**ACADEMIC PLANNING COUNCIL**

**September 16, 2024**

**3:00-4:00 p.m., Altgeld Hall Room 203**

**APPROVED Minutes**

**Present**: Meredith Ayers, Cynthia Campbell, Ann Dzuranin, Laurie Elish-Piper, Marc Falkoff, David Gorman, Rana Jaber, John Novak, Donald Zinger

**Absent**: None (student member still not assigned by Student Government Association)

1. **Call to Order**
   1. The meeting was called to order at 3:00 p.m. by Executive Vice President and Provost Laurie Elish-Piper.
2. **Verification of Quorum**
   1. Mia Hannon advised the Executive Vice President and Provost that a quorum was present.
3. **Adoption of the Agenda**
   1. Cynthia Campbell moved to adopt, Rana Jaber seconded, the motion was approved.
4. **Public Comment**
   1. Mia Hannon advised the Executive Vice President and Provost that no requests for public comment had been received.
5. **Approval of April 15, 2024 Minutes**
   1. Marc Falkoff moved to approve, David Gorman seconded, Cynthia Campbell abstained, minutes were approved.
6. **Election of Assistant Chair**
   1. Marc Falkoff self-nominated for assistant chair. John Novak moved to approve, Dave Gorman seconded, the motion was approved.
7. **Information Items**
   1. 10-Day Count. Laurie Elish-Piper provided information on enrollment and retention trends/statistics.
   2. Student Success Model. Laurie Elish-Piper shared the Student Success Model.
   3. AI Task Force for Academic Affairs. Laurie Elish-Piper shared a draft of the task force’s purpose and goals for the 2024-2025 academic year.
8. **Discussion Items**
   1. Program Review Common Data Site. Laurie Elish-Piper reviewed the updated webpage with the council, noting the various Tableau data views.
9. **Other Business**
   1. David Gorman asked for an update on the Higher Learning Commission accreditation visit results.
10. **Adjournment**
    1. Meeting was adjourned at 3:53 p.m. by Executive Vice President and Provost Laurie Elish-Piper.

Respectfully submitted,

Mia Hannon  
Administrative Support   
Office of the Executive Vice President and Provost