies, and compliance dates for various personnel actions involving tenure-track faculty not covered by the faculty collective bargaining agreement, instructors not covered by the instructors collective bargaining agreement, and staff not covered by a collective bargaining agreement~~. To act as an advisory body to the university on personnel issues. Review the personnel policies and procedures of units and all proposed changes in such policies that require University Council approval. Provide recommendations on policy changes to University Council.

2.2.2.2 Ensure that the personnel policies and procedures of the ~~individual colleges and of the University Libraries~~ university's divisions and units are up to date, ~~in compliance with university policies,~~ adequate to the demands and expectations placed upon them, and properly enforced and implemented ~~in all situations~~. To accomplish this purpose, the committee may undertake analyses of aggregate personnel decisions by ~~departments and colleges~~ units for the purpose of determining compliance by such units with university policies. In doing this, the committee shall not, however, undertake investigations or reviews of individual personnel decisions, except as such decisions must be reviewed in the context of a broader aggregate analysis of ~~college and departmental~~ unit personnel actions.

~~**2.2.2.3** Approve the personnel policies and procedures of the individual colleges and of the University Libraries, and all proposed changes in such policies, before such policies and procedures can be implemented.~~

~~**2.2.2.4** Serve as an appeals board to hear and forward recommendations to the executive vice president and provost on individual cases involving:~~

- ~~(A) Allegations of procedural violations at the college level;~~
- ~~(B) Disagreements on a personnel decision/recommendation between a college and a department;~~
- ~~(C). Disagreements on a personnel decision/recommendation between a dean and a college council or college personnel committee;~~
- ~~(D) Concerns of the executive vice president and provost about a possible violation of personnel procedures or standards which was not resolved at the college level.~~

2.2.2.5~~5~~3 Perform such other functions as may be assigned to it ~~by these bylaws~~.

July 8, 2022

VIA ELECTRONIC MAIL ONLY

To All Academic Deans, Chairs and Directors
Northern Illinois University
DeKalb, IL 60115

RE: Disclosures of Foreign Gifts and Contracts
Reporting Period - January 1, 2022-June 30, 2022

Dear Colleagues:

Section 117 of the Higher Education Act requires institutions of higher education receiving Federal funding to file reports twice a year with the U.S. Department of Education (ED) disclosing any gifts from or contracts with "foreign sources" with an aggregate value of $250,000 or more in a calendar year. Where gifts or contracts are "conditional," Section 117 calls for providing additional disclosures about the nature of the conditions.

As a way of background, Congress first included this reporting requirement of Section 117 in 1986, but never released regulations to implement this statute; however, the issue of foreign influence on universities came into the spotlight in 2018 in relation to national security concerns with foreign companies and foreign governments. ED then began swift enforcement action in response to the heightened tensions with other nations, and as part of that effort, it sent letters to a number of institutions reminding them of the general requirements of Section 117.

Given the increased awareness at our institution regarding the influence of foreign nations and the need for transparency relating to foreign gifts and contracts from entities affiliated with such governments, NIU needs to take steps to be in compliance with Section 117, and that we are comprehensively, carefully reviewing and accurately reporting all gifts it has received from, and contracts it has entered with, foreign individuals and entities as required by 10 U.S.C. §1011f (Section 117).

NIU is compiling a list of all foreign gifts and contracts with a value of $250,000 or more, considered alone or in combination with all other gifts from or contracts with that foreign source. **Our current reporting period is from January 1, 2022 through June 30, 2022. NIU's report will be submitted to ED on July 31, 2022 as evidence of our university's compliance with Section 117.**

Please complete the attached spreadsheet with the requested information and include a copy of the document(s) referenced on the spreadsheet. If you do not have any foreign gifts or contracts to report, please indicate "N/A." To aid in your review, below is a guide to help you in determining whether or not a gift/contract would meet the statutory threshold for reporting.

I would request that once all relevant information has been gathered, you provide those documents and communications to the Office of General Counsel no later than **Wednesday, July 27, 2022**. You can send these items to:

Carrie Weeks Kinowski
Office of General Counsel
ckinowski@niu.edu

If you have any questions or concerns, please do not hesitate to contact me at bperry3@niu.edu.

Sincerely,

NORTHERN ILLINOIS UNIVERSITY

Bryan L. Perry
General Counsel

BLP/caw
Enclosures

GUIDE TO REPORTING A FOREIGN GIFT AND/OR CONTRACT

Requirements and Procedures for Compliance with Section 117.

A. Section 117 Requirements

(a) DISCLOSURE REPORT. Whenever any institution is owned or controlled by a foreign source or receives a gift from or enters into a contract with a foreign source, the value of which is $250,000 or more, is considered alone or in combination with all other gifts from or contracts with that foreign source within a calendar year, the institution shall file a disclosure report with the Secretary on January 31 or July 31, whichever is sooner.

ED specifically requests that the institution report the following pieces of information:

1. Name of the foreign source.
   - a. Is the gift/contract from a foreign government, including but not limited to any agency of a foreign government[1]? (Y/N)
     - i. If yes, provide the name of the foreign government.
   - b. Is the gift/contract from a legal entity, governmental or otherwise, created solely under the laws of a foreign state or states? (Y/N)
   - c. Is the gift/contract from an individual who is not a citizen or a national of the United States or a trust territory or protectorate thereof? (Y/N)
   - d. Is the gift/contract from a person, including a subsidiary or affiliate of a foreign legal entity, who acts as an agent of a foreign government, a legal entity created solely under the laws of a foreign state or states, or an individual who is not a citizen or national of the United States or a trust territory or protectorate thereof? (Y/N)
     - i. If yes, provide the name of the foreign government, legal entity, individual or person.

[1] ED has taken the position that, "Where a legal entity (e.g., a foundation) operates substantially for the benefit or under the auspices of an institution, there is a rebuttable presumption that when that legal entity receives money or enters into a contract with a foreign source, it is for the benefit of the institution, and, thus, must be disclosed." It is explained, "We believe the plain language of Section 117 (or at the very least a reasonable interpretation of it) provides that when an institution receives the benefit of a gift from or contract with a foreign source in the covered amount, they must report it, regardless of whether it passed through an intermediary." Revised ICR Comment Response.

2. Foreign source address including country of origin.
    a. For gifts/contract received from a foreign source other than a foreign government, the country of citizenship, or if unknown, the principal residence for a foreign source who is a natural person, and the country of incorporation, of it unknown, the principal place of business for a foreign source which is a legal entity.

3. Gift/contract terms.
    a. Amount.
    b. Date received (gifts) or date entered into (contracts).
    c. State and end date (contracts).
    d. Detailed description of all conditions or restrictions.

4. Specific restricted or conditional gift/contract provisions.
    a. Do the restrictions or conditions concern or relate to the employment, assignment, or termination of faculty? (Y/N)
    b. Do the restrictions or conditions concern or relate to the establishment of departments, centers, research or lecture programs, or new faculty positions? (Y/N)
    c. Do the restrictions or conditions concern or relate to the selection of admission of students? (Y/N)
    d. Do the restrictions or conditions concern or relate to the award of grants, loans, scholarships, fellowships, or other forms of financial aid restricted to students of a specified country, religion, sex, ethnic origin, or political opinion? (Y/N)

5. Recipient, including any and all intermediaries.

Northern Illinois University
The Graduate School

DATE: August 22, 2022

TO: University Faculty; Senior Cabinet; Council of Deans; Selected Directors; Presidents of Faculty Senate, Supportive Professional Staff Council, Operating Staff Council, and Student Association

FROM: Dr. Kerry Wilks, Dean of the Graduate School and Associate Vice President of International Affairs

RE: Nominations for Honorary Degrees

By this correspondence, I am issuing the annual call for nominations for honorary doctoral degrees to be awarded from Northern Illinois University. Please share this with interested parties.

Awarding an honorary degree is an opportunity for the university to recognize someone especially outstanding in a field of interest to the university. It is necessary, though not sufficient, for a nominee to be accomplished and renowned in their field; an honorary-degree recipient should be clearly exceptional among other outstanding persons in that field. While a connection to Northern Illinois University or to the state of Illinois is not a requirement for nomination, any such relationship should be noted and will be considered during the selection process.

A nomination must be accompanied by:

- A supporting narrative that clearly indicates the nominee's distinction, as mentioned above, in business, education, the liberal arts and sciences, technology, the fine arts, other professional fields or public service.
- One or more standard biographical statements from appropriate reference sources (these are not substitutes for the narrative indicated above).
- Current contact information for the nominee.

Any person affiliated with Northern Illinois University may submit a nomination indicating the nominator's identity and connection with the university. The Honorary Degree Committee encourages nominations by groups as well as by individuals. Nominators should alert all university departments and divisions related to the area of the nominee's accomplishments and invite those units to provide the committee with input regarding the merits of the nomination.

As the university does not intend to award more than two honorary degrees in a year, the selection process is stringent. Furthermore, as the committee recommendations subsequently pass through several other approval steps, the process is lengthy. **This year's nominations, with the required supporting information, should reach me by Friday, October 28, 2022.**

Names of past recipients of the NIU Honorary Degrees are available on the Division of Academic Affairs website: https://www.niu.edu/academicaffairs/awards/degrees.shtml

xc: Graduate Council
Honorary Degree Committee

DeKalb, Illinois 60115-2828 / 815-753-0395 / Fax 815-753-6366 / gradsch@niu.edu / www.grad.niu.edu
Northern Illinois University is an Equal Opportunity/Affirmative Action Institution.