**ACADEMIC PLANNING COUNCIL**

**November 18, 2024**

**3:00-4:00 p.m., Altgeld Hall Room 203**

**APPROVED Minutes**

**Present**: Meredith Ayers, Laurie Elish-Piper, Marc Falkoff, David Gorman, Rana Jaber, Donald Zinger

**Absent**: Ann Dzuranin, Cynthia Campbell, John Novak, (student member still not assigned by Student Government Association)

**Guest**: Ben Creed, President, Faculty Senate  
Chair, University Council

1. **Call to Order**
   1. The meeting was called to order at 3:03 p.m. by Executive Vice President and Provost Laurie Elish-Piper.
2. **Verification of Quorum**
   1. Joan Parrish advised the Executive Vice President and Provost that a quorum was present.
3. **Adoption of the Agenda**
   1. Donald Zinger moved to adopt, Marc Falkoff seconded, the motion was approved.
4. **Public Comment**
   1. Joan Parrish advised the Executive Vice President and Provost that no requests for public comment had been received.
5. **Approval of October 21, 2024 Minutes**
   1. David Gorman moved to approve, Rana Jaber seconded, minutes were approved.
6. **Discussion Items**
   1. Annual Reporting on Academic Programs for the Board of Trustees. The Executive Vice President and Provost discussed the most recent Academic Programs Report provided to the Board of Trustees. Trustee John Butler requested an annual report (snapshot) of the academic programs. The administration is working with shared governance to determine how this information should be reported. The APC is being charged with being the shared governance group involved in this process. The current summary report only provides programs that have recently gone through program review. Ben Creed joined the meeting to continue the discussion. Ben Creed suggested that this committee should focus on two tasks; 1) what can be put together this year from data that is available. 2) what can be added for future reports. Institutional Research would be able to pull the data requested, send to this committee for review. Ben Creed will send out questions for the committee about this process.
7. **Other Business**
   1. The next meeting is scheduled for January 27, 2025 at 3:00 p.m.
8. **Adjournment**
   1. Meeting was adjourned at 3:57 p.m. by Executive Vice President and Provost Laurie Elish-Piper.

Respectfully submitted,

Joan Parrish  
Administrative Support   
Office of the Executive Vice President and Provost