PUBLIC NOTICE AND AGENDA – FS STEERING COMMITTEE

**Wednesday, August 28, 2024, 3 p.m.**

**Altgeld Hall 225**

**Northern Illinois University**

**DeKalb, Illinois**

I. Call to Order

II. Verification of Quorum

III. Adoption of the Agenda

IV. Approval of the April 17, 2024, minutes – Pages 2-3

V. Public Comment

VI. Items for FS Steering Committee Consideration

A. Faculty Needs Assessment Survey

Richard Mocarski, Vice President, Div. of Research and Innovation Partnerships

B. Updates on ongoing conversations

VII. Discussion and approval of Faculty Senate draft agenda – attached packet

VIII. 2024-25 FS Steering Committee meeting dates

Aug 28, Sep 25, Oct 23, Nov 13, Jan 15, Feb 12, Mar 19, Apr 16

IX. Adjournment

MINUTES – FACULTY SENATE STEERING COMMITTEE

**Wednesday, April 17, 2024, 3 p.m.**

**Altgeld Hall 225**

**Northern Illinois University**

**DeKalb, Illinois**

**VOTING MEMBERS PRESENT:** Arado, Boswell, Creed, English, Ito, Kim, Marsh, McGowan

**VOTING MEMBERS ABSENT:** Kreitzer

I. CALL TO ORDER

Faculty Senate (FS) President **B. Creed** called the meeting to order.

II. VERIFICATION OF QUORUM

A quorum was verified

III. ADOPTION OF THE AGENDA

**B. McGowan** moved to adopt the agenda, seconded by **S. Marsh**. Motion passed.

IV. APPROVAL OF THE MARCH 20, 2024, MINUTES

**T. Arado** moved to approve the minutes, seconded by **Y. Ito**. Motion passed.

V. PUBLIC COMMENT

VI. ITEMS FOR FS STEERING COMMITTEE CONSIDERATION

In response to an inquiry, it was reported that the decision was made not to designate Election Day an administrative closure day.

Also, committee members were alerted that representatives from NIU and the City of DeKalb would present an update on Normal Road at the May 1 University Council meeting.

VII. DISCUSSION AND APPROVAL OF FACULTY SENATE DRAFT AGENDA – attached packet

**S. Marsh** moved to approve the FS draft agenda, seconded by **T. Arado**. Discussion included the following points.

President’s Announcements will include information on 2024-25 FS standing committee recruitment efforts, as well as calling attention to spring commencement.

Provost’s Announcements will include a brief update on NIU’s IBHE equity plan.

A budget update will be presented by CFO Middlemist, Provost Elish-Piper and CHRO Acardo.

Proposed amendment to FS Bylaws, Articles 3, 6 and 7, encompassing operating outside the academic year and FS authority for the academic calendar will be presented for a second reading and vote. The proposal has been updated to address feedback received during the first reading. This second reading and vote was postponed from the March 27 FS meeting, because FS failed to achieve the required minimum number of voting members present to move forward at that meeting.

Proposed amendment to FS Bylaws, Article 3.5 Social Justice Committee will be presented for a second reading and vote. The proposal has been updated to address feedback received during the first reading. This second reading and vote was postponed from the March 27 FS meeting, because FS failed to achieve the required minimum number of voting members present to move forward at that meeting.

Reports are anticipated from the FS-UC Rules, Governance and Elections Committee (including the election of the 2024-25 FS president), Faculty Advisory Council to the IBHE, Student Government Association, Operating Staff Council, Supportive Professional Staff Council.

Informational items will include annual reports from the FS president and the faculty personnel advisor, as well as 2024-25 FS meeting dates and spring commencement dates.

Motion to approve the draft agenda per above discussion passed.

VIII. 2024-25 FS STEERING COMMITTEE MEETING DATES

Aug 28, Sep 25, Oct 23, Nov 13, Jan 15, Feb 12, Mar 19, Apr 16

IX. ADJOURNMENT

**T. Arado** moved to adjourn, seconded by **B. McGowan**. Motion passed.

Meeting adjourned at 3:23 p.m.

PUBLIC NOTICE AND AGENDA – FACULTY SENATE - DRAFT

**Wednesday, September 4, 2024, 3 p.m.**

**Altgeld Hall Auditorium**

**Northern Illinois University**

**DeKalb, Illinois**

I. Call to Order

II. Verification of Quorum

III. Adoption of the Agenda

IV. Approval of the April 24, 2024, minutes – Pages 4-7

V. Public Comment

VI. Faculty Senate President’s Announcements

VII. Provost’s Announcements

VIII. Items for Faculty Senate Consideration

A. Huskies Vote

Michaela Holtz, Executive Director, Student Affairs Central

B. NIU’s Truth, Racial Healing and Transformation Center (TRHTC)

And the Real Talk Conference

Jade Silva Tovar, Assistant Vice President for DEI

Tara Kristoff, Director of Equity and Justice

Michaela Holtz, Executive Director, Student Affairs Central

IX. Consent Agenda

A. Approve Department of Communication Professor Karen Whedbee to serve as the 2024-25 Faculty Senate vice president per FS Bylaws, Article 2.2.

B. Approve Department of Communication Professor Ferald Bryan to serve as the 2024-25 Faculty Senate parliamentarian per FS Bylaws, Article 2.2.

C. Approve the 2024-25 Faculty Senate standing committee membership rosters per FS Bylaws, Article 3 – Page 8

D. Approve the 2024-25 University Advisory Committee to the Board of Trustees membership roster, confirming Tom Skuzinski for a three-year term, per NIU Bylaws, Article 8.4.1.1 – Page 9

E. Approve the nomination of School of Theatre and Dance Professor Marc Macaranas to represent the College of Visual and Performing Arts on the Libraries Advisory Committee.

F. Approve Department of Communication Professor Karen Whedbee to serve on the 2024 BOT Professorship Award Selection Committee.

G. Approve College of Law Professor Therese Arado to serve on the University Fee Advisory Committee.

X. New Business

A. Proposed amendment to FS Bylaws 3.1.1, Composition of Steering Committee – Page 10

First Reading

XI. Reports from Councils, Boards and Standing Committees

A. Faculty Advisory Council to the IBHE – report

Tiffany Puckett, NIU representative to FAC-IBHE

B. University Advisory Committee to the Board of Trustees – report

Felicia Bohanon, Natasha Johnson, Ben Creed

Brad Cripe, Larissa Garcia, Tom Skuzinski

C. Baccalaureate Council – report

Alicia Schatteman, Vice Provost for Academic Affairs

D. Faculty Rights and Responsibilities Committee – no report

Therese Arado, Chair

E. Social Justice Committee – report

F. FS-UC Rules, Governance and Elections Committee – report

Emily McKee, FS/RGE Liaison/Spokesperson

1. Election of 2024-25 Hearing Panel – A Qualtrics ballot will be distributed to FS tenured/tenure-track voting members following the meeting.

G. Student Government Association – report

Ja’kobe Jones, SGA President

Manny Corpuz, Speaker of the Senate

H. Operating Staff Council – report

Natasha Johnson, President

I. Supportive Professional Staff Council – report

Felicia Bohanon, President

XII. Information Items

A. [Policy Library](https://www.niu.edu/policies/) – Comment on Proposed Policies

B. [Minutes](https://www.niu.edu/university-council/committees/minutes/apc/index.shtml), Academic Planning Council

C. [Minutes](https://www.niu.edu/university-council/committees/minutes/athletics/index.shtml), Athletic Board

D. [Minutes](https://www.niu.edu/university-council/committees/minutes/bc/index.shtml), Baccalaureate Council

E. [Minutes,](http://www.niu.edu/board/meetings/index.shtml) Board of Trustees

F. [Minutes](https://www.niu.edu/university-council/committees/minutes/ciuae/index.shtml), Comm. on the Improvement of the Undergraduate Academic Experience

G. [Minutes](https://www.niu.edu/university-council/committees/minutes/gec/index.shtml), General Education Committee

H [Minutes](https://www.niu.edu/university-council/committees/minutes/gc/index.shtml), Graduate Council

I. [Minutes](https://www.niu.edu/university-council/committees/minutes/hc/index.shtml), Honors Committee

J. [Minutes](https://www.niu.edu/operating-staff-council/meetings/index.shtml), Operating Staff Council

K. [Minutes](https://www.niu.edu/spsc/meetings/index.shtml), Supportive Professional Staff Council

L. [Minutes](https://www.niu.edu/university-council/committees/minutes/uap/index.shtml), University Assessment Panel

M. [Minutes](https://www.niu.edu/university-council/committees/minutes/ubc/index.shtml), University Benefits Committee

N. [Minutes](https://www.niu.edu/university-council/committees/minutes/uciel/index.shtml), University Committee on Initial Educator Licensure

O. [Minutes](http://www.facibhe.org/meetings/minutes.php), Faculty Advisory Council to the IBHE

P. 2023-24 [Annual Reports](https://www.niu.edu/university-council/committees/annual-reports/index.shtml)

Q. 2024-25 FS meeting dates:

Sep 4, Oct 2, Oct 30, Nov 20, Jan 22, Feb 19, Mar 26, Apr 23

XIII. Adjournment

MINUTES – FACULTY SENATE

**Wednesday, April 24, 2024, 3 p.m.**

**Altgeld Hall Auditorium**

**Northern Illinois University**

**DeKalb, Illinois**

[**Full transcript**](https://www.niu.edu/university-council/faculty-senate/agendas-minutes-transcripts/2023-2024/fs/fs-04-24-24-transcript.pdf)

**VOTING MEMBERS PRESENT:** Akst, Arado, Atkins, Barrett, Billingsly (for Guzman), Bohanon, Books, Boswell, Campbell, Chomentowski, Creed, Duffin, English, Finch, Fotovat, Hartenhoff, Hunter (for Kupelian), Jong, Kim, Lampi, Liberty, Libman, Luo, Marsh, McGowan, McKee, Mellon, Mills, Naples, Nesterov, Nyunt, Palese, Qin, Rajabi, Rossetti, Salimi, Sharp, Slotsve, Staikidis, Swedlow, Vahabzadeh, Valentiner, Van Wienen, Wang, Whedbee, Xie

**VOTING MEMBERS ABSENT:** Brain, Demir, Guzman, Harris, Ito, Johnson, Kreitzer, Kupelian, Larkin, Martinez, Porter, Ross, Ruetsche, Scanlon, Sirotkin

**OTHERS PRESENT:** Acardo, Bryan, Elish-Piper, Hughes, Middlemist, Pitney, Saborío, Sumner

**OTHERS ABSENT:** Cripe, Falkoff, Ferguson, Garcia, Swingley

I. CALL TO ORDER

Faculty Senate President **B. Creed** called the meeting to order.

II. VERIFICATION OF QUORUM

A quorum was verified.

III. ADOPTION OF THE AGENDA

**F. Bohanon** moved to adopt the agenda, seconded by **T. Arado.** Motion passed.

IV. APPROVAL OF THE MARCH 27, 2024, MINUTES

**D. Valentiner** moved to approve the minutes, seconded by **T. Arado.** Motion passed.

V. PUBLIC COMMENT

VI. FACULTY SENATE PRESIDENT’S ANNOUNCEMENTS

VII. PROVOST’S ANNOUNCEMENTS

VIII. ITEMS FOR FACULTY SENATE CONSIDERATION

A. Budget Update

George Middlemist

Vice President for Administration and Finance and Chief Financial Officer

Laurie Elish-Piper

Executive Vice President and Provost

John Acardo

Senior Associate Vice President and Chief Human Resources Officer

IX. UNFINISHED BUSINESS

A. Proposed amendment to Faculty Senate Bylaws

Article 3.1, Faculty Senate Steering Committee

Article 6, Operating Procedures of the Faculty Senate

Article 7, Duties and Responsibilities of the Faculty Senate

SECOND READING/VOTE

Ben Creed, Faculty Senate President and FS Steering Committee Chair

**S. Marsh** moved to approve the proposal, seconded by **D. Valentiner**. Motion passed.

Yes – 38 votes

No – 3 votes

Abstain – 0 votes

B. Proposed amendment to Faculty Senate Bylaws

Article 3.5, Social Justice Committee

SECOND READING/VOTE

Ben Creed, FS President and FS Social Justice Committee Convener

**E. McKee** moved to approve the proposal, seconded by **T. Arado**. Motion passed.

Yes – 36 votes

No – 1 vote

Abstain – 1 vote

X. REPORTS FROM COUNCILS, BOARDS AND STANDING COMMITTEES

A. FS-UC Rules, Governance and Elections Committee – report

Emily McKee, FS/RGE Liaison/Spokesperson

1. Election of 2024-25 President of Faculty Senate/Chair of University Council per FS Bylaws, Article 2

a. Ben Creed

Yes – 38 votes

No – 0 votes

Abstain – 1 vote

**B. Creed** is elected.

2. Approve faculty candidates running unopposed to serve on various university-wide committees – walk-in

**D. Valentiner** moved to approve the faculty candidates running unopposed to serve on various university-wide committees, seconded by **B. McGowan**. Motion passed.

3. Election of faculty candidates running opposed to serve on various university-wide committees. Following the meeting, a Qualtrics ballot will be distributed to the tenured/tenure track faculty, clinical faculty and instructor members of Faculty Senate.

4. Faculty Senate Personnel Committee 2024-25 – Election of representatives for terms to begin in fall 2024. Those elected to serve on the FSPC must be tenured faculty members of Faculty Senate. Following the meeting, a Qualtrics ballot will be distributed to the tenured/tenure track faculty members of Faculty Senate.

B. Faculty Advisory Council to the IBHE – report

Linda Saborío, NIU representative to FAC-IBHE

Ben Creed, NIU representative alternate to FAC-IBHE

C. University Advisory Committee to the Board of Trustees – no report

Felicia Bohanon, Natasha Johnson, Ben Creed

Larissa Garcia, Karen Whedbee, Brad Cripe

D. Baccalaureate Council – no report

Amanda Ferguson, Chair

Alicia Schatteman, Vice Provost for Academic Affairs

E. Faculty Rights and Responsibilities Committee – no report

F. Social Justice Committee – no report

G. Student Government Association – report

Chris English, Deputy Speaker of the Senate

Landon Larkin, SGA Treasurer

H. Operating Staff Council – report

Natasha Johnson, President

Mandy Kreitzer, OSC Representative

I. Supportive Professional Staff Council – report

Felicia Bohanon, President

John Boswell, SPSC Representative

XI. INFORMATION ITEMS

A. [Policy Library](https://www.niu.edu/policies/) – Comment on Proposed Policies

B. [Minutes](https://www.niu.edu/university-council/committees/minutes/apc/index.shtml), Academic Planning Council

C. [Minutes](https://www.niu.edu/university-council/committees/minutes/athletics/index.shtml), Athletic Board

D. [Minutes](https://www.niu.edu/university-council/committees/minutes/bc/index.shtml), Baccalaureate Council

E. [Minutes,](http://www.niu.edu/board/meetings/index.shtml) Board of Trustees

F. [Minutes](https://www.niu.edu/university-council/committees/minutes/ciuae/index.shtml), Comm on the Improvement of the Undergraduate Academic Experience

G. [Minutes](https://www.niu.edu/university-council/committees/minutes/gec/index.shtml), General Education Committee

H [Minutes](https://www.niu.edu/university-council/committees/minutes/gc/index.shtml), Graduate Council

I. [Minutes](https://www.niu.edu/university-council/committees/minutes/hc/index.shtml), Honors Committee

J. [Minutes](https://www.niu.edu/operating-staff-council/meetings/index.shtml), Operating Staff Council

K. [Minutes](https://www.niu.edu/spsc/meetings/index.shtml), Supportive Professional Staff Council

L. [Minutes](https://www.niu.edu/university-council/committees/minutes/uap/index.shtml), University Assessment Panel

M. [Minutes](https://www.niu.edu/university-council/committees/minutes/ubc/index.shtml), University Benefits Committee

N. [Minutes](https://www.niu.edu/university-council/committees/minutes/uciel/index.shtml), University Committee on Initial Educator Licensure

O. [Minutes](http://www.facibhe.org/meetings/minutes.php), Faculty Advisory Council to the IBHE

P. Annual Report – Carrie Kortegast, Faculty Personnel Advisor – Pages 17-18

Q. Annual Report – Ben Creed, Faculty Senate President – Pages 19-21

R. 2024-25 FS schedule: Sep 4, Oct 2, Oct 30, Nov 20, Jan 22, Feb 19, Mar 26, Apr 23

S. [Spring Commencement](https://www.niu.edu/commencement/)

Graduate School – Friday, May 10, 4 p.m.

Undergraduate – CLAS, CEET, CVPA – Saturday, May 11, 10 a.m.

Undergraduate – CEDU, CBUS, CHHS – Saturday, May 11, 2 p.m.

XII. ADJOURNMENT

**W. Mills** moved to adjourn, seconded by **S. Marsh.** Motion passed.

Meeting adjourned at 4:32 p.m.

# Faculty Senate Standing Committees – 2024-25

Steering Committee

Faculty-BUS TBD

Faculty-EDU Ben Creed

Faculty-EET William Mills

Faculty-HHS TBD

Faculty-LAS Karen Whedbee

Faculty-LAW Therese Arado

Faculty-LIB Beth McGowan

Faculty-VPA TBD

Instructor TBD

OS Council TBD

SPS Council TBD

Student TBD

Faculty Rights & Responsibilities Committee

Faculty-BUS Reza Rajabi

Faculty-EDU Cynthia Campbell

Faculty-EET Ziteng Wang

Faculty-HHS Rosanne Thomas

Faculty-LAS Dennis Brain

Faculty-LAW Therese Arado, Chair

Faculty-VPA Lori Hartenhoff

Personnel Committee

Faculty-BUS Fall-TBD

Spring-Mark Mellon

Faculty-EDU Jodi Lampi

Faculty EET Veysel Demir

Faculty-HHS Cris Sabio

Faculty-LAS David Valentiner

Faculty-LAS Brendon Swedlow

Faculty-VPA TBD

Rules, Governance & Elections Committee

*This listing shows all of the RGE members seated thus far; however, only the FS representatives require FS approval.*

UC-VPA Greg Beyer

UC-EET Kevin Martin

UC-HHS Jane Rose Njue

UC-LAW Marc Falkoff, Chair

FS-ANTH Emily McKee, Liaison

FS-ENGL Mark Van Wienen

FS-BUS Nan Qin

FS-EDU Gudrun Nyunt

Student TBD

OS Council TBD

SPS Council TBD

Instructor-LAS Jason Akst

Dean-nonvoting Kerry Wilks

Social Justice Committee

Faculty-BUS Biagio Palese

Faculty-EDU TBD

Faculty-EET Sahar Vahabzadeh

Faculty-HHS Nahal Salimi

Faculty-LAS Taylor Atkins

Faculty-LIB Beth McGowan

Faculty-VPA Kryssi Staikidis

Instructor-LAS Scott Stalcup

Student TBD

OS Council TBD

SPS Council TBD

2024-25 University Advisory Committee to the Board of Trustees Membership Roster

Faculty Senate President Ben Creed

Supportive Professional Staff Council President Felicia Bohanon

Operatng Staff Council President Natasha Johnson

Faculty representative Larissa Garcia

Faculty representative Brad Cripe

Faculty representative Tom Skuzinski

NIU Bylaws 8.4 University Advisory Committee (UAC) to the Board of Trustees

**8.4.1 Composition**

**8.4.1.1** The committee shall consist of the president of the Faculty Senate, the presidents of the Supportive Professional Staff Council and the Operating Staff Council, and three additional faculty members selected to represent the faculty's multiple roles in the university, particularly those in teaching, research, and service. These faculty shall be nominated by the University Council chair and confirmed by the University Council. They shall serve three-year staggered terms. In the event of a mid-term vacancy in a faculty position, the University Council chair shall nominate a person to fill the remainder of that term with the nomination confirmed by the University Council. In the nomination of the faculty representatives, the University Council chair shall consult with the Faculty Senate.

**8.4.2 Duties**

**8.4.2.1** The Board of Trustees expects the president to meet regularly with the University Advisory Committee. The president shall keep the University Advisory Committee informed of and shall seek and receive advice from it about matters coming before the Board of Trustees. The University Advisory Committee may appoint one or two of its members to serve as liaison to each of the working committees of the board. A University Advisory Committee liaison, or a spokesperson chosen by the University Advisory Committee because of expertise on a specific issue, will be recognized at a regularly scheduled point on the committee agenda.

**8.4.2.2** The committee shall be accountable to the University Council. Members of the committee shall also be accountable to their specific university organization--Faculty Senate, Operating Staff Council, or Supportive Professional Staff Council.

**Proposed amendment to Faculty Senate Bylaws, Article 3.1.1**

**Proposal Summary:** This proposal is intended to ensure the Faculty Senate Steering Committee includes sufficient representation from all constituencies without placing unfair burdens on particular faculty senators.

The proposal allows the Faculty Senate standing committee chairs to determine if they would like to also serve on the Steering Committee. In the past, the requirement that standing committee chairs must also serve on the Steering Committee has proven to be a barrier for faculty senators who wish to contribute through a leadership role.

**Faculty Senate Bylaws, Article 3: Standing Committees of the Faculty Senate**

**3.1 Steering Committee**

**3.1.1 Composition**

The Steering Committee shall be chaired by the president and shall consist of the following:

The chairs of the Faculty Senate standing committees may be appointed upon their expression of interest in service on the committee;  
  
The president and vice president;

With the advice and consent of the Faculty Senate, additional members shall be appointed by the president to include one instructor, one operating staff member, one supportive professional staff member, and one student member. In addition, the president shall assure that each degree-granting college and the University Libraries are appropriately represented.