**Northern Illinois University**

**FACULTY SENATE PERSONNEL COMMITTEE**

**April 8, 2025**

**2:00 p.m.**

**Altgeld Hall Suite 203**

**MINUTES**

Voting Members Present: Therese Arado, Veysel Demir, Kimberly Hart, Blythe Kitner,

Chang Liu, Mark Mellon, Bette Montgomery, Virginia Naples, Cristan Sabio, Stephen

Tonks

Voting Members Absent: Danica Billingsly, Jodi Lampi, George Slotsve, David Valentiner

Non-Voting Members Present: Bárbara González, Joan Parrish

Non-Voting Members Absent: Laurie Elish-Piper, Richard Mocarski

**Call to Order**

González called the meeting to order at 2:00 p.m.

**Adoption of Agenda**

González requested a motion to approve the agenda. Montgomery moved. Sabio seconded. The agenda was approved.

**Approval of Minutes**

González requested a motion to approve the March 25, 2025 meeting minutes. Arado moved. Mellon seconded. The minutes were approved with 1 abstention.

**Public Comments**

González inquired if there are any requests for public comment. There were no requests

for public comment.

**Interfolio**

González discussed the implementation of the Interfolio platform at NIU. There was a

discussion on the need to let faculty know that how to address template required sections

that are not required by all areas.

**Funding and Resource Ramifications on Promotion/Tenure**

González discussed the guidance to be delivered to the colleges. Gonzalez

recommended that the information gathered be forwarded to the FSPC annually via the

provost office. This information could be gathered from FSR’s and then reported to the

Provost office, with a due date of May 1st. Sabio moved. Naples seconded. The motion

passed to forward this recommendation to the college councils.

**Review of Proposed College Bylaw Changes**

González discussed the bylaw changes submitted by the colleges.

CHHS

González requested a motion to approve the changes to the personnel policies and

procedures submitted by the College of Health and Human Sciences. Arado moved.

Montgomery seconded. The proposed changes were approved

CVPA

González requested a motion to approve the changes to personnel policies and

procedures submitted by the College of Visual and Performing Arts. Arado moved.

Naples seconded. The proposed changes were approved.

Library

González requested a motion to approve the changes to personnel policies and

procedures submitted by University Libraries. Arado moved. Naples seconded.

The committee discussed the 500-word requirement and requested the policy be modified

with a clarification, do they mean a 500-word maximum, minimum or approximate. The

proposed changes are approved with clarification.

**Faculty Senate Bylaw 8.1.4**

González reviewed the responsibilities of FSPC created in this bylaw.

**Next Meeting and Adjournment**

González advised the next meeting would be held on May 6th. González asked for a motion to adjourn. Arado moved. Sabio seconded. The motion to adjourn was approved. Committee adjourned at 3:01 p.m.